

**Romsey Town Council**  
**Budget Report to 30th November 2023**

**General Notes:**

Attached are the summary income & expenditure report for month 8 to November 2023. This report shows a current year surplus of income over expenditure of £162,677 which includes the precept which was received on 12th April 2023 & 25th September 2023.

The council has two long term liabilities of a loan with a current balance of £50,810 & £95,341, they are paid in twice yearly instalments and will be fully repaid by 18th May 2035 & 30th June 2046 respectively. The council took out a second loan for town hall lift.

The balance sheet shows that total funds available to the council are £479,709:

This is made up of the following -

Current Year Surplus	£162,677
General Reserve Brought Forward	£165,147
Other Earmarked Reserves	£151,885
<b>Total</b>	<b>£479,709</b>

The budget is analysed and phased over the year and the percentage of budget if analysed evenly over the year to date is 66.67% but members are reminded that income & expenditure rarely follows this pattern over the year.

Total expenditure for month 8 was 70.7% of the annual budget.

Please note this report is not designed to alleviate members or the RFO of their responsibility in managing the Town Council finances. It is merely provided as a snapshot of the current financial position and to highlight to members any potential problem areas that have been identified within the accounts.

The budget is set by The Council and it is the member's responsibility in partnership with the RFO to monitor and control the financial position throughout the year. More detailed information is available to Councillors than is provided for here.

**Analysis by Cost Centre**

<b>101</b>	<b>Administration</b>
Month Budget	£12,594
Actual	£14,099
Under/(Over)	-£1,505

Year to Date Budget	£151,128
Actual	£89,925
% of Budget Used	59.50%

Annual IT support for £12,174 and annual subscription of £2,292 for HALC & NALC was paid in April 2023.

No further concerns.

<b>103</b>	<b>Grants</b>
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No further concerns.

<b>104</b>	<b>Civic</b>
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No further concerns.

<b>105</b>	<b>Finance</b>
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Expenditure to date is at 107.7%

Annual insurance cost of £7,305 was incurred in April for 2023/24 against its annual budget of £6000.

Annual Budget £53,134 transferred to Earmarked Reserve Projects in month 8, November 2023.

No further concerns.

<b>107</b>	<b>Market</b>
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No further concerns.

## Detailed Balance Sheet - Excluding Stock Movement

Month 8 Date 30/11/2023

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<u>Current Assets</u>			
100	Trade Debtors	(1,070)	
103	Prepayments	5,048	
105	VAT	6,568	
120	Bar Stock	1,434	
201	Lloyds Current Account	464,413	
202	Building Managers Imprest A/c	716	
204	TSB Deposit A/c	4,761	
212	Mayors Charity A/c	3,192	
215	War Horse A/c 35433560	14,630	
230	Bar Float	300	
<b>Total Current Assets</b>			<b>499,993</b>
<u>Current Liabilities</u>			
500	Trade Creditors - CHQ	2,982	
506	Retentions Payable	1,031	
515	PAYE and NI Due	7,083	
516	Superannuation Due	4,363	
534	Mayors Charity Control Acct	3,192	
545	Wilder Romsey	1,169	
561	Booking Deposits	65	
562	Damage Deposits	400	
<b>Total Current Liabilities</b>			<b>20,284</b>
<b>Net Current Assets</b>			<b>479,709</b>
<b>Total Assets less Current Liabilities</b>			<b>479,709</b>
<u>Represented by :-</u>			
301	Current Year Fund	162,677	
310	General Reserve	165,147	
321	EMR Allotment Fund SR	6,789	
336	EMR Town Hall Major Mainten'ce	37,542	
337	EMR Town Hall Equipment	6,667	
339	EMR Marshals In Romsey	245	
343	EMR Romsey Website	2,812	
345	EMR War Horse Fund	11,282	
349	EMR Grants	2,200	
350	EMR Markets	1,908	
351	EMR Town Centre Management	7,092	
353	EMR Neighbourhood Plan	913	
354	CIL Receipts	9,470	
355	EMR WW1 Event	1,564	
356	EMR Romsey Emergency Plan	2,309	
357	EMR Projects	53,134	
358	EMR Tourism & Heritage App	7,958	
<b>Total Equity</b>			<b>479,709</b>

