



Romsey Town Council Meeting

*Tuesday 21st March 2023
at
7.30pm*



Romsey Town Council

MEETING

A Meeting of the Town Council convened by the Town Mayor of Romsey (Cllr. N. Gwynne) will take place on Tuesday 21st March 2023 at 7.30 p.m.

The public and press are cordially invited to be present.

(Meeting papers available at the Town Council Offices in the Town Hall, Monday to Friday 9.00a.m. – 3.00p.m.)
Email: chiefofficer@romseytc.org.uk

Town Mayor

Issue Date: 140323

Romsey Town Council

Town Hall
1, Market Place
Romsey
SO51 8YZ



You are hereby summoned to attend a Meeting of the above-named Council convened by the Town Mayor (Councillor N. Gwynne) on **Tuesday 21ST MARCH 2023 at 7.30P.M.**

AGENDA

1. PRAYERS

2. APOLOGIES

3. DECLARATION OF INTERESTS

4. MINUTES

Confirmation

To receive and approve the accuracy of the Minutes for meetings held on 17th January 2023
Matters Arising

PUBLIC PARTICIPATION

To pass a resolution to adjourn the meeting

- (a) To receive formal presentations from individuals or organisations which are an identified agenda item: None
- (b) To receive verbal reports from Borough and County Councillors of what has been happening at Borough and County level which is of interest to Romsey Town Councillors
- (c) Questions from members of the public to Town Councillors
- (d) Questions from members of the public to Borough Councillors
- (e) Questions from members of the public to the County Councillor
- (f) Questions from Town Councillors to Borough Councillors
- (g) Questions from Town Councillors to County Councillor

5. PLANNING COMMITTEE

- i) To receive and note the minutes of the Planning Committee meetings held on 5th January 2023, 26th January 2023, 16th February 2023, 9th March 2023(draft)
- ii) **RECOMMENDATION:** With effect from 1 April 2023 the Joint Planning Committee shall cease and that a Romsey Town Council Planning Committee be reinstated under the previous Terms of Reference.

6. TOWN & BUILDING COMMITTEE

- i) To receive and note the minutes of the Town & Building Committee meetings held 6th December 2022 and 7th February 2023(draft)
- ii) **ROMSEY FUTURE**
Cllr. J. Critchley reported Romsey Future have suggested a route for two of RTC infrastructure projects
RESOLUTION NO. 23/25
It was **RESOLVED** to recommend to Full Council the two RTC infrastructure projects which have been endorsed by Romsey Future. With Full Council approval they will then be referred to Hampshire County Council Community Funded Highways Infrastructure Scheme for consideration and action.

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You are hereby summoned to attend a Meeting of the above-named Council convened by the Town Mayor (Councillor N. Gwynne) on **Tuesday 21ST MARCH 2023 at 7.30P.M.**

The projects are as follows:-

1. Upgrade of footpath from Greatbridge Industrial Estate to Grayling Mead and Fishlake Meadows
2. Changes to three footpath barriers to allow mobility scooters to pass

PROPOSED: Cllr. J. Critchley

SECONDED: Cllr. M. Cooper

CARRIED

RECOMMENDATION: to approve the two RTC infrastructure projects which have been endorsed by Romsey Future. With Full Council approval they will then be referred to Hampshire County Council Community Funded Highways Infrastructure Scheme for consideration and action. The projects are as follows:-

1. Upgrade of footpath from Greatbridge Industrial Estate to Grayling Mead and Fishlake Meadows
2. Changes to three footpath barriers to allow mobility scooters to pass

PROPOSED: Cllr. J. Critchley

SECONDED: Cllr. M. Cooper

CARRIED

iii) **NEWSLETTER**

The Chief Officer reported she has been investigating different ways to distribute the RTC Newsletter in view of merger with REPC and increased cost of printing and delivery. It was agreed to recommend to Full Council meeting on 21st March 2023 that the Newsletter in future will be available on RTC website and other social media platforms. A printed version will also be available at different locations throughout the area. The Chief Officer asked Councillors to let her know of suitable locations for the Newsletter to be placed.

RECOMMENDATION: The Newsletter in future will be available on RTC website and other social media platforms. A printed version will also be available at different locations throughout the area. The Chief Officer asked Councillors to let her know of suitable locations for the Newsletter to be placed.

7. **FINANCE & RESOURCES COMMITTEE**

To receive and note the minutes of the Finance & Resources Committee meetings held 3rd January 2023 and 28th February 2023(draft)

8. **ALLOTMENTS COMMITTEE**

To receive and note the minutes of 7th November 2023 and 12th December 2023(draft)

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9. 20S PLENTY FOR HAMPSHIRE

With reference to email to Councillors received 8 February 2023 from the '20s Plenty in Hampshire' campaign (Dr Hannah Greenberg). Last year RTC supported a call for a 20mph limit in Hampshire. There are concerns now that the recommendations to HCC to accept these limits will be watered down and that will affect our ability to make part of Romsey a 20mph zone.

RECOMMENDATION: It is **PROPOSED** by Cllr. I. Culley and **SECONDED** by Cllr. C. Wise RTC support the '20's Plenty in Hampshire' campaign to ensure that *all communities* in the County will have the possibility of applying for such a limit and that RTC:-

1. Request Chief Officer informs HCC, County Councillor - Cllr Nick Adams King that any agreement about 20mph limits in Hampshire should apply to *all communities* because we have residents who want these limits.
2. Chief Officer to inform Dr Hannah Greenberg confirming our continuing support for the campaign.

10. STANDING ORDERS

Hampshire of Association of Local Councils (HALC) – "it is best practice to record when a Councillor leaves a meeting"

RECOMMENDATION: to include in RTC Standing Orders the time is minuted, if a Councillor leaves during a Council meeting and the time is minuted when they return

11. ROMSEY TOWN COUNCIL/ROMSEY EXTRA PARISH COUNCIL PROPOSED MERGER Update

12. ROMSEY FUTURE
Update

13. REPORTS FROM MEMBERS ATTENDING MEETINGS OF EXTERNAL ORGANISATIONS

Reports from members attending meetings of external organisations since the last Full Council Meeting

14. CORRESPONDENCE
None

15. MAYORAL ANNOUNCEMENTS

N.B. Agenda items for the next meeting on Tuesday 16th May 2023 should be received by the Chief Officer no later than 2nd May 2023

Romsey Town Council
Town Hall
1, Market Place
Romsey
SO51 8YZ

FULL COUNCIL MEETING

Minutes of the Meeting held on 17th January 2023

In the Chair:

Attendance:

P Councillor D. Baverstock	P Councillor N. Gwynne
P Councillor J. Cairney	A Councillor S. Lamb
P Councillor M. Cooper	P Councillor J. Parker
P Councillor J. Critchley	A Councillor J. Ray
P Councillor I. Culley	- Councillor M. Southey
P Councillor N. Daas	- Councillor C. Wise
P Councillor J. Burnage	P Councillor S. Wilkinson
	A Councillor K. Dunleavy

Clerk: Judith Giles

Public: 0

1. PRAYERS

The Reverend Thomas Wharton led prayers.

7.34p.m. Cllr. J. Cairney, Cllr. J. Critchley and Cllr. J Parker joined the meeting

2. APOLOGIES

Apologies received from Cllr. S. Lamb, Cllr. K. Dunleavy and Cllr. J. Ray

3. DECLARATION OF INTEREST

None

4. CONFIRMATION OF MINUTES

To receive and approve the accuracy of the Minutes meetings held as follows:-

The minutes of the meeting held on 11th November 2022 were duly confirmed

PROPOSED: Cllr. J. Parker

SECONDED: Cllr. J. Cairney

CARRIED

Matters Arising

None

PUBLIC PARTICIPATION

PROPOSED: Cllr. J. Critchley

SECONDED: Cllr J.Burnage

CARRIED

MEETING ADJOURNED: 7.35 P.M.

To receive formal presentations from individuals or organisations which are an identified agenda item:- Sgt. C. Challis gave a Police update. Currently black ice on the roads is a big issue and many have been closed. Generally crime is down in the area. The Police are aiming to attend every burglary. Cllr. I. Culley expressed concern with regards to cars speeding on the Fishlake Meadows Industrial Estate. Sgt. C. Challis said the police are working with the landowners to address this issue. The Police are working with TVBC Community Safety Team Youth Café.

Cllr. S. Wilkinson arrived – 7.44p.m.

To receive verbal reports from Borough and County Councillors of what has been happening at Borough and County level which is of interest to Romsey Town Councillors

HCC Report - Cllr. M. Cooper reported HCC has announced Nightingale Living Well will end March 2023 as it is financially unviable. Cllr. M. Cooper outlined the issues the HCC gritters are dealing with due to the very wet roads.

TVBC Report – None

Questions from members of the public to Borough Councillors

None

Questions from members of the public to the County Councillor

None

Questions from Town Councillors to Borough Councillors

Cllr. J. Critchley asked why the sluices from the water canal into the Fishlake hadn't been shut. Cllr. M. Cooper to contact the Environment Agency. Cllr. J. Critchley asked if the Traffic Regulation Enforcement Officers have now been told not to monitor the lading bays. Cllr. M. Cooper reported John Sorrell - HCC has confirmed they are enforcing the loading bays.

Questions from Town Councillors to County Councillor

RE-COMMENCED 7.46 PM

5. PLANNING COMMITTEE

Cllr. J. Burnage proposed that the Full Council accept the minutes of the Planning Committee held on 13th October 2022, 10th November 2022, 8th December 2022 and 5th January 2023(draft)

PROPOSED: Cllr. J. Burnage

SECONDED: Cllr. J. Parker

CARRIED

6. BUILDING AND TOWN COMMITTEE

Cllr. S. Wilkinson proposed that the Full Council accept the minutes of the Building and Town Committee meetings held on 18th October 2022 and 6th December 2022(draft)

PROPOSED: Cllr. S. Wilkinson

SECONDED: Cllr. J. Burnage

CARRIED

7. FINANCE & RESOURCES COMMITTEE

Cllr. J. Critchley proposed that the Full Council accept the minutes of the Finance & Resources Committee meetings held 8th November 2022 and 3rd January 2023(draft)

PROPOSED: Cllr. J. Critchley

SECONDED: Cllr. I. Culley

CARRIED

Interim Audit Report 2022-23

RESOLUTION NO. 23/22

It was **RESOLVED** to recommend Interim Audit Report to Full Council

PROPOSED: Cllr. J. Parker

SECONDED: Cllr. J. Cairney

CARRIED

RESOLUTION NO.

