

MINUTES
FINANCE & RESOURCES COMMITTEE
COUNCIL CHAMBER, TOWN HALL, ROMSEY, HAMPSHIRE
TUESDAY 2nd January 2018

ATTENDANCE:

A	Councillor J. Burgess	P	Councillor N. Nicholson
P	Councillor M. Curtis	A	Councillor P. Hurst
P	Councillor D. Baverstock(Chairman)	A	Councillor J. Parker
P	Councillor M. Greggains		

In the Chair: Cllr. D. Baverstock

Clerk: Judith Giles

Public: None

1. Apologies

Cllr. J. Burgess, Cllr. P. Hurst & Cllr. J. Parker

2. Declarations of Interests

None

3. Minutes

i) To receive the Finance & Resource Committee Meeting Minutes of 7th November 2017

PROPOSED: Councillor M. Curtis

SECONDED: Councillor N. Nicholson

CARRIED

ii) **Matters Arising**

Agenda Item 6. The Town Clerk confirmed the Finance Report Summary now details the under budget Town Hall bar income

4. Public Participation

None

5. Town Hall Income

Noted. The Town Clerk reported the Town Hall Income Graph does not now include the bookings of the Town Hall for Council meetings as this is not actual monetary income which totals approximately £5,000 per annum. The Committee requested this amount be included on the Graph Income sheet presented at the last Finance & Resources Committee Meeting of the Financial Year.

6. Breakdown Schedule of Community Bookings

It was noted in excess of £20,000 has been given in grants for community bookings of the Town Hall.

The Committee asked the Town Clerk to thank the Events Manager and Events Manager's Assistant for their hard work in putting together the Breakdown Schedule. The Events Manager is requested to keep this document up-to-dated.

RECOMMENDATION: The Committee recommend Full Council note the Breakdown Schedule of Community Bookings

7. Finance Report

Noted. The Town Clerk was requested to write to SJT Electrical Contractor to thank him for his excellent work on the Christmas Lights

8. Salaries Breakdown Summary for 2016/17

The salary costs as of Month 8 for 2017-18 are within budget.

MINUTES
FINANCE & RESOURCES COMMITTEE
COUNCIL CHAMBER, TOWN HALL, ROMSEY, HAMPSHIRE
TUESDAY 2nd January 2018

9. Business Plan

The Town Clerk reported the Business Plan will be completed after the 2018-19 budget has been approved by Council

10. Terms of Reference – Finance & Resources Committee

RESOLUTION NO. 18/47

It was **RESOLVED** to approve Terms of Reference for the finance & Resources Committee with amendments (see Appendix 1)

WORLD WAR I EVENT – NOVEMBER 2018

RECOMMENDATION: The Committee approve Romsey Town Council manage funds for this planned event in November 2018

RESOLUTION NO.

It was **RESOLVED** to approve Romsey Town Council manage funds for this planned event in November 2018

PROPOSED: Cllr. D. Baverstock

SECONDED: Cllr. M. Greggains

CARRIED

Meeting Closed 8.28p.m.