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2023

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Administration</u>								
1070 Income - Planning Clerk	0	224	0	(224)			0.0%	
Administration :- Income	<u>0</u>	<u>224</u>	<u>0</u>	<u>(224)</u>				<u>0</u>
4001 Salaries	7,097	42,120	82,980	40,860	40,860		50.8%	
4002 Employers N.I	770	4,139	7,456	3,317	3,317		55.5%	
4003 Employers superann	1,137	6,899	11,610	4,711	4,711		59.4%	
4006 Contract Accountancy Costs	1,765	5,246	7,000	1,754	1,754		74.9%	
4009 Staff Travel	0	24	50	26	26		48.6%	
4013 Website Admin	45	518	350	(168)	(168)		147.9%	
4020 Staff Training	0	0	300	300	300		0.0%	
4040 Recruitment Advertisements	0	0	150	150	150		0.0%	
4512 Telephone	122	1,140	1,800	660	660		63.3%	
4513 Postage	(0)	233	1,000	767	767		23.3%	
4514 Stationery	57	455	1,000	545	545		45.5%	
4515 Photocopying	199	2,019	2,600	581	581		77.7%	
5012 Council Offices in Town Hall	1,000	8,000	12,000	4,000	4,000		66.7%	
5250 Subscriptions	337	2,953	2,600	(353)	(353)		113.6%	
5260 Outsourced Payroll	69	566	1,000	434	434		56.6%	
5270 I T & Computer Costs	1,501	15,463	19,232	3,769	3,769		80.4%	
5291 Professional Fees -RE Merger	0	150	0	(150)	(150)		0.0%	
Administration :- Indirect Expenditure	<u>14,099</u>	<u>89,925</u>	<u>151,128</u>	<u>61,203</u>	<u>0</u>	<u>61,203</u>	<u>59.5%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<u>(14,099)</u>	<u>(89,701)</u>	<u>(151,128)</u>	<u>(61,427)</u>				
<u>103 Grants</u>								
5890 Community Grants	400	4,000	8,500	4,500	4,500		47.1%	
5893 Community Grant - Bandstand	0	0	1,000	1,000	1,000		0.0%	
6100 Arts Festival	0	0	1,000	1,000	1,000		0.0%	
Grants :- Indirect Expenditure	<u>400</u>	<u>4,000</u>	<u>10,500</u>	<u>6,500</u>	<u>0</u>	<u>6,500</u>	<u>38.1%</u>	<u>0</u>
<b>Net Expenditure</b>	<u>(400)</u>	<u>(4,000)</u>	<u>(10,500)</u>	<u>(6,500)</u>				
<u>104 Civic</u>								
1011 Income - Donations	234	234	0	(234)			0.0%	
Civic :- Income	<u>234</u>	<u>234</u>	<u>0</u>	<u>(234)</u>				<u>0</u>
4001 Salaries	0	106	500	394	394		21.2%	
4043 Council Newsletter	0	1,071	7,400	6,329	6,329		14.5%	
5011 Council Use of Town Hall	0	0	2,000	2,000	2,000		0.0%	
6502 Members training	0	327	400	73	73		81.7%	
6550 Meetings Advertisements	0	100	0	(100)	(100)		0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2023