It was **RESOLVED** to approve Interim Audit Report to Full Council

PROPOSED: Cllr. N. Daas

SECONDED: Cllr. N. Gwynne

CARRIED

8. ALLOTMENTS COMMITTEE

Cllr. J. Cairney proposed that the Full Council accept the minutes of the Allotments Committee meeting held on 5th September 2022

PROPOSED: Cllr. J. Cairney

SECONDED: Cllr. J. Burnage

CARRIED

9. NEW VOTING REQUIREMENTS – ELECTIONS 4TH MAY 2023

Noted.

10. PARKING, SPEEDING, DAMAGE – CHERVILLE STREET/GREATBRIDGE ROAD

It is **PROPOSED** by **Cllr. J. Critchley** and **SECONDED** by **Cllr. N. Daas** Romsey Town Council write to HCC asking for an urgent discussion about problems in Cherville Street and Greatbridge Road with regards to parking, speeding and damage to parked vehicles.

Cllr. M. Cooper reported he has been in correspondence with HCC Mandy Ware, Team Leader – Safer Roads – Traffic, with regards to problems in Cherville Street and Greatbridge Road parking, speeding and damage to parked vehicles. She stated the speed limit on Greatbridge Road is set at a lower level of 30mph. The position with lower 20mph speed limits is that they are currently restricted to locations where there is a casualty reduction need in accordance with the Council's casualty reduction led policy. However, the outcomes of a review that considers whether there is scope in extending the scope for 20mph speed limits outside of this casualty reduction led policy is due to be reported to the Select Committee later this month which will assist with decisions on future policy later in the year.

In terms of traffic calming, residents have suggested build out features to provide a shield to the line of parking. However as there are private entrances into properties at the ends of the parking bays this approach is not feasible as the measures will obstruct access to premises. Placing measures further from the ends of these parking bays beyond the entrances will not offer any protection to the parked vehicles and may worsen the current situation as drivers will be squeezed into the gap between the feature and the parked vehicles with little space to manoeuvre. Physical

traffic calming features will also reduce the amount of much needed evening on-street parking space. On-street parking needs, accesses, and junctions limit the options for physical measures.

There are already some features on Greatbridge Road which assist in managing traffic such as a build out near to the roundabout junction with the A3057 and a Zebra crossing, and the route is signed as unsuitable for Heavy Goods Vehicles with town centre traffic directed to use A3057. There are establishments that are accessed via Greatbridge Road that will require deliveries so there will be some larger vehicles that will have a legitimate need to use this route.

She will arrange a traffic survey to ascertain actual traffic speed as well as traffic flows and classifications. Furthermore she will explore the availability of external funding, as you suggest, as there may be minor measures that can be considered such as a school advisory 20mph and hatch markings to highlight the more vulnerable ends of the parking bays that will not obstruct the private entrances.

RESOLUTION NO. 23/23

It was **RESOLVED** Cllr. M. Cooper and RTC Chief Officer will draft a response to Mandy Ware, HCC

PROPOSED: Cllr. J. Critchley

SECONDED: Cllr. M. Cooper

CARRIED

ROMSEY TOWN COUNCIL/ROMSEY EXTRA PARISH COUNCIL PROPOSED MERGER

Recommendation: to discuss celebration to mark the occasion of the merger of the two Councils.

Cllr. N. Gwynne confirmed a presentation will take place in the Town Hall on 6th April 2023 to mark the occasion of the merger of the two Councils. Cllr. N. Gwynne to contact Phoebe Merrick – LTVAS who hopefully will give a history of Romsey Extra Parish Council.

11. ROMSEY FUTURE

Cllr. J. Critchley reported several proposals have been endorsed at the last Romsey Future meeting. The next meeting will be held on 1st February 2023.

12. REPORTS FROM MEMBERS ATTENDING MEETINGS OF EXTERNAL ORGANISATIONS

Cllr. N. Gwynne reported Bartletts Almshouses are struggling with gas and electric bills. He will be asking RTC for a grant to help them cover these costs.

13. CORRESPONDENCE

None

14. MAYORAL ANNOUNCEMENTS

The Mayor, Cllr. N. Gwynne reported his Mayor's At Home will take place on 31st January 2023 in the Town Hall where the Mayor's Awards will be presented. The Charity Concert will take place on 24th March 2023. The Mayor is planning a Charity Raffle for his two charities.

Meeting Closed 9.00p.m.

Next Meeting 21st March 2023

In the Chair: Cllr J Burnage

ATTENDANCE:

ROMSEY EXTRA PARISH

P Councillor J Burnage
P Councillor J Cairney
P Councillor M G Cooper
P Councillor M Southey
P Councillor S Tippett

ROMSEY TOWN

P Councillor J Critchley
P Councillor I Culley
A Councillor S Lamb
A Councillor J Ray
- Councillor C Wise
P Councillor J Parker

In attendance: Faye Godwin, Planning Clerk
Toby Oliver, Hampshire Chronicle

78. **Apologies**

Apologies were received from Cllr J Ray and Cllr S Lamb.

Cllr M Southey left meeting at 7.43pm to take important phone call and returned to meeting at 7.49pm.

79. **Declarations of Interest**

None.

80. **Minutes**

Confirmation

The minutes of the Joint Planning Committee Meeting held on Thursday 8 December 2022 were confirmed as a true record.

Proposed by: Cllr M Cooper

Seconded by: Cllr J Parker

Matters Arising

None.

81. **Public Participation**

None.

82. **Participation at Southern Area Planning Committee**

- a) Application: [21/02607/FULLS](#)
Applicant: Mr Mark Weeks
Proposal: Change of use of amenity land to residential garden
(Retrospective)
Site: 14 Fairview Close, Romsey, S051 7LS
Noted - Cllr J Burnage will be attending.

Signature:



Date:

26 Jan 23

83. **Appeal Notifications/Decisions**

a) Site at: 46 Viney Avenue, Romsey, SO517NQ
Proposal: Loft conversion and removal of chimney,
creation of front and rear dormer
Application No: [22/02031/FULLS](#)
Appeal Reference: APP/C1760/D/22/3307618
Appellant: Lucee Sillence
Appeal Starting Date: 01.12.2022
Noted

b) Site at: Rear of 11 Church Street, Romsey SO51 8BT
Application No: [22/02553/TPOS](#)
Decision Type: Delegated
Appeal Decision: Withdrawn
Noted

84. **Amended Applications**

None.

85. **Correspondence**

a) Email from HCC Cllr Nick Adams-King re: Hampshire Minerals Plan consultation of Proposed gravel extraction at 'The Triangle', Gardner's Lane/Ryedown Lane. REPC – JPC Committee Members should particularly look at the proposal for the Ridge Triangle.

JPC continue to object on previous grounds. Also, it being a sensitive hydrological site, there are environmental issues and concern that the eastern part drains towards the River Test. They also have highway concerns.

b) Letter from HCC. Proposed extension to Nursling Recycling Centre, variations to existing site layout, erection of a new workshop building and the upgrade of parking arrangements at the adjacent paintball centre at Nursling Recycling Centre, Lee Lane, Nursling Southampton SO16 0AD (application number [22/00174/CMAS](#)) will be considered by the Regulatory Committee on Wednesday 11 January 2023 at 10.00am in Ashburton Hall, at Elizabeth II Court The Castle, Winchester, Hants SO23 8UJ.

Objection previously submitted.

c) Letter from TVBC. Andover Public Realm Design Guide Supplementary Planning Document (SPD) 2022
Test Valley Borough Council has published for public participation its draft Andover Public Realm Design Guide Planning Document (SPD) 2022 and is inviting representations between Friday 16th December 2022 and Friday 3rd February 2023.

Noted

86. **Planning Applications**

List Nos: Nos 48, 49, 50.

Signature:



Date: 26 Jan 23

**ROMSEY TOWN COUNCIL AND ROMSEY EXTRA PARISH COUNCIL
WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 48**
Week Ending: Friday 2 December 2022

APPLICATION NO. DATE OF APPLICATION	PROPOSAL	LOCATION	CASE OFFICER	DECISION	COMMENTS
<u>22/02803/FULLS</u> 29.11.2022 ROMSEY EXTRA 1.	Erection of two storey rear extension, single storey front extension, and replacement of outbuilding with games room and storage area.	Mr Scott Gaherty Gardeners Cottage Braisfield Road Romsey Hampshire SO51 7NZ	Katie Savage 22.12.2022	Objection	Extension too large for plot size. Parking would become insufficient. Out of keeping with street scene.
<u>22/03032/FULLS</u> 30.11.2022 ROMSEY EXTRA 2.	Single storey storage area with hard standing parking space above (retrospective).	Mr And Mrs Hickey 29 Footner Close Romsey Hampshire SO51 7UD	Mr Paul Goodman 22.12.2022	Objection	This was refused in 2017 and dismissed in 2018.
<u>22/03120/TPOS</u> 28.11.2022 ROMSEY EXTRA 3.	T1- All Ash trees within area - Fell, T2 - All Woodland boundary trees - Reduce back lateral growth by up to 3m.	Veerappan Roke Manor Old Salisbury Lane Awbridge Hampshire SO51 0ZN	Mr Rory Gogan 21.12.2022	Objection	Object to T1, unless Tree Officer agrees that all Ash trees are diseased.
<u>22/03165/LBWS</u> 01.12.2022 ROMSEY EXTRA 4.	General repair and replacement works to windows of property.	Broadlands Estate Broadlands House Broadlands Park Romsey By-Pass Romsey Hampshire SO51 9ZD	Sarah Barter 06.01.2023	No objection	

Signature:



Date: 26 Dec 23

<p><u>22/02478/FULLS</u> 01.12.2022 ROMSEY TOWN 5.</p>	<p>Provision of new bin stores.</p>	<p>Aster Group Bienheim House Chambers Avenue Romsey Hampshire SO51 5EH</p>	<p>Mr Simon Branstom- Jones 03.01.2023</p>	<p>JPC strongly object to this. There is no provision for the additional blue bins and food waste caddies that will be issued by TVBC in 2024. The bin enclosure is intrusive on the street scene and advise that the location is reconsidered.</p>
<p><u>22/03138/FULLS</u> 30.11.2022 ROMSEY TOWN 6.</p>	<p>Demolish conservatory, erect single storey rear extension and elevational alterations.</p>	<p>Mr A Paton 30 Woodley Lane Romsey Hampshire SO51 7JN</p>	<p>Mr Simon Branstom- Jones 26.12.2022</p>	<p>Noted that permission was granted on Jan 4 2023.</p>

