

MINUTES
FINANCE & RESOURCES COMMITTEE
TUESDAY 3rd January 2023

ATTENDANCE:

A	Councillor D. Baverstock	P	Councillor N. Gwynne
P	Councillor J. Cairney	P	Councillor J. Parker
P	Councillor J. Critchley(Chair)	P	Councillor S. Wilkinson
P	Councillor I. Culley		

In the Chair: Cllr. J. Critchley

Clerk: Judith Giles

Public: 0

1. Apologies

Cllr. D. Baverstock

2. Declarations of Interests

None

3. Minutes

- i) To receive the Finance & Resource Committee Meeting Minutes of 8th November 2022 subject to amendment to Minute 9 from "footbridge" to "footway"

PROPOSED: Councillor N. Gwynne

SECONDED: Councillor I. Culley

CARRIED

ii) **Matters Arising**

None

4. Public Participation

None

5. Town Hall Income

The Chief Officer reported Town Hall bookings for 2022-23 continue to be on the increase. Cllr. N. Gwynne asked if "date issued" could be included on Town Hall Income Graph sheet. Chief Officer to arrange. He also requested detail of bookings per month. Chief Officer to discuss with Events Manager.

6. Finance Report 2020/21

The Chief Officer presented Month 8 to the Committee. Chief Officer to check TSB – Mayor's Account funds listed under Code 212 - Current Assets. Code 545 – Wilder Romsey to be removed from Current Liabilities to Earmarked Reserve. Casual staff cost to be moved from bar expenditure to Town Hall as that person has to be in the building anyway.

7. Salaries Breakdown Summary for 2020/21

Noted. Cllr. I. Culley queried slight overspend as of Month 8. Chief Officer confirmed this is due to casual workers been required due to increase in bookings.

8. Interim Audit Report

RECOMMENDATION: to note and recommend Interim Audit Report to Full Council

RESOLUTION NO. 23/22

It was **RESOLVED** to recommend Interim Audit Report to Full Council

PROPOSED: Cllr. J. Parker

SECONDED: Cllr. J.Cairney

CARRIED

As suggested by the Internal Auditor, Allotments Petty Cash will be reconciled and signed off prior to Year End 31st March 2023 and then half yearly. The Chief Officer to investigate Council Strategy for long-term investments in light of transfer of balances expected after merger with REPC

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Finance Reports Check

To meet the requirement of Financial Regulation (FR) 2.2 it was agreed a Councillor from the Finance & Resources Committee who is not a signatory, will independently check RTC Finance Reports to provide assurance to both the Council and Town Hall staff. The Chief Officer welcomed this initiative.

Romsey Town Council/Romsey Extra Merger

The Chief Officer furnished the Committee with the Consultation Response RTC/REPC – Merger and Staff Implications from David Maycock – Employment Director, South East Employers. The Committee confirmed the proposals where appropriate as set out in the consultation paper. In light of the resignation of the Romsey Extra Parish Clerk, RTC Chief Officer – Judith Giles agreed to act as “locum clerk” for REPC from 1st January 2023 – 31st March 2023 before the merger of the two Councils on 1st April 2023. REPC Chair – Cllr. J. Parker agreed the Chief Officer invoice REPC for services on a monthly basis. Cllr. J. Parker to confirm amount.

Meeting Ended: 8.34p.m.