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
6750 Mayors Allowance	0	500	500	0		0	100.0%	
6760 Town Crier	25	55	450	395		395	12.2%	
6761 Mace Bearer	0	0	195	195		195	0.0%	
6762 Civic Costs	610	3,210	3,500	290		290	91.7%	
6766 WW1 Plaque	467	467	0	(467)		(467)	0.0%	
7355 Tfr from Earmarked Reserves	(234)	(234)	0	234		234	0.0%	
<b>Civic :- Indirect Expenditure</b>	<b>869</b>	<b>5,603</b>	<b>14,945</b>	<b>9,342</b>	<b>0</b>	<b>9,342</b>	<b>37.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(635)</b>	<b>(5,369)</b>	<b>(14,945)</b>	<b>(9,576)</b>				
<u>105 Finance</u>								
1176 Precept	0	473,455	473,455	0			100.0%	
1190 Interest Received	543	2,344	50	(2,294)			4687.8%	
<b>Finance :- Income</b>	<b>543</b>	<b>475,799</b>	<b>473,505</b>	<b>(2,294)</b>			<b>100.5%</b>	<b>0</b>
5011 Council Use of Town Hall	0	0	500	500		500	0.0%	
5251 Insurances	0	8,128	6,000	(2,128)		(2,128)	135.5%	
5271 Audit Fees	0	2,075	2,220	145		145	93.5%	
5280 Bank Charges	10	145	400	255		255	36.1%	
5282 Card Reader Charges	1	7	0	(7)		(7)	0.0%	
5290 Legal & Professional Fees	0	0	500	500		500	0.0%	
5400 Elections	0	19,331	6,000	(13,331)		(13,331)	322.2%	
7240 Tfr to EMR Elections	0	6,000	0	(6,000)		(6,000)	0.0%	
7340 Tfr from EMR Elections	0	(14,757)	0	14,757		14,757	0.0%	
7350 Tfr to Earmarked Reserves	53,134	53,134	53,134	0		0	100.0%	
<b>Finance :- Indirect Expenditure</b>	<b>53,145</b>	<b>74,062</b>	<b>68,754</b>	<b>(5,308)</b>	<b>0</b>	<b>(5,308)</b>	<b>107.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(52,602)</b>	<b>401,737</b>	<b>404,751</b>	<b>3,014</b>				
<u>107 Market</u>								
1030 Income - Market Stalls	0	4,148	6,000	1,853			69.1%	
<b>Market :- Income</b>	<b>0</b>	<b>4,148</b>	<b>6,000</b>	<b>1,853</b>			<b>69.1%</b>	<b>0</b>
5250 Subscriptions	0	0	400	400		400	0.0%	
<b>Market :- Indirect Expenditure</b>	<b>0</b>	<b>0</b>	<b>400</b>	<b>400</b>	<b>0</b>	<b>400</b>	<b>0.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>4,148</b>	<b>5,600</b>	<b>1,453</b>				
<u>110 Town Hall</u>								
1001 Income - Rental	0	7,500	11,200	3,700			67.0%	
1002 Income - Bookings	3,154	42,431	38,000	(4,431)			111.7%	
1003 Town Council Office Rent	1,000	8,000	12,000	4,000			66.7%	

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2023

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1015 Income - Tea/Coffee	0	0	50	50			0.0%	
1020 Income - Cleaning	0	468	624	156			75.0%	
1022 Income - Councils own hirings	0	0	4,050	4,050			0.0%	
<b>Town Hall :- Income</b>	<b>4,154</b>	<b>58,399</b>	<b>65,924</b>	<b>7,525</b>			<b>88.6%</b>	<b>0</b>
4001 Salaries	9,881	52,912	70,767	17,855		17,855	74.8%	
4002 Employers N.I	1,000	4,084	4,866	782		782	83.9%	
4003 Employers superann	1,425	7,793	12,582	4,789		4,789	61.9%	
4005 Holiday Cleaning	53	80	660	581		581	12.0%	
4008 Function Attendants & Casuals	1,791	13,015	9,500	(3,515)		(3,515)	137.0%	
4010 Wages - Maintenance	1,217	6,373	9,838	3,465		3,465	64.8%	
4020 Staff Training	0	0	1,200	1,200		1,200	0.0%	
4030 Uniforms	0	75	300	225		225	25.0%	
4501 Janitorial	25	1,179	1,200	21		21	98.2%	
4504 Catering Costs	0	1	100	99		99	1.4%	
4505 Health and Safety	25	381	1,000	619		619	38.1%	
4510 Rates	2,405	19,237	22,400	3,163		3,163	85.9%	
4511 Utilities	1,199	5,675	11,000	5,325		5,325	51.6%	
4514 Stationery	0	153	0	(153)		(153)	0.0%	
4520 Licences	67	944	2,450	1,506		1,506	38.5%	
4572 Long Term Building Repairs	0	0	20,000	20,000		20,000	0.0%	
4751 Maintenance External	0	20,405	1,500	(18,905)		(18,905)	1360.3%	
4800 Maintenance Internal	13	7,642	12,000	4,358		4,358	63.7%	
4850 Furniture/Equipment Purchased	92	1,804	4,000	2,196		2,196	45.1%	
4851 Fixed Cost Maintenance	751	2,543	8,000	5,457		5,457	31.8%	
5011 Council Use of Town Hall	0	0	500	500		500	0.0%	
5220 Publicity & Marketing	0	0	2,000	2,000		2,000	0.0%	
5270 I T & Computer Costs	0	354	500	146		146	70.7%	
6014 Hanging baskets\Xmas Trees	95	205	700	495		495	29.3%	
7150 Loan Capital + Interest	2,476	4,952	4,952	0		0	100.0%	
7152 Lift Loan Capital + Interest	0	2,572	5,150	2,578		2,578	49.9%	
<b>Town Hall :- Indirect Expenditure</b>	<b>22,515</b>	<b>152,381</b>	<b>207,165</b>	<b>54,784</b>	<b>0</b>	<b>54,784</b>	<b>73.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(18,361)</b>	<b>(93,981)</b>	<b>(141,241)</b>	<b>(47,260)</b>				
<u>111 Town Hall Bar</u>								
1013 Income - Bar Sales	330	3,429	2,600	(829)			131.9%	
3004 Corkage	0	274	0	(274)			0.0%	
<b>Town Hall Bar :- Income</b>	<b>330</b>	<b>3,703</b>	<b>2,600</b>	<b>(1,103)</b>			<b>142.4%</b>	<b>0</b>
3000 Bar Purchases	5	1,540	1,300	(240)		(240)	118.5%	
<b>Town Hall Bar :- Direct Expenditure</b>	<b>5</b>	<b>1,540</b>	<b>1,300</b>	<b>(240)</b>	<b>0</b>	<b>(240)</b>	<b>118.5%</b>	<b>0</b>