ROMSEY TOWN COUNCIL AND ROMSEY EXTRA PARISH COUNCIL WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 49 Week Ending: Friday 9 December 2022				
APPLICATION NO. DATE OF APPLICATION	PROPOSAL	LOCATION	CASE OFFICER	DECISION COMMENTS
<p><u>22/03188/FULLS</u> 05.12.2022 ROMSEY EXTRA 1.</p>	<p>Ground floor rear extension, hip to gable loft conversion including front and rear dormers to provide first floor accommodation, front porch and terrace, and associated landscaping.</p>	<p>Mr And Mrs Walden Graz Crampmoor Lane Crampmoor Romsey Hampshire SO51 9AJ</p>	<p>Mrs Sacha Coen 06.01.2023</p>	<p>No objection</p>

Signature: *John Paton*

Date: 26 Jan 23

<p><u>22/03198/TPOS</u> 06.12.2022 ROMSEY EXTRA 2.</p>	<p>T1-T4 - Beech - Reduce lateral branches by up to 5m back to boundary, T5 - Oak - Remove dead and damaged wood, T6 - Oak - Remove dead and damaged wood, reduce limb by up to 5m back to fenceline, T7 - Oak - Remove dead and damaged wood, reduce limb by up to 50%.</p>	<p>Lady Barbara Plastow Oak Corner Crampmoor Lane Crampmoor Romsey Hampshire SO51 9AJ</p>	<p>Mr Rory Gogan 05.01.2023</p>	<p>No objection</p>	<p>Subject to clarification of access to the two parking spaces.</p>
<p><u>22/03234/FULLS</u> 09.12.2022 ROMSEY TOWN 3.</p>	<p>Two storey and single storey rear extension, single storey front extension and elevational alterations.</p>	<p>Mr And Mrs D Young 12 Halterworth Close Romsey Hampshire SO51 5QG</p>	<p>Katie Savage 13.01.2023</p>	<p>No objection</p>	
<u>NOTIFICATION OF A LARGER HOME EXTENSION – (FOR INFORMATION ONLY)</u>					
<p><u>22/03180/PDHS</u> 05.12.2022 ROMSEY TOWN 4.</p>	<p>Application to determine if prior approval is required for single storey rear extension - (length from rear wall of original dwellinghouse 5.3 metres, height 3.00 metres, height to eaves 3.00 metres).</p>	<p>Mr And Mrs N Chivers Glebe Cottage 10 The Meads Romsey Hampshire SO51 8HB</p>	<p>Mr Simon Branston- Jones 04.01.2023</p>	<p>Noted</p>	



Signature:

Date: 26 Jan 23

**ROMSEY EXTRA PARISH COUNCIL AND ROMSEY TOWN COUNCIL
WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 50
Week Ending: Friday 16 December 2022**

APPLICATION NO. DATE OF APPLICATION	PROPOSAL	LOCATION	CASE OFFICER	DECISION	COMMENTS
<u>22/02961/FULLS</u> 16.12.2022 ROMSEY EXTRA 1.	Erection of storage building and lean-to extension (amended scheme)	Mr Christopher Monckton Land To Rear Of Properties Fronting Gardeners Lane Gardeners Lane East Wellow Hampshire SO51 6AD	Kate Levey 14.01.2023	No objection	
<u>22/03271/FULLS</u> 16.12.2022 ROMSEY EXTRA 2.	Single storey rear extension linking to garage, convert garage to study and utility room, erect front porch, remove chimneys and install rooflights, dwelling to be rendered and refilled to match proposed	Mr Richard Millard Kynance Crampmoor Lane Crampmoor Hampshire SO51 9AJ	Mr Simon Branston- Jones 14.01.2023	No objection	
<u>22/02754/LBWS</u> 12.12.2022 ROMSEY TOWN 3.	Restoration of stone, brick and rainwater goods to the Italianate Chapel	Mr Steven Marshall Test Valley Borough Council The Old Chapel Botley Road Romsey Hampshire SO51 5RP	Kate Levey 20.01.2023	No objection	JPC welcomes this application and the work being done.
<u>22/03169/FULLS</u> 13.12.2022 ROMSEY TOWN 4.	Creation of first floor flat and alterations to doors, windows and roof to complete building conversion	Mr Wilson 109A Winchester Road Romsey Hampshire SO51 8JF	Kate Levey 11.01.2023	No objection	

Signature:



Date:

26 Dec 23

<p><u>22/03221/FULLS</u> 14.12.2022 ROMSEY TOWN 5.</p>	<p>Convert garage into living space</p>	<p>Mr and Mrs Michael and Kirstie Chart 6 Deansfield Close Romsey Hampshire SO51 7NE</p>	<p>Mr Simon Branston- Jones 11.01.2023</p>	<p>Objection</p>	<p>Inadequate provision of off-street parking.</p>
<p><u>22/03240/FULLS</u> 13.12.2022 ROMSEY TOWN 6.</p>	<p>Single storey extension to the rear, loft conversion, dormer and balcony</p>	<p>Mr And Mrs Aitree Four Winds 21 Woodley Lane Romsey Hampshire SO51 7JL</p>	<p>Mrs Sacha Coen 12.01.2023</p>	<p>Objection</p>	<p>Balcony overlooks neighbours rear gardens.</p>
<p><u>22/03272/FULLS</u> 16.12.2022 ROMSEY TOWN 7.</p>	<p>Single storey rear extension</p>	<p>J White 7 Chavy Water Romsey Hampshire SO51 8AJ</p>	<p>Mr Simon Branston- Jones 20.01.2023</p>	<p>No objection</p>	

Meeting ended at: 8.11pm

Next meeting: Thursday 26 January 2023 at 7.30 pm

Signature:



Date:

26 Jan 23

In the Chair: Cllr J Parker
Proposed: Cllr M Cooper
Seconded: Cllr I Culley

ATTENDANCE:**ROMSEY EXTRA PARISH**

A Councillor J Burnage
A Councillor J Cairney
P Councillor M G Cooper
- Councillor M Southey
A Councillor S Tippett

ROMSEY TOWN

P Councillor J Critchley
P Councillor I Culley
A Councillor S Lamb
P Councillor J Ray
P Councillor C Wise
P Councillor J Parker

In attendance: Nicqui Chatterley, Planning Clerk

87. Apologies

Apologies were received from Cllr S Lamb, Cllr J Cairney, Cllr J Burnage, Cllr S Tippett

88. Declarations of Interest

None

89. MinutesConfirmation

The minutes of the Joint Planning Committee Meeting held on Thursday 5 January 2023 were confirmed as a true record.

Proposed by: Cllr J Critchley

Seconded by: Cllr I Culley

Matters Arising

Item 82. Southern Area Planning Committee 4 Fairview Close, Romsey, SO51 7LS 21/02607/FULLS – County Council Enforcement Notice.

90. Public Participation

None

91. Participation at Southern Area Planning Committee

Application No:

22/00625/FULLS

Applicant:

Mr C Saunders

Proposal:

Demolition of 'Mountbatten Wing' at front of nursing home, demolition of No 35 Woodley Lane and construction of extension accommodating 22 new nursing care bedrooms and associated facilities

Site:

Durban House Nursing Home , 33 Woodley Lane, Romsey

Noted

Signature: *Jane Burnage*

Date: 9/3/2023

92. **Appeal Notifications/Decisions**

a) Site at: Land To The Rear Of, 11 Church Street,
Romsey
Proposal: Erection of one dwelling
Application No: 22/02387/FULLS
Appeal Decision: **Noted**

93. **Amended Applications**

None

94. **Correspondence**

1. Email from Strategic Planning HCC dated 10th January 2023 in respect of **Yokesford Hill Estate, Building 1, Yokesford Hill, Romsey, Hampshire SO51 0PF** Vary condition 16 of planning permission 15/03104/CMAS to allow temporary increase of stockpiles to the maximum height which allows the site to remain operational whilst being stable at
<https://planning.hants.gov.uk/Planning/Display/HCC/2022/0536>
Enforcement Notice served by HCC 26 January 2023. Noted.
2. Email from Strategic Planning HCC dated 19th January 2023 **Bunny Lane, Timsbury Hampshire SO51 0PG** Vary conditions 2, 7 & 11 attached to App No. 15/00006/CMAS to accommodate some minor site changes in the interest of fire safety
<https://planning.hants.gov.uk/Planning/Display/HCC/2022/0686>
Noted

95. **Planning Applications**

List Nos: Nos 51, 1 and 2.

**ROMSEY TOWN COUNCIL AND ROMSEY EXTRA PARISH COUNCIL
WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 51
Week Ending: Friday 23 December 2022**

APPLICATION NO. DATE OF APPLICATION	PROPOSAL	LOCATION	CASE OFFICER	DECISION	COMMENTS
<u>22/03283/FULLS</u> 23.12.2022 ROMSEY EXTRA 1.	Erect two-storey rear extension	Mr Winfield 3 Moore Close Romsey Hampshire SO51 0AQ	Katie Savage 18.01.2023	No Objection	
<u>22/03314/FULLS</u> 21.12.2022 ROMSEY EXTRA 2.	Access road extending east from north-south link road to serve the adjacent land, engineering work to provide drainage	Miss Rachel Ballam Land at Ganger Farm Ganger Farm Lane Romsey Hampshire SO51 0QA	Sarah Barter 18.01.2023	No Comment	

**ROMSEY TOWN COUNCIL AND ROMSEY EXTRA PARISH COUNCIL
WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 1
Week Ending: Friday 6 January 2023**

APPLICATION NO. DATE OF APPLICATION	PROPOSAL	LOCATION	CASE OFFICER	DECISION	COMMENTS
<u>22/03321/FULLS</u> 04.01.2023 ROMSEY EXTRA 1.	Erection of 40 houses and apartments, access, parking, landscaping and associated works following demolition and site clearance	Mr Hanslip Land North Of Oxlease Meadows Oxlease Meadows Romsey Hampshire	Mr Paul Goodman 03.02.2023	Objection	The built development, so close to the nature reserve and public vantage points, would be an obvious and harmful intrusion into this countryside setting, adversely affecting the character and

Signature: *Nave & Burnage*Date: *9/3/2023*

MINUTES

ROMSEY TOWN AND ROMSEY EXTRA PARISH COUNCIL JOINT PLANNING COMMITTEE
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					<p>appearance of the area when viewed from public vantage points and would result in visual harm to the character and appearance of this area. The proposal is therefore contrary to Policies COM2, E2(a), of the Test Valley Borough Revised Local Plan 2016 and the national Planning Policy Framework (2021).</p> <p>It is also contrary to Policy E5 of the Test Valley Borough Local Plan as the hydrology of the development drains into the River Test SSSI.</p> <p>Access Road – it is impossible for the access road not to go over the root protection zones in the area. This road was not built for this amount of traffic and, as such, will severely impact the amenity of the existing residents of this hitherto cul-de-sac.</p>
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Signature: *James Burvane*

Date: *9/1/2023*

<p><u>22/03342/FULLS</u> 03.01.2023 ROMSEY EXTRA 2.</p>	<p>Erect single storey rear extension, canopy and pergola, extend roof terrace and replace windows and door to rear elevation</p>	<p>Mr & Mrs Housden 7 Stanbridge Lakes Awbright Hampshire SO51 0GY</p>	<p>Katie Savage 03.02.2023</p>	<p>Viewed from the public footpath the proposed extension in terms of mass and height is a significant visible intrusion in the countryside. The proposed extension provides for overlooking of the neighbour's amenity.</p>
<p><u>22/03332/FULLS</u> 04.01.2023 ROMSEY TOWN 3.</p>	<p>Erection of house, construction of access, provision of parking and storage</p>	<p>Blue Leaf Projects JR Moore And Sons Edward Bizzey 129 Winchester Road Romsey Hampshire SO51 8JF</p>	<p>Kate Levey 26.01.2023</p>	<p>No Objection</p>
<p><u>23/00015/FULLS</u> 05.01.2023 ROMSEY TOWN 4.</p>	<p>Single storey extension to existing garage for vehicle storage</p>	<p>Mr Tim Lincoln 64 Mill Lane Romsey Hampshire SO51 8EQ</p>	<p>Mrs Sacha Coen 27.01.2023</p>	<p>No Objection</p>
<p><u>23/00029/FULLS</u> 05.01.2023 ROMSEY TOWN 5.</p>	<p>Two storey extension to front of main house to accommodate ground floor WC, laundry and extend living room. 2 additional bedrooms and 3 en suites</p>	<p>Mr Tim Lincoln 64 Mill Lane, Romsey, Hampshire, SO51 8EQ</p>	<p>Mrs Sacha Coen 31.01.2023</p>	<p>No Objection</p>
<p><u>23/00037/TPOS</u> 04.01.2023 ROMSEY TOWN 6.</p>	<p>T1 - Yew - Prune back to previous and established pruning points</p>	<p>Mr Raymond Jenkins 53 The Harrage, Romsey, Hampshire, SO51 8AE</p>	<p>Mr Rory Gogan 27.01.2023</p>	<p>No Objection</p>

<u>23/00040/TPOS</u> 05.01.2023 ROMSEY TOWN 7.	T1 - Sycamore - Dismantle to ground level	Teresa Crouch Mottisfont Lodge , Alma Road, Romsey, Hampshire SO51 8AG	Mr Rory Gogan 30.01.2023	No Objection	Subject to the Tree Officer confirming the tree is diseased and a suitable native species is planted.
<u>23/00044/TREES</u> 04.01.2023 ROMSEY TOWN 8.	T1 - Field Maple - Reduce to height of wall, T2 - Norway Maple - Reduce to height of wall	Paris Smith The Bishop Blaize 4 Winchester Road Romsey Hampshire SO51 8AA	Mr Rory Gogan 27.01.2023	Objection	Trees are an important part of the street scene in this area, JPC would suggest a tidy up rather than a reduction to wall height.
<u>23/00003/FULLS</u> 05.01.2023 ROMSEY TOWN 9.	Remove conservatory, replace with a single storey extension and render property	Dr Terence Bayes And Mrs Sharon Bayes Parkside Whitenap Lane Romsey Hampshire SO51 5RS	Mr Simon Branston- Jones 31.01.2023	No Objection	

**ROMSEY EXTRA PARISH COUNCIL AND ROMSEY TOWN COUNCIL
WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 2**
Week Ending: Friday 13 January 2023

APPLICATION NO. DATE OF APPLICATION	PROPOSAL	LOCATION	CASE OFFICER	DECISION	COMMENTS
<u>22/03279/FULLS</u> 10.01.2023 ROMSEY EXTRA 1.	Retention of food kiosk and merchandise outlet	Mr Jacobs Romsey Town Football Club South Front Romsey Hampshire SO51 8AF	Mr Nathan Glasgow 10.02.2023	No Objection	Subject to temporary permission for a maximum of 3 years.

<p><u>22/03354/FULLS</u> 11.01.2023 ROMSEY EXTRA 2.</p>	<p>Erection of extension to surround fencing</p>	<p>TVBC Ganger Farm Sports Pavilion Ganger Farm Way Ampfield Romsey Hampshire SO51 0EE</p>	<p>Sarah Barter 03.02.2023</p>	<p>No Objection</p>	
<p><u>23/00069/FULLS</u> 09.01.2023 ROMSEY EXTRA 3.</p>	<p>Remove metal clad structure and replace with a laundry</p>	<p>Joerg Philip Properties Ltd 29 Premier Way Romsey Hampshire SO51 9DQ</p>	<p>Mrs Sacha Coen 01.02.2023</p>	<p>No Objection</p>	
<p><u>23/00071/C/MAS</u> 09.01.2023 ROMSEY EXTRA 4.</p>	<p>Vary condition 16 of planning permission 15/03104/C/MAS to allow temporary increase of stockpiles to the maximum height which allows the site to remain operational whilst being stable</p>	<p>Philip Liddell Building 1 Yokesford Hill Estate Yokesford Hill Romsey Hampshire SO51 0PF</p>	<p>Mr Nathan Glasgow 31.01.2023</p>	<p>No Comment</p>	
<p><u>23/00106/TPOS</u> 13.01.2023 ROMSEY EXTRA 5.</p>	<p>T1 & T2 - Lime - Pollard</p>	<p>Wilson Stroud House School Road Romsey Hampshire SO51 7NX</p>	<p>Mr Rory Gogan 06.02.2023</p>	<p>Object</p>	<p>JPC object to pollarding and would suggest a more modest canopy reduction.</p>

MINUTES

ROMSEY TOWN AND ROMSEY EXTRA PARISH COUNCIL JOINT PLANNING COMMITTEE
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<p><u>22/03324/TREES</u> 09.01.2023 ROMSEY TOWN 6.</p>	<p>T1 - Catalpa - Reduce by up to 1m in height and reshape by up to 0.5m, T2 - Holly - Reduce to fence height, T3 - Magnolia - Reduce by up to 1m in height and reshape by up to 0.5m, T4 Holly - Reduce by 1m in height and trim the sides to shape</p>	<p>Sue Taylor Mill Gate House Mill Lane Romsey Hampshire SO51 8EU</p>	<p>Mr Rory Gogan 31.01.2023</p>	<p>No Objection</p>	
<p><u>22/03344/FULLS</u> 10.01.2023 ROMSEY TOWN 7.</p>	<p>Change use of adjoining amenity land to residential, install fence, install driveway and extend dropped kerb</p>	<p>Mr Thomas Holland 38 Northlands Road Romsey Hampshire SO51 5RY</p>	<p>Katie Savage 01.02.2023</p>	<p>Object</p>	<p>Detrimental to the open nature of the estate and contrary to the Town Design Statement.</p>
<p><u>23/00026/FULLS</u> 09.01.2023 ROMSEY TOWN 8.</p>	<p>Conversion of first and second floor offices to 3 flats</p>	<p>Mr Peter and Brian Mann 31A The Hundred Romsey Hampshire SO51 8GD</p>	<p>Kate Levey 10.02.2023</p>	<p>No Objection</p>	<p>Subject to adequate bin provision (9) for the new bin system being introduced by TVBC</p>
<p><u>23/00082/FULLS</u> 10.01.2023 ROMSEY TOWN 9.</p>	<p>Convert store to W/C with sun tunnel in roof and erection of garden shed</p>	<p>Mr And Mrs Gowman 1 Kingfisher Way Romsey Hampshire SO51 7RY</p>	<p>Mr Simon Branston-Jones 02.02.2023</p>	<p>No Objection</p>	

Meeting ended at:

8.27 pm

Next meeting: Thursday 16 February 2023 at 7.30 pm

Signature:



Date: 9/3/2023

In the Chair: Cllr J Burnage

ATTENDANCE:

ROMSEY EXTRA PARISH

P Councillor J Burnage
A Councillor J Cairney
P Councillor M G Cooper
- Councillor M Southey
A Councillor S Tippett

ROMSEY TOWN

P Councillor J Critchley
P Councillor I Culley
P Councillor S Lamb
A Councillor J Ray
A Councillor C Wise
P Councillor J Parker

In attendance: Faye Godwin, Planning Clerk
Toby Oliver, Hampshire Chronicle

96. **Apologies**

Apologies were received from Cllr S Lamb, Cllr J Ray, Cllr S Tippett and Cllr C Wise

97. **Declarations of Interest**

Cllr J Burnage declared a non-pecuniary interest in 23/00142/FULLS

98. **Minutes**

Confirmation

The minutes of the Joint Planning Committee Meeting held on Thursday 26 January 2023 were confirmed as a true record.

Proposed by: Cllr I Culley

Seconded by: Cllr M G Cooper

Matters Arising

99. **Public Participation**

None

100. **Participation at Southern Area Planning Committee**

None

101. **Appeal Notifications/Decisions**

a) Site at:	Land North Of Oxlease Meadows, Oxlease Meadows, Romsey, Hampshire
Proposal:	Erection of 43 dwellings and apartments, access, parking, landscaping and associated works following demolition and site clearance
Application No:	<u>21/02715/FULLS</u>
Appeal Ref:	APP/C1760/W/22/3305787
Appellant:	Mr Hanslip
Appeal Starting Date:	23.01.2023

Noted

Signature:

Joe Burnage

Date:

9/3/2023

MINUTES ROMSEY TOWN AND ROMSEY EXTRA PARISH COUNCIL JOINT PLANNING COMMITTEE HELD IN THE COUNCIL CHAMBER, TOWN HALL, ROMSEY, HAMPSHIRE THURSDAY 16 FEBRUARY 2023	99
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- b) Site at: 7 Chavy Water, Romsey, Hampshire
 Proposal: Single story rear extension
 Application No: 22/03272/FULLS
 Decision: **PERMISSION subject to conditions and notes**
Noted

102. **Amended Applications**
 None

103. **Correspondence**

- a) For information only – Letter from TVBC regarding Tree Preservation Order TPO.TVBC.1255
Noted
- b) Email from TVBC regarding 23/00010/SCOS - Kings Chase Development, Straight Mile, Ampfield
 JPC supports need to full scale environmental access of the ground, reasons being:
1. The area subject to the scoping exercise is designated countryside in the Borough Local Plan.
 2. The area is surrounded by a number of Sites of Interest of Nature Conservation (SINCs).
 3. All the trees in the vicinity are the subject of group TPO's... any potential development would require substantial stand-offs in order to maintain the long term health of the trees which may make any potential development unviable.
 4. No quantum of potential development is given which makes the scoping exercise difficult to assess.
 5. Access from the north is from an existing housing estate and the impact of significant traffic volumes would be detrimental to the quality of life of the residents.