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2023

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries	0	0	750	750		750	0.0%	
4304 Damaged Stock	0	15	0	(15)		(15)	0.0%	
4305 Stocktaking	0	0	260	260		260	0.0%	
4850 Furniture/Equipment Purchased	0	6	0	(6)		(6)	0.0%	
5282 Card Reader Charges	1	24	0	(24)		(24)	0.0%	
<b>Town Hall Bar :- Indirect Expenditure</b>	<b>1</b>	<b>45</b>	<b>1,010</b>	<b>965</b>	<b>0</b>	<b>965</b>	<b>4.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>324</b>	<b>2,118</b>	<b>290</b>	<b>(1,828)</b>				
<u>112 Town Hall Film Shows</u>								
1051 Income - Film Refreshments	4	76	150	74			50.6%	
1053 Income - Film Tickets	674	4,320	12,000	7,680			36.0%	
<b>Town Hall Film Shows :- Income</b>	<b>678</b>	<b>4,396</b>	<b>12,150</b>	<b>7,754</b>			<b>36.2%</b>	<b>0</b>
4008 Function Attendants & Casuals	140	991	2,500	1,509		1,509	39.6%	
4950 Film Hire/Purchases	348	2,744	5,900	3,156		3,156	46.5%	
4951 Film Refreshment Costs	2	32	150	118		118	21.7%	
5282 Card Reader Charges	7	57	400	343		343	14.2%	
<b>Town Hall Film Shows :- Indirect Expenditure</b>	<b>497</b>	<b>3,824</b>	<b>8,950</b>	<b>5,126</b>	<b>0</b>	<b>5,126</b>	<b>42.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>181</b>	<b>572</b>	<b>3,200</b>	<b>2,628</b>				
<u>120 Allotments - Southampton Rd</u>								
1000 Income - General	270	3,595	2,705	(890)			132.9%	
<b>Allotments - Southampton Rd :- Income</b>	<b>270</b>	<b>3,595</b>	<b>2,705</b>	<b>(890)</b>			<b>132.9%</b>	<b>0</b>
4509 Water Rates	24	576	750	174		174	76.9%	
5250 Subscriptions	0	55	55	0		0	100.0%	
5300 Rent - Broadlands	0	1,100	1,100	0		0	100.0%	
5309 Maintenance Equipment	0	7	150	143		143	4.5%	
5311 Hedge Cutting	0	0	220	220		220	0.0%	
5312 Pest Control	0	0	250	250		250	0.0%	
5315 Sundries Allotments	0	33	180	147		147	18.5%	
<b>Allotments - Southampton Rd :- Indirect Expenditure</b>	<b>24</b>	<b>1,772</b>	<b>2,705</b>	<b>933</b>	<b>0</b>	<b>933</b>	<b>65.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>246</b>	<b>1,823</b>	<b>0</b>	<b>(1,823)</b>				
<u>121 Allotments - Kings Chase</u>								
1000 Income - General	0	975	900	(75)			108.3%	
<b>Allotments - Kings Chase :- Income</b>	<b>0</b>	<b>975</b>	<b>900</b>	<b>(75)</b>			<b>108.3%</b>	<b>0</b>
5282 Card Reader Charges	0	1	0	(1)		(1)	0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2023