104. **Planning Applications**
 List Nos: 3, 4 and 5

Signature:

David Burago

Date: 9/3/2023

MINUTES

ROMSEY TOWN AND ROMSEY EXTRA PARISH COUNCIL JOINT PLANNING COMMITTEE
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ROMSEY TOWN COUNCIL AND ROMSEY EXTRA PARISH COUNCIL WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 3 Week Ending: Friday 20 January 2023					
APPLICATION NO. DATE OF APPLICATION	PROPOSAL	LOCATION	CASE OFFICER	DECISION	COMMENTS
<u>23/00117/FULLS</u> 18.01.2023 ROMSEY EXTRA 1.	Demolition of conservatory and erection of single storey rear extension to provide kitchen/dining/family/living/utility area.	Mr And Mrs Allen Orion 6 Elmtree Gardens Romsey Hampshire SO51 5SU	Mr Simon Branston- Jones 14.02.2023	No objection	
<u>23/00110/FULLS</u> 16.01.2023 ROMSEY TOWN 2.	Two storey side extension, dormer window, replacement side window and rooflight to rear bedroom and canopy to front entrance door (revised scheme)	Mr and Mrs Mark Cross Grafton 151 Botley Road Romsey Hampshire SO51 5SX	Kate Levey 08.02.2023	No objection	
<u>23/00114/FULLS</u> 17.01.2023 ROMSEY TOWN 3.	Change of use of part ground floor from commercial use (Class E) to residential to be incorporated into the existing dwelling at 10 Market Place	Mr Tim Lincoln 10 Market Place Romsey Hampshire SO51 8NB	Mrs Sarah Appleton 17.02.2023	No objection	
<u>23/00146/LBWS</u> 18.01.2023 ROMSEY TOWN 4.	Erect stud wall in the ground floor kitchen to form a protected means of escape and works to improve fire integrity of the second floor dividing partition	Mr Tim Cork The Bishop Blaize 4 Winchester Road Romsey Hampshire SO51 8AA	Mrs Sacha Coen 10.02.2023	No objection	

Signature: *Dave & Runaye*Date: *9/3/2023*

MINUTES

ROMSEY TOWN AND ROMSEY EXTRA PARISH COUNCIL JOINT PLANNING COMMITTEE
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<p>23/00147/FULLS 20.01.2023 ROMSEY TOWN 5.</p>	<p>Reinstatement of single storey building to be used as storage ancillary to an existing house</p>	<p>Mr Tim Lincoln The Abbey Hotel 11 Church Street Romsey Hampshire SO51 8BT</p>	<p>Katie Savage 17.02.2023</p>	<p>No objection</p>	<p>Subject to structure being built on original foundations and there being no disturbance to the ground beneath. That no work infringes on structure of Sycamore tree.</p>
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**ROMSEY TOWN COUNCIL AND ROMSEY EXTRA PARISH COUNCIL
WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 4**
Week Ending: Friday 27 January 2023

APPLICATION NO. DATE OF APPLICATION	PROPOSAL	LOCATION	CASE OFFICER	DECISION	COMMENTS
<p>23/00142/FULLS 26.01.2023 ROMSEY EXTRA 1.</p>	<p>Erect single storey extension to rear</p>	<p>Miss Samara Anthony 5 St Swithuns Close Crampmoor Romsey Hampshire SO51 9AP</p>	<p>Mr Simon Branston-Jones 17.02.2023</p>	<p>No objection</p>	<p>Subject to there being 3 off street parking spaces</p>
<p>23/00190/FULLS 27.01.2023 ROMSEY TOWN 2.</p>	<p>Erect single storey side extension</p>	<p>Mr And Mrs Austin Scandia The Crescent Romsey Hampshire SO51 7NG</p>	<p>Mrs Sacha Coen 21.02.2023</p>	<p>No objection</p>	

Signature: *Yank Burnage*

Date: *9/3/2023*

MINUTES

ROMSEY TOWN AND ROMSEY EXTRA PARISH COUNCIL JOINT PLANNING COMMITTEE
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<p><u>23/00248/TPOS</u> 30.01.2023 ROMSEY EXTRA 2.</p>	<p>T1 - Oak (57053) - Radial crown reduction by up to 3m on remaining stem, reduction of the remaining stem due to failure of co-dominant part of tree</p>	<p>Mr Ben Lewis Abbotswood Sports Ground Cutforth Way Romsey Hampshire SO51 0DS</p>	<p>Mr Rory Gogan 21.02.2023</p>	<p>No objection</p>	
<p><u>23/00255/FULLS</u> 30.01.2023 ROMSEY EXTRA 3.</p>	<p>Demolition of garage, alterations and erection of two single storey side extensions and porch (amended scheme)</p>	<p>Mr And Mrs S Holmes Embley View Romsey Road Ower Hampshire SO51 6AE</p>	<p>Mr Nathan Glasgow 22.02.2023</p>	<p>No objection</p>	
<p><u>23/00281/OBLS</u> 31.01.2023 ROMSEY EXTRA 4.</p>	<p>Discharge section 106 agreement dated 21.10.1999 related to application TVS.8553 that restricts the sale and occupancy of the dwellings</p>	<p>Ms Christine Earle Longacre Farm Sandy Lane Abbotswood Romsey Hampshire SO51 0PD</p>	<p>Sarah Barter 24.02.2023</p>	<p>No objection</p>	
<p><u>22/03171/FULLS</u> 03.02.2023 ROMSEY TOWN 5.</p>	<p>Single storey side extension</p>	<p>Adrian And Victoria Griffiths Little Woodley Farm Winchester Hill Romsey Hampshire SO51 7NU</p>	<p>Katie Savage 28.02.2023</p>	<p>No objection</p>	<p>Subject to CNP being put in place</p>

Signature: *Van Bunge*Date: *9/3/2023*

MINUTES

ROMSEY TOWN AND ROMSEY EXTRA PARISH COUNCIL JOINT PLANNING COMMITTEE
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<p><u>23/00194/FULLS</u> 25.01.2023 ROMSEY TOWN 3.</p>	<p>Erection of bin store</p>	<p>Mr R Davis Harrisons Flat Newton Lane Romsey Hampshire SO51 8LE</p>	<p>Katie Savage 24.02.2023</p>	<p>No objection</p> <p>JPC observes that it does not allow for three bin system due to commence in 2024</p>
<p><u>23/00211/TPOS</u> 27.01.2023 ROMSEY TOWN 4.</p>	<p>T6 - Sycamore - Crown raise by removal of secondary stem located at approximately 2 m above ground level on eastern side of tree. Prune tertiary branches on northern and western canopy extents to establish a 3 m clearance zone between tree canopy and existing built form.</p>	<p>Mr Tim Lincoln Rear Of 11 Church Street Romsey Hampshire SO51 8BT</p>	<p>Mr Rory Gogan 20.02.2023</p>	<p>No objection</p>

<p>ROMSEY TOWN COUNCIL AND ROMSEY EXTRA PARISH COUNCIL WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 5 Week Ending: Friday 3 February 2023</p>					
<p>APPLICATION NO. DATE OF APPLICATION</p>	<p>PROPOSAL</p>	<p>LOCATION</p>	<p>CASE OFFICER</p>	<p>DECISION</p>	<p>COMMENTS</p>
<p><u>23/00232/TPOS</u> 30.01.2023 ROMSEY EXTRA 1.</p>	<p>T3 - Oak - Fell and treat stump with eco plugs</p>	<p>Emma Whytefield Land Adjacent To 5 Grovely Way Crampmoor Romsey Hampshire SO51 9AX</p>	<p>Mr Rory Gogan 21.02.2023</p>	<p>Noted</p>	<p>The application title needs to show correctly as T2 and NOT T3</p> <p>JPC could not fully understand justification for felling of this particular tree</p>

Signature: *Paul Bunnage*

Date: *9/3/2023*

23/00008/FULLS 01.02.2023 ROMSEY TOWN 6.	Replacement of raised pedestrian timber walkway, connecting two school, with external fire escape staircase added to structure	Mr Chris Nunn The Romsey School Greatbridge Road Romsey Hampshire SO51 8ZB	Mr Simon Branston- Jones 03.03.2023	No objection	
23/00304/LBWS 03.02.2023 ROMSEY TOWN 7.	Replacement of lead parapet covering with terne-coated stainless steel	Mr Tom Hanslip 24 Old Corn Exchange First Floor Offices Market Place Romsey Hampshire SO51 8NA	Mrs Sacha Coen 03.03.2023	No objection	
23/00313/FULLS 03.02.2023 ROMSEY TOWN 8.	Rear facing flat roof dormer, solar panel installation on ground floor single storey flat roof and first floor roof and replacement of existing front garden wall (re-submission of 22/02604/FULLS)	Miss Glenda Adby and Mr Wellcoat 35 Station Road Romsey Hampshire SO51 8DP	Katie Savage 03.03.2023	No objection	

Meeting ended at: 8.16pm

Next meeting: Thursday 9 March 2023 at 7.30 pm

Signature: *Wendy Burnage*

Date: *9/3/2023*

In the Chair: Cllr J Burnage

ATTENDANCE:

ROMSEY EXTRA PARISH

P Councillor J Burnage
P Councillor J Cairney
P Councillor M G Cooper
- Councillor M Southey
A Councillor S Tippet

ROMSEY TOWN

A Councillor J Critchley
P Councillor I Culley
A Councillor S Lamb
A Councillor J Ray
A Councillor C Wise
P Councillor J Parker

In attendance: Nicqui Chatterley, Planning Clerk
Toby Oliver, Hampshire Chronicle

105. **Apologies**

Apologies were received from Cllr J Critchley, Cllr S Lamb, Cllr J Ray, Cllr S Tippet, Cllr C Wise

106. **Declarations of Interest**

Cllr J Parker declared a non-pecuniary interest in List 6, Item 6 and List 7, Item 6.
Cllr J Burnage declared an interest in List 8 Item 2.

107. **Minutes**

Confirmation

The minutes of the Joint Planning Committee Meeting held on Thursday 16 February 2023 were confirmed as a true record.

Proposed by: Cllr I Culley

Seconded by: Cllr M Cooper

Matters Arising

None

108. **Public Participation**

None

109. **Participation at Southern Area Planning Committee**

None

110. **Appeal Notifications/Decisions**

None

111. **Amended Applications**

a) APPLICATION NUMBER: 23/00232/TPOS
PROPOSAL: T2 - Oak - Fell and treat stump with eco plugs
SITE: Land Adjacent To 5 Grovely Way, Crampmoor, Romsey, Hampshire
AMENDMENT: Change of description from T3 to T2

NOTED

Signature:

Date:

- b) APPLICATION NUMBER: 22/03332/FULLS
PROPOSAL: Erection of house, construction of access,
provision of parking and storage
SITE: 129 Winchester Road, Romsey, Hampshire,
SO51 8JF
AMEMNDMENT: Incorrect Ownership Certificate signed.
NOTED

112. **Correspondence**

Letter from TVBC in respect of an enforcement appeal. Pipestock Ltd, 3 Premier Way, Romsey, Hampshire. APP/C1760/C/23/3315612. Letter forwarded to Cllrs on 24/02/23.

NOTED. Cllr M Cooper has responded.

113. **Planning Applications**

List Nos: 6, 7 and 8

**ROMSEY TOWN COUNCIL AND ROMSEY EXTRA PARISH COUNCIL
WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 6**
Week Ending: Friday 10 February 2023

APPLICATION NO. DATE OF APPLICATION	PROPOSAL	LOCATION	CASE OFFICER	DECISION	COMMENTS
<u>23/00349/CLPS</u> 08.02.2023 ROMSEY EXTRA 1.	Application for lawful development certificate for a proposed conservatory at rear	Mr and Mrs Sheath 22 Tate Close Romsey Hampshire SO51 0BE	Katie Savage 03.03.2023	No Comment	
<u>23/00359/FULLS</u> 09.02.2023 ROMSEY EXTRA 2.	Replacement chimney	Ms C Bryant Luzborough Cottage 172 Botley Road Romsey Hampshire SO51 5SW	Mrs Sacha Coen 10.03.2023	No Objection	
<u>23/00360/LBWS</u> 09.02.2023 ROMSEY EXTRA 3.	Replacement chimney	Ms C Bryant Luzborough Cottage 172 Botley Road Romsey Hampshire SO51 5SW	Mrs Sacha Coen 10.03.2023	No Objection	
<u>23/00236/LBWS</u> 06.02.2023 ROMSEY TOWN 4.	Stabilise garden wall	Mr Chris Barrington Brown Wykeham House 88 The Hundred Romsey Hampshire SO51 8BX	Mrs Sacha Coen 10.03.2023	No Objection	

Signature:

Date:

<p>23/00306/FULLS 06.02.2023 ROMSEY TOWN 5.</p>	<p>Kitchen extension to rear, roof lights, and wood burner flue</p>	<p>Mrs Zoe Burgess 52 Woodley Lane Romsey Hampshire SO51 7JN</p>	<p>Mr Simon Branston- Jones 28.02.2023</p>	<p>Objection</p>	<p>Subject to a bat survey being carried out. JPC would request that Environmental Health examine the detritus impact, the infringement to the neighbours amenity and the wider issue of general air pollution in respect of the woodburner flue.</p>
<p>23/00326/FULLS 08.02.2023 ROMSEY TOWN 6.</p>	<p>Erection of two 2 bedroom bungalows and one 3 bedroom bungalow, construction of vehicle access, car parking, amenity space and storage facilities</p>	<p>Mr Edward Bizzey Land to The Rear Of 169 Botley Road Romsey Hampshire</p>	<p>Kate Levey 02.03.2023</p>	<p>Objection</p>	<p>The 1 ½ storey buildings are too cramped for this site. The proposed properties are too close on a back to back basis – less than 20m distance between the houses that back onto the proposed development. The 1 ½ storey element is very high in relation to the Pine Road houses. The density of the site is out of keeping with the surrounding area.</p>

						Access for manoeuvring and car parking spaces is cramped.
23/00371/CLPS 10.02.2023 ROMSEY TOWN 7.	Application for a lawful development certificate for a single storey rear extension	Mr Keith Scorgie 16 Nelson Close Romsey Hampshire SO51 7DA	Mr Simon Branston- Jones 07.03.2023	No Comment		

**ROMSEY TOWN COUNCIL AND ROMSEY EXTRA PARISH COUNCIL
WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 7
Week Ending: Friday 17 February 2023**

APPLICATION NO. DATE OF APPLICATION	PROPOSAL	LOCATION	CASE OFFICER	DECISION	COMMENTS
23/00338/FULLS 13.02.2023 ROMSEY EXTRA 1.	Change use of agricultural land to use for exercising dogs including increasing height of existing fence line	Mr Stephen Griffiths Land Adjacent To Copse Cottages Ridge Lane Ower Hampshire	Sarah Barter 17.03.2023	Objection	The fence post holes ignore this medieval moated site which is a nationally important Scheduled Monument and will cause major harm to the significance of this designated heritage asset.
23/00430/TPOS 16.02.2023 ROMSEY EXTRA 2.	T1 and T2 Lime - Crown raise to up to 5m from ground level removing secondary and tertiary branches and epicormic growth	Derek Mason Stanbridge House School Road Romsey Hampshire SO51 7NX	Mr Rory Gogan 10.03.2023	No Objection	

Signature:

Date:

23/00118/ <u>FULLS</u> 14.02.2023 ROMSEY TOWN 3.	Erect pitched roof over front dormer windows, cladding and addition and alterations to windows	Mr and Mrs Sharvill White Pines The Crescent, Romsey Hampshire SO51 7NG	Mrs Sacha Coen 09.03.2023	No Objection	
23/00321/ <u>FULLS</u> 14.02.2023 ROMSEY TOWN 4.	Demolition of conservatory, carport and garage and erection of single storey side and rear extension to provide ancillary accommodation	Mr And Mrs Davies 46 Cupernham Lane Romsey Hampshire SO51 7JH	Mr Simon Branston- Jones 08.03.2023	No Objection	
23/00364/ <u>FULLS</u> 15.02.2023 ROMSEY TOWN 5.	Erection of house with parking and access	Mrs M Feltham Chirk Lodge Winchester Hill Romsey SO51 7NF	Mr Nathan Glasgow 17.03.2023	Objection	JPC maintain their previous objection to this application. The structure is still too close to the tree canopies.
23/00406/ <u>TREES</u> 14.02.2023 ROMSEY TOWN 6.	T1 and T2 - Pear - Raise crown by up to 3.5m from ground level, T3 - Cornus - Cut back overhang and prune long ends on remaining canopy above herb and neighbours gardens, T4 - Holly - Trim by up to 1m to sphere shape, repeating previous works, T5 and T6 - Apple - Reduce canopies by up to 1.5m	Lynda Hemsley King Johns House Church Street Romsey Hampshire SO51 8BT	Mr Rory Gogan 08.03.2023	No Objection	
23/00433/ <u>TPOS</u> 14.02.2023 ROMSEY TOWN 7.	T1 - Oak - Reduce height by up to 8m, reduce lateral spread by up to 4m, removal of south facing low lateral limb (2m), removal of north west lower lateral limb (3.5 - 4m),	Mrs Sue Pipe 6 Hartswood Mercer Way Romsey Hampshire	Mr Rory Gogan 10.03.2023	Objection	JPC would suggest the pruning is too severe.

	removal of dying south west limb (2 - 2.5m).	SO51 7PH			
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ROMSEY TOWN COUNCIL AND ROMSEY EXTRA PARISH COUNCIL WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 8					
Week Ending: Friday 24 February 2023					
APPLICATION NO. DATE OF APPLICATION	PROPOSAL	LOCATION	CASE OFFICER	DECISION	COMMENTS
<u>23/00478/CLES</u> 21.02.2023 ROMSEY EXTRA 1.	Lawful development certificate for existing use of the Bluebell Farm without compliance with Condition 04 previously (agricultural occupancy) imposed upon Planning Permission Ref: TVS.0953/7 granted on the 11 March 1997	Ms A J Burnikell Bluebell Farm Sandy Lane Abbotswood Hampshire SO51 0PD	Mr Mark Staincliffe 17.03.2023	Noted	
<u>23/00479/VARS</u> 22.02.2023 ROMSEY EXTRA 2.	Remove condition 4 of TVS.00953/7 (Erection of one four-bedroom managers dwelling) - to allow removal of the agricultural occupancy condition	Ms A J Burnikell Bluebell Farm Sandy Lane Abbotswood Hampshire SO51 0PD	Mr Mark Staincliffe 17.03.2023	No Objection	
<u>23/00340/FULLS</u> 23.02.2023 ROMSEY TOWN ROMSEY EXTRA 3.	Construction of church and community hub with associated landscaping and car parking	Mr Sim Dendy Land To The Rear Of Esso Greatbridge Road Romsey Hampshire SO51 0HB	Mr Graham Mellton 31.03.2023	No Objection	

MINUTES

ROMSEY TOWN AND ROMSEY EXTRA PARISH COUNCIL JOINT PLANNING COMMITTEE
HELD IN THE COURT ROOM, TOWN HALL, ROMSEY, HAMPSHIRE
THURSDAY 9 March 2023

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<p><u>22/03332/FULLS</u> 20.02.2023 ROMSEY TOWN 4.</p>	<p>Erection of house, construction of access, provision of parking and storage</p>	<p>Blue Leaf Projects, JR Moore And Sons Edward Bizzey 129 Winchester Road Romsey Hampshire SO51 8JF</p>	<p>Kate Levey 17.03.2023</p>	<p>No Objection</p>
<p><u>23/00424/FULLS</u> 21.02.2023 ROMSEY TOWN 5.</p>	<p>Conversion of part of integral garage to home office</p>	<p>Mr and Mrs Darren and Jenny Hancock 14 The Meadows Romsey Hampshire SO51 0GX</p>	<p>Katie Savage 15.03.2023</p>	<p>No Objection</p>
<p><u>23/00499/FULLS</u> 22.02.2023 ROMSEY TOWN 6.</p>	<p>Single storey rear extension with woodburner flue</p>	<p>Mr T Murphy 34 Priestlands Romsey Hampshire SO51 8FL</p>	<p>Mrs Sacha Coen 18.03.2023</p>	<p>No objection to the extension. JPC would request that Environmental Health examine the detritus impact and the infringement to the neighbours amenity and the wider issue of general air pollution in respect of the woodburner flue.</p>
<p><u>23/00528/FULLS</u> 24.02.2023 ROMSEY TOWN 7.</p>	<p>Removal of existing conservatory and erection of orangery to rear elevation</p>	<p>Mr Reeves 6 Old Road Romsey Hampshire SO51 7WH</p>	<p>Mr Simon Branston- Jones 21.03.2023</p>	<p>No Objection</p>

Signature:

Date:

MINUTES ROMSEY TOWN AND ROMSEY EXTRA PARISH COUNCIL JOINT PLANNING COMMITTEE HELD IN THE COURT ROOM, TOWN HALL, ROMSEY, HAMPSHIRE THURSDAY 9 March 2023	113
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Meeting ended at: 8.08 pm Next meeting: Thursday 30 March 2023 at 7.30 pm

Signature:

Date:

COMMITTEES TERMS OF REFERENCE

PLANNING COMMITTEE

- The Committee has delegated authority of the Full Council to submit comment on Planning Schedules
- Authority to deal with other planning matter may be delegated by decision of Full Council.
- To monitor planning policy and initiatives at both local and national level.
- The Committee meets at least every three weeks in order to meet the decision deadlines of the Test Valley Borough Council.