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5305 Room Hire	0	37	0	(37)		(37)	0.0%	
5309 Maintenance Equipment	1,670	3,793	0	(3,793)		(3,793)	0.0%	
Allotments - Kings Chase :- Indirect Expenditure	<b>1,670</b>	<b>3,830</b>	<b>0</b>	<b>(3,830)</b>	<b>0</b>	<b>(3,830)</b>		<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,670)</b>	<b>(2,855)</b>	<b>900</b>	<b>3,755</b>				
<b>125 Town Centre Management</b>								
1071 Income - Salary Recharge (TV)	0	9,541	10,000	459			95.4%	
1109 Income - ShopAppy	0	23	0	(23)			0.0%	
Town Centre Management :- Income	<b>0</b>	<b>9,564</b>	<b>10,000</b>	<b>436</b>			<b>95.6%</b>	<b>0</b>
4001 Salaries	4,432	26,461	41,178	14,717		14,717	64.3%	
4002 Employers N.I	501	2,768	3,958	1,190		1,190	69.9%	
4003 Employers superann	939	5,590	8,746	3,156		3,156	63.9%	
4500 Town Centre Management	0	390	1,000	610		610	39.0%	
4512 Telephone	10	85	250	165		165	34.1%	
5405 Town Centre Events	0	65	0	(65)		(65)	0.0%	
Town Centre Management :- Indirect Expenditure	<b>5,883</b>	<b>35,359</b>	<b>55,132</b>	<b>19,773</b>	<b>0</b>	<b>19,773</b>	<b>64.1%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(5,883)</b>	<b>(25,795)</b>	<b>(45,132)</b>	<b>(19,337)</b>				
<b>126 Woodley Village Hall</b>								
1080 Income - Woodley V H Rent	0	0	5	5			0.0%	
Woodley Village Hall :- Income	<b>0</b>	<b>0</b>	<b>5</b>	<b>5</b>			<b>0.0%</b>	<b>0</b>
4572 Long Term Building Repairs	0	2,471	0	(2,471)		(2,471)	0.0%	
Woodley Village Hall :- Indirect Expenditure	<b>0</b>	<b>2,471</b>	<b>0</b>	<b>(2,471)</b>	<b>0</b>	<b>(2,471)</b>		<b>0</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>(2,471)</b>	<b>5</b>	<b>2,476</b>				
<b>130 Environmental</b>								
1601 Lengthsman Contributions	0	6,000	0	(6,000)			0.0%	
Environmental :- Income	<b>0</b>	<b>6,000</b>	<b>0</b>	<b>(6,000)</b>				<b>0</b>
4511 Utilities	(145)	(1,471)	400	1,871		1,871	(367.8%)	
4601 Lengthsman	0	0	1,200	1,200		1,200	0.0%	
4602 Speedwatch	250	1,240	1,000	(240)		(240)	124.0%	
4603 Grounds Maintenance	268	1,971	3,500	1,529		1,529	56.3%	
4605 Other/Projects	0	0	2,700	2,700		2,700	0.0%	
6009 Land at the Star Maintenance	100	100	400	300		300	25.0%	
6010 Bus Shelters	378	2,185	2,600	415		415	84.0%	
6011 Town Seats	0	0	550	550		550	0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2023