Romsey Town Council

Town Hall
1, Market Place
Romsey
SO51 8YZ



BUILDING & TOWN COMMITTEE MEETING

Minutes of the Meeting held on Tuesday 6th December 2022

In the Chair: Councillor S. Wilkinson

Attendance:

P. Cllr. D. Baverstock
A. Cllr. J. Burnage
A. Cllr. J. Cairney
P. Cllr. M. Cooper
P. Cllr. I. Culley
P. Cllr. N. Gwynne

A. Cllr. J. Critchley
- Cllr. K. Dunleavy
P. Cllr. J. Parker
P. Cllr. C. Wise
P. Cllr. S. Wilkinson

Clerk: Judith Giles
Public: 0

Present:

Debbie Forder – Events Manager
Howard Brisland – Building Manager
Suzi Shilling – Business, Events & Tourism
Officer

1. APOLOGIES

Cllr. J. Burnage, Cllr. J. Cairney & Cllr. J. Critchley

2. DECLARATION OF INTEREST

None

3. MINUTES

The minutes of the Building & Town Committee Meeting held on ~~6th December 2022~~ ^{18 October 2022} were confirmed as a correct record.

PROPOSED: Cllr. J. Parker

SECONDED: ~~Cllr. J. Critchley~~

CARRIED

Matters Arising –

Agenda item 8 - Cllr. I. Culley requested the minutes be amended to "Cllr. I. Culley raised concerns regarding the **environmental impact** and cost for the energy to the Christmas Lights"

4. PUBLIC PARTICIPATION – None

5. ARCHIVIST REPORT

None received

6. ROMSEY VOLUNTEER'S CEREMONIAL FLAG

The Building Manager gave an outline of the history regarding the Romsey Volunteer's Ceremonial Flag. It was agreed to investigate grants to cover the £4,250 cost of refurbishing the flag which may be available from Barker Mills Trust, Hampshire Cultural Trust, Romsey Arts Foundation or Florence Nightingale Trust and report back to the next meeting. The Building Manager asked the Committee to email him if they required further information. Cllr. J. Parker will talk to the Collections Committee at King John's House with a view to the flag possibly being displayed there.

Romsey Town Council

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BUILDING & TOWN COMMITTEE MEETING

Minutes of the Meeting held on Tuesday 6th December 2022

7. REVIEW OF BOOKINGS

The Events Manager reported bookings continue to be on the increase. Income has risen quite significantly this year due to Barclays Bank hiring the Town Hall for 2 days a week from w/c 12th December 2022.

8. FINANCE REPORT

The Chief Officer presented Month 5. Cllr. J. Parker queried the Town Hall Bar costs. The Event's Manager to investigate and report back to the next meeting.

9. BUILDING MANAGER'S REPORT (Appendix 2)

Noted. Cllr. M. Cooper reported he is happy to help maintain the new Tadburn noticeboard after it is put in place. Cllr. J. Parker asked what information has the Building Manager received to date regarding the speed indicator sign. The Building Manager said he has contacted Hampshire Highways and is awaiting a response. Cllr. J. Parker reported he has some information which he will share with the Building Manager. Cllr. J. Parker asked if it was the intention to ask KJH to replace bench which needs replacing. Cllr. M. Cooper reported slots are in demand for memorial benches and there is a waiting list. In these circumstances RTC will not pay for a replacement bench. Cllr. N. Gwynne said the Christmas Lights Switch-On event was a great success, especially with the inclusion of the "Ugly Sisters" from RAODS. He said if RTC would like them to be part of the Christmas Switch-On Event on a regular basis to please let him know. Cllr. I. Culley asked if the Town Way Markers will be refurbished by summer 2023? The Building Manager reported he is currently looking at 3 options: 1) replace all way markers, 2) refurbish using own resources or 3) get refurbished by a contractor. The Business, Events & Tourism Officer said she has been asked if the Christmas tree lights can be switched on during the day and not just from 3.00p.m. It was agreed to switch the lights on at 8.00a.m. so people can enjoy throughout the day

10. BUSINESS, EVENTS AND TOURISM OFFICER REPORT (Appendix 2)

Noted.

11. EARMARKED RESERVE PROVISIONAL PROJECT LIST POST MAY 2023 ELECTIONS

1. Footpath barriers for mobility scooters to pass, maybe we could do at least the two easier and cheaper ones at The Plaza and Senlac Close.
2. A contribution towards the footpath upgrade to Grayling Mead once approved by Romsey Future.
3. Town Way Marker signs restoration.
4. Moving the SLR speed indicator round the town. Speeding appears to be an increasing problem and it is something we may be able to reduce.
5. Romsey Extra – Tree planting at various locations
6. Splash Park
7. Solar Panels – Town Hall
8. Work needed behind TVBC Offices – Former Magistrates Court
9. Christmas Market Costume Event – 2023

Romsey Town Council

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BUILDING & TOWN COMMITTEE MEETING

Minutes of the Meeting held on Tuesday 6th December 2022

2 new footpaths between Abbotswood and Ganger Farm to be joined up (While typing minutes Cllr. D. Baverstock confirmed meeting has taken place with Dave Tasker, TVBC and approval given)

10. Romsey Future Projects

12. MAYOR'S AWARD SCHEME

RESOLUTION NO. 22/21

It was **RESOLVED** to grant the following a Mayor's Award:

- 1) Chairman of the Project Board for design of the Piazza in the Market Place
- 2) Romsey Carnival Committee for the Queen's Platinum Jubilee Celebrations Street Party
- 3) Ian Richards – for over 40 years erecting town summer bunting
- 4) Romsey Foodbank for supporting the town

PROPOSED: Cllr. J. Parker

SECONDED: Cllr. S. Wilkinson

CARRIED

Chief Officer to personalise Mayors' Award Scheme Certificate

13. NEW VOTING REQUIREMENTS – ELECTIONS 4TH MAY 2023

Cllr. D. Baverstock reported a change in voting requirements for elections in May 2023. A discussion as held with regards to concerns for people who have no official identification. Chief Officer to contact Frances Cleland, TVBC Election Office for information regarding individuals who may not have official identification and report to Full Council meeting on 17th January 2023.

14. ROMSEY INFRASTRUCTURE IMPROVEMENTS

Cllr. C. Wise asked if cycle path from Ganger Farm to Abbotswood could be put in place. Cllr. N. Gwynne reported Cllr. J. Burnage has raised this issue with Dave Tasker, TVBC. (discussed item 11 above)

15. ROMSEY FUTURE

Cllr. J. Parker reported meeting has taken place and Programme Board have looked at 6 projects. (discussed item 11 above)

16. GRANTS

None

Meeting closed 8.57p.m.

Romsey Town Council Att 1

Town Hall
1, Market Place
Romsey
SO51 8YZ



Tel: 01794-512837

Email: howard.brisland@romseytc.org.uk

Building Manager Report to Building and Town Committee 6th December 2022.

1. **Utilities** We have a new water supplier for both the Town Hall and Allotments. The savings are not great but every little helps.
2. **Speed Indicator Sign** This is stored in the TH Basement. Upon request I have shown Marc Nokes the sign and set up as he is a potential contractor. During this process it became apparent some information was missing. Therefore, I contacted both the manufacturer and Hampshire Highways. Westcotec have supplied the missing information. HH have yet to respond.
3. **Tadburn Notice Board** This has now been received and will be erected presently.
4. **Allotments** The new Rules Notice Board has been received and passed to the committee.
5. **Bench Seats**
 1. We have a request to site a funded memorial bench on the corner of the Hundred and Palmerston St. Hampshire Highways have not yet replied to my request.
 2. KJH Garden has a bench that was donated by RTC in 1995. It is now degrading and requires replacing.
6. **Archive** I have been working with Barbara Bainbridge on the Romsey Volunteers Flag. See separate agenda item.
7. **Merger RTC/RE** I am awaiting the Grounds Maintenance contract information from RE Clerk so that I can continue to manage the contracts.
8. **Exterior Decorations** Work has been slow to start due to Hampshire Highways licensing issues and the weather.
9. **Town Way Markers** I am awaiting quotations for the work.

Romsey Town Council Att 1

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Email: howard.brisland@romseytc.org.uk

10. **Court Room Ventilation** This unit has been retrieved from EMH and is now in the TH although not yet installed. An installation plan has been Finalised and the work – mostly in-house - will proceed as time allows.
- 11 **Land At the Star** General tidying works will take place as soon as weather and in – house labor availability coincide.
12. **Security / Events** I have signed up RTC to the Purple Guide. This is an industry led guide for outdoor events. It is seen as the “Gold Standard” and surpasses the basic legislation. It is advised by both the Police and H&E that this is used.
13. **Christmas Lights** Christmas lights switch on was an extremely successful event.
The installation this year was the easiest ever. Despite tree sourcing issues. The stage was a great success and will now be a permanent fixture. Even crowd control was the best ever. However, there is still room for improvement. See previous item.

Monthly Report to Building and Town Committee

ShopWatch is now underway with all the National Accounts on the WhatsApp group and most of the independent traders and some market traders.

Managed to take an array of photographs of the Remembrance Service.

Christmas events are underway, and after attending the Lights Switch on and Carnival and Lantern Parade, I have been working with organisers to examine how we can ensure we have adequate crowd control in place for the next events and next year. The popularity has undoubtedly grown in numbers over the years even with this year doing relatively little publicity.

Wrote an article for Romsey and District Magazine

Working to produce the Romsey Town Council volunteer day on the 22nd of January with many of the Volunteer and Charity groups in and around Romsey.

Received some wonderful feedback from those who used the disabled area on the Lights Switch on/Carnival and Lantern Parade.

Event & Business Group Meetings:

- Romsey Mutual Business Group Breakfast Meeting
- Community Safety Management Group
- **Continued action** - Romsey Disabled People Partnership – Worked with TVBC and was introduced to members. The group is looking to increase attendees to help discuss how the Town can help, assist, and cater for those with all disabilities. Please continue to pass this plea onto your constituencies.
- Hampshire Story – promoting Hampshire Business and Tourism
- Hallow Scream (Carnival Committee at Crosfield Hall)
- Romsey Chamber of Commerce and Industry Exec Meetings
- Marshal Volunteer Meeting
- Rotary Club Talk
- Green Halo Conference – Investing in the Future (For Romsey future)

Organisations

Met with:

Met with Conor O’Hagan, Volunteer Co-Ordinator for Hampshire and Isle of Wight Wildlife Trust and also attended a talk about Fishlake Meadows as their guest.

Chamber of Commerce – attended Exec meetings, breakfast meeting and social gatherings. Helping to prepare for the Saving Santa Christmas

Met with Christianne Ireland from **Unity Online** who is happy to partner in creating a Volunteer Fair in January 2023.

Teams meet up with **ShopAppy** representative to discuss developments.

Jackie Edwards, **Antique Fair** met and worked through plans for the Fair which is on the 16 October.

Businesses

Members are all now signed up and the chat has been very productive - Working with PCSO Dragos Andrei, **Hampshire Police**, we have set 'ShopWatch' which is similar to 'PubWatch' but for local shops and market traders of the town. Everyone will be a part of a WhatsApp group in a bid to reduce shoplifting and anti-social behaviour. The response has been unanimous throughout the town and been warmly welcomed.

Met with Karen Clarkson, Parker Bullen Solicitors to discuss how they want to engage with the community

Met with Andy Pringle from Incuhive who provide small business and start up spaces across Hampshire

Attended the opening of Fig and Fox

Met up with Stratland Estates to discuss my role and their business and future events.

TVBC

Monthly catch-up meetings with **Jennie Pell**, Economic Development Officer

Monthly catch up with **Louisa Rice**, Engagement Team Leader

Monthly catch up with Michael White, Licensing

Bi-monthly catch up with Andy Ferrier

HCC

Liaised with them in reference to the press release, photoshoot and award given for the People's Choice Award and Quality Place Judges Award.

Elected Members

Ad hoc meetings with Councillors to resolve any issues and keep updated with all things Romsey.

Key priorities:

Short Term:

- Tourism App
 - Small changes to the app to make it more accessible and useable for what we require
 - Input with data and photos
- Future events
 - Tourism Conference for the 1st of March 2023 whereby local attractions, retail, accommodation providers and food and drink establishments attend.
 - Partnering with UnityOnline to launch a Volunteer Fair for Romsey and Southern Test Valley in January 2023.
- Opportunities
 - Still to meet with Go New Forest to look at how they set up, key learnings etc. (Go New Forest is a 'not for profit' Community Interest Company set up to manage and develop tourism in the new Forest and has 220 paying members. This organisation replaced New Forest Tourism Association and New Forest District Council's tourism service)
 - Ongoing - Collate and compile database of attractions/accommodation providers/retail/cafes/pubs and restaurants for tourism website and where needed the tourism app
 - Ongoing - obtain quality photos for tourism app and website

Long Term:

- Volunteer Fair (Jan 2023) – liaise with further businesses and organisations
- Social media course for small businesses – Feb 2023
- Four Fun Fridays / Wacky Wednesdays for summer next year.
- Redesign and resize logo for all Visit Romsey social media and website to complement Visit Test Valley branding.
- Future funding for tourism: tourism app, promoted posts on social, photoshoot, rebranding.

Meetings and events coming up:

Romsey Future Programme Board

Tourism Meeting - monthly

Christmas events and wash ups of events

Linda Bate – Youth in Romsey (tbc)

Romsey Town Council

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SO51 8YZ



BUILDING & TOWN COMMITTEE MEETING

Minutes of the Meeting held on Tuesday 7th FEBRUARY 2023

In the Chair: Councillor S. Wilkinson

Attendance:

P. Cllr. D. Baverstock
P. Cllr. J. Burnage
P. Cllr. J. Cairney
P. Cllr. M. Cooper
P. Cllr. I. Culley
P. Cllr. N. Gwynne

P. Cllr. J. Critchley
- Cllr. K. Dunleavy
P. Cllr. J. Parker
P. Cllr. C. Wise
P. Cllr. S. Wilkinson

Clerk: Judith Giles
Public: 0

Present:

Debbie Forder – Events Manager
Howard Brisland – Building Manager
Suzi Shilling – Business, Events & Tourism
Officer

1. APOLOGIES

None received.

2. DECLARATION OF INTEREST

Cllr. N. Gwynne - Bartletts Almshouses, Cllr. C. Wise - Bartletts Almshouses, Cllr. S. Wilkinson
– Bartletts Almshouses

3. MINUTES

The minutes of the Building & Town Committee Meeting held on 6th December 2022 were confirmed as a correct record.

PROPOSED: Cllr. J. Burnage

SECONDED: Cllr. N. Gwynne

CARRIED

Matters Arising –

Agenda item 3 – Minutes amended to SECONDED by Cllr. C. Wise

4. PUBLIC PARTICIPATION

None

5. ARCHIVIST REPORT

None received.

6. ROMSEY VOLUNTEER'S CEREMONIAL FLAG

Still under investigation.

7. REVIEW OF BOOKINGS

The Events Manager reported bookings continue to be on the increase. She furnished the Committee with a report detailing the breakdown of "Commercial" versus "Other" bookings which indicates two thirds "Commercial" and one third "Other" bookings.

Romsey Town Council

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1, Market Place
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SO51 8YZ



BUILDING & TOWN COMMITTEE MEETING

Minutes of the Meeting held on Tuesday 7th FEBRUARY 2023

8. FINANCE REPORT

The Chief Officer presented Month 9. Cllr. J. Parker queried if £4,000 Grant has been received from TVBC under Cost Code 125 Town Centre Management. The Chief Officer to investigate.

9. BUILDING MANAGER'S REPORT (Appendix 1)

Noted. Cllr. N. Gwynne asked the Building Manager what quotes he has received regarding the Town Way Markers. He reported he has received 2 quotes from local companies for the refurbish of the Town Way Markers, which would then be re-installed by Town Hall Maintenance Technician. He has also received 2 quotes from companies who will refurbish and re-install. He is currently looking for a third quote.

10. BUSINESS, EVENTS AND TOURISM OFFICER REPORT (Appendix 2)

Noted. The Business, Events & Tourism Officer asked the Committee if they are happy for her to move forward with the "Big Help Out" event in the town on Bank Holiday Monday 8th May as part of the Coronation weekend celebrations. It was agreed further investigations be made and report back at the next B&T meeting on 18th April 2023.

11. NEWSLETTER

The Chief Officer reported she has been investigating different ways to distribute the RTC Newsletter in view of merger with REPC and increased cost of printing and delivery. It was agreed to recommend to Full Council meeting on 21st March 2023 that the Newsletter in future will be available on RTC website and other social media platforms. A printed version will be available at different locations throughout the area. The Chief Officer asked Councillors to let her know of suitable locations for the Newsletter to be placed.

12. EARMARKED RESERVE PROVISIONAL PROJECT LIST POST MAY 2023 ELECTIONS

It was agreed to re-name this Agenda Item to "Project List" and remove "Romsey Infrastructure Improvements" from future B&T agendas.

1. Footpath barriers for mobility scooters to pass, maybe we could do at least the two easier and cheaper ones at The Plaza and Senlac Close.
2. A contribution towards the footpath upgrade to Grayling Mead once approved by Romsey Future.
3. Town Way Marker signs restoration.
4. Moving the SLR speed indicator round the town. Speeding appears to be an increasing problem and it is something we may be able to reduce.
5. Romsey Extra – Tree planting at various locations
6. Splash Park
7. Solar Panels – Town Hall
8. Work needed behind TVBC Offices – Former Magistrates Court
9. Christmas Market Costume Event – 2023
10. Romsey Future Projects
11. 20mph HCC initiative
12. Highwood Lane Footway Extension
13. Belbins/Cupernham Lane Footway Completion
14. Whitenap Lane Accessible Crossing

Romsey Town Council

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BUILDING & TOWN COMMITTEE MEETING

Minutes of the Meeting held on Tuesday 7th FEBRUARY 2023

15. Addition Seating at Abbotswood
16. Additional Seating at the Ganger Farm Children's Play Area
17. Defibrillator at the Premier Centre
18. Repairs and Maintenance at Woodley Village Hall
19. Installation of a gate to control access parking at Ganger Farm Allotments
20. New Noticeboard at Woodley Village Hall
21. Defibrillator at Halterworth School

2 new footpaths between Abbotswood and Ganger Farm to be joined up have been removed from list as Cllr. D. Baverstock confirmed TVBC has given approval.

It was agreed to set up a Working Group to agree the priorities and the basis for those priorities which will meet after the elections on 4th May 2023.

13. MAYOR'S AWARD SCHEME RESOLUTION NO. 23/24

It was **RESOLVED** to grant the following a Mayor's Award to Marianne Maxey and her husband for the choirs they have successfully set up in Romsey over the years.

PROPOSED: Cllr. N. Gwynne

SECONDED: Cllr. J. Burnage

CARRIED

14. ROMSEY INFRASTRUCTURE IMPROVEMENTS

It was agreed to remove this agenda item for future meetings as it will be covered in new Agenda Item "Project List".

15. ROMSEY FUTURE

Cllr. J. Critchley reported Romsey Future have suggested a route for two of RTC infrastructure projects

RESOLUTION NO. 23/25

It was **RESOLVED** to recommend to Full Council the two RTC infrastructure projects which have been endorsed by