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
6012 Street Lights	559	551	2,000	1,449		1,449	27.5%	
6015 Signs	0	513	500	(13)		(13)	102.5%	
6022 Planting for CornMarket	0	11	400	389		389	2.8%	
6023 Drinking Water Fountain	0	13	200	187		187	6.4%	
6025 Bollard/St Furn Mtce	0	0	400	400		400	0.0%	
6026 Bunting	0	5,576	550	(5,026)		(5,026)	1013.8%	
<b>Environmental :- Indirect Expenditure</b>	<b>1,409</b>	<b>10,688</b>	<b>16,400</b>	<b>5,712</b>	<b>0</b>	<b>5,712</b>	<b>65.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,409)</b>	<b>(4,688)</b>	<b>(16,400)</b>	<b>(11,712)</b>				
<b>135 Marshalls</b>								
1103 Income - Marshalls Donations	0	400	0	(400)			0.0%	
Marshalls :- Income	<b>0</b>	<b>400</b>	<b>0</b>	<b>(400)</b>				<b>0</b>
5103 Marshalls In Romsey	0	177	400	223		223	44.3%	
Marshalls :- Indirect Expenditure	<b>0</b>	<b>177</b>	<b>400</b>	<b>223</b>	<b>0</b>	<b>223</b>	<b>44.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>223</b>	<b>(400)</b>	<b>(623)</b>				
<b>140 Planning</b>								
5011 Council Use of Town Hall	0	0	1,000	1,000		1,000	0.0%	
Planning :- Indirect Expenditure	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(1,000)</b>	<b>(1,000)</b>				
<b>160 War Horse Fund</b>								
1190 Interest Received	16	91	0	(91)			0.0%	
War Horse Fund :- Income	<b>16</b>	<b>91</b>	<b>0</b>	<b>(91)</b>				<b>0</b>
4855 War Horse Fund Expenses	0	160	160	0		0	100.0%	
7350 Tfr to Earmarked Reserves	16	91	0	(91)		(91)	0.0%	
7355 Tfr from Earmarked Reserves	0	(160)	(160)	0		0	100.0%	
War Horse Fund :- Indirect Expenditure	<b>16</b>	<b>91</b>	<b>0</b>	<b>(91)</b>	<b>0</b>	<b>(91)</b>		<b>0</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>				
<b>170 Christmas Lights Fund</b>								
1009 Income - Grants	0	0	2,000	2,000			0.0%	
1011 Income - Donations	0	2,000	0	(2,000)			0.0%	
Christmas Lights Fund :- Income	<b>0</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>			<b>100.0%</b>	<b>0</b>
6764 Christmas in Romsey	9,874	18,177	32,000	13,824		13,824	56.8%	



## Detailed Income &amp; Expenditure by Budget Heading 30/11/2023

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
6765 Christmas Light Refurb	0	2,905	4,000	1,095		1,095	72.6%	
Christmas Lights Fund :- Indirect Expenditure	<u>9,874</u>	<u>21,082</u>	<u>36,000</u>	<u>14,919</u>	<u>0</u>	<u>14,919</u>	<u>58.6%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<u>(9,874)</u>	<u>(19,082)</u>	<u>(34,000)</u>	<u>(14,919)</u>				
<b>Grand Totals:- Income</b>	<b>6,224</b>	<b>569,527</b>	<b>575,789</b>	<b>6,262</b>			<b>98.9%</b>	
<b>Expenditure</b>	<b>110,406</b>	<b>406,849</b>	<b>575,789</b>	<b>168,940</b>	<b>0</b>	<b>168,940</b>	<b>70.7%</b>	
<b>Net Income over Expenditure</b>	<u>(104,181)</u>	<u>162,678</u>	<u>0</u>	<u>(162,678)</u>				
<b>Movement to/(from) Gen Reserve</b>	<u>(104,181)</u>	<u>162,678</u>						

## Summary Income &amp; Expenditure by Budget Heading 30/11/2023

Month No: 8

## Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101	Administration							
	Income	0	224	0	(224)			0.0%
	Expenditure	14,099	89,925	151,128	61,203		61,203	59.5%
	Movement to/(from) Gen Reserve	<u>(14,099)</u>	<u>(89,701)</u>					
103	Grants							
	Expenditure	400	4,000	10,500	6,500		6,500	38.1%
104	Civic							
	Income	234	234	0	(234)			0.0%
	Expenditure	869	5,603	14,945	9,342		9,342	37.5%
	Movement to/(from) Gen Reserve	<u>(635)</u>	<u>(5,369)</u>					
105	Finance							
	Income	543	475,799	473,505	(2,294)			100.5%
	Expenditure	53,145	74,062	68,754	(5,308)		(5,308)	107.7%
	Movement to/(from) Gen Reserve	<u>(52,602)</u>	<u>401,737</u>					
107	Market							
	Income	0	4,148	6,000	1,853			69.1%
	Expenditure	0	0	400	400		400	0.0%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>4,148</u>					
110	Town Hall							
	Income	4,154	58,399	65,924	7,525			88.6%
	Expenditure	22,515	152,381	207,165	54,784		54,784	73.6%
	Movement to/(from) Gen Reserve	<u>(18,361)</u>	<u>(93,981)</u>					
111	Town Hall Bar							
	Income	330	3,703	2,600	(1,103)			142.4%
	Expenditure	5	1,585	2,310	725		725	68.6%
	Movement to/(from) Gen Reserve	<u>324</u>	<u>2,118</u>					
112	Town Hall Film Shows							
	Income	678	4,396	12,150	7,754			36.2%
	Expenditure	497	3,824	8,950	5,126		5,126	42.7%
	Movement to/(from) Gen Reserve	<u>181</u>	<u>572</u>					
120	Allotments - Southampton Rd							
	Income	270	3,595	2,705	(890)			132.9%
	Expenditure	24	1,772	2,705	933		933	65.5%
	Movement to/(from) Gen Reserve	<u>246</u>	<u>1,823</u>					
121	Allotments - Kings Chase							
	Income	0	975	900	(75)			108.3%
	Expenditure	1,670	3,830	0	(3,830)		(3,830)	0.0%
	Movement to/(from) Gen Reserve	<u>(1,670)</u>	<u>(2,855)</u>					
125	Town Centre Management							
	Income	0	9,564	10,000	436			95.6%
	Expenditure	5,883	35,359	55,132	19,773		19,773	64.1%
	Movement to/(from) Gen Reserve	<u>(5,883)</u>	<u>(25,795)</u>					
126	Woodley Village Hall							
	Income	0	0	5	5			0.0%
	Expenditure	0	2,471	0	(2,471)		(2,471)	0.0%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(2,471)</u>					
130	Environmental							
	Income	0	6,000	0	(6,000)			0.0%
	Expenditure	1,409	10,688	16,400	5,712		5,712	65.2%
	Movement to/(from) Gen Reserve	<u>(1,409)</u>	<u>(4,688)</u>					
135	Marshalls							
	Income	0	400	0	(400)			0.0%
	Expenditure	0	177	400	223		223	44.3%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>223</u>					
140	Planning							
	Expenditure	0	0	1,000	1,000		1,000	0.0%

## Summary Income &amp; Expenditure by Budget Heading 30/11/2023

Month No: 8

## Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
160	War Horse Fund							
	Income	16	91	0	(91)			0.0%
	Expenditure	16	91	0	(91)		(91)	0.0%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
170	Christmas Lights Fund							
	Income	0	2,000	2,000	0			100.0%
	Expenditure	9,874	21,082	36,000	14,919		14,919	58.6%
	Movement to/(from) Gen Reserve	<u>(9,874)</u>	<u>(19,082)</u>					
Grand Totals:- Income		<b>6,224</b>	<b>569,527</b>	<b>575,789</b>	<b>6,262</b>			<b>98.9%</b>
Expenditure		<b>110,406</b>	<b>406,849</b>	<b>575,789</b>	<b>168,940</b>	<b>0</b>	<b>168,940</b>	<b>70.7%</b>
Net Income over Expenditure		<u>(104,181)</u>	<u>162,678</u>	<u>0</u>	<u>(162,678)</u>			
Movement to/(from) Gen Reserve		<u>(104,181)</u>	<u>162,678</u>					

## List of Payments made between 01/11/2023 and 30/11/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/11/2023	Test Valley Borough Council	Std Ord	117.15		TVBC Grounds Mntnce 2023-24
01/11/2023	Screwfix Ltd	DD1	38.06		7897/Screwdrivers,Detector Pen
01/11/2023	Amazon	DC01	9.18		7978/Phone handset cable
01/11/2023	Amazon	DC02	28.62		7979/Copier paper
01/11/2023	Amazon	DC03	154.42		7980/HP Ink Cartridges
07/11/2023	Royal British Legion	BACS	400.00		Royal British Legion -Grant
07/11/2023	British Telecommunications plc	DD2	55.53		7960/BT phone charges
07/11/2023	The Events Industry Forum Ltd	DC04	30.00		7995/Purple Guide subs 2023-24
08/11/2023	MicrosoftCorporation	DC05	0.79		7996/HEVC Video Extensions
09/11/2023	Southern Cross Consulting Ltd	DD3	45.73		8003/Phone charges Oct23
10/11/2023	Octopus Energy Limited	DD4	653.62		8004/A-9DF03FOF 1-30Sep
14/11/2023	Test Valley Borough Council	Std Ord	2,405.00		Test Valley-Rates 23/24
15/11/2023	Octopus Energy Limited	DD5	208.18		8005/A-9DF03FOF 1-31Oct23
15/11/2023	Parkfield Retail Ltd	DC06	15.79		8008/Picture hanging supplies
20/11/2023	Public Works Loan Board	DD	2,475.96		PWLB 504143
20/11/2023	Agilico Workplace Technologies	Bacs1	213.58		7969/Copier usage - mono
20/11/2023	Bongo Creative	Bacs2	65.00		7967/Posters
20/11/2023	Buchanan Events Limited	Bacs3	3,393.60		8011/Marquee & stage 24-26Nov
20/11/2023	Classicfire	Bacs4	626.65		7998/Fire equipment servicing
20/11/2023	DCK Accounting Solutions Ltd	Bacs5	2,269.20		8019/Contract accounts Jan23
20/11/2023	Externiture Ltd	Bacs6	1,023.72		8000/Replace polycarb sheet
20/11/2023	Fort Cumberland & Portsouth Mi	Bacs7	150.00		8007/Remembrance Day cannon
20/11/2023	Hampshire County Council	Bacs8	721.21		8002/Street lights Apr-Sep23
20/11/2023	HM Revenue & Customs	Bacs9	3,701.53		8015/HMRC PAYE/NI Oct2023
20/11/2023	J. Amery t/a Energy-Consulting	Bacs10	475.20		8012/Energy tariff consulting
20/11/2023	JPS Fire and Security Ltd	Bacs11	72.00		7999/Fire alarm contract
20/11/2023	Loyal Company of Town Criers	Bacs12	25.00		8014/LCTC subs 2023-24
20/11/2023	Marc Nokes	Bacs13	170.00		8001/Grounds mntnced Oct23
20/11/2023	Hampshire Pension Fund	Bacs14	3,041.09		8016/HCC Superann Oct2023
20/11/2023	RBL Poppy Appeal	Bacs15	30.00		8013/Poppy wreath
20/11/2023	Auditing Solutions Ltd	Bacs16	1,200.00		8017/Internal audit 2023-24
20/11/2023	SJT Services (Southampton) Ltd	Bacs17	30.00		7974/Xmas lights installation
20/11/2023	Misra Ltd t/a The Studio	Bacs18	764.48		8006/Advertising boards
20/11/2023	Test Valley Borough Council	Bacs19	27.04		Purchase Ledger Payment
20/11/2023	Andrew Harris	Bacs20	89.62		7954/Room hire 25May
20/11/2023	WEL Medical Limited	Bacs21	204.00		7975/Defib battery
21/11/2023	Town Hall Imprest A/c	Transfer	700.00		Town Hall Imprest A/c Top Up
21/11/2023	Romsey & District Chamber of C	DC07	95.00		8063/Xmas tree x3
23/11/2023	ACE Liftaway Limited	DD6	76.80		7959/Waste disposal Oct2023
24/11/2023	SJT Services (Southampton) Ltd	Bacs22	9,393.60		8022/Xmas lights installation
27/11/2023	NEST Pensions	DD	351.82		NEST Pensions
27/11/2023	Salaries November 2023	DD	18,631.78		Salaries November 2023
30/11/2023	Utility Warehouse Limited	DD7	58.10		8010/Phone charges Nov23
30/11/2023	New Forest Window Cleaning	Bacs23	105.00		8038/External window clean Nov
30/11/2023	Hampshire County Council	Bacs24	250.00		8023/SLR licence
<b>Total Payments</b>			<b>54,593.05</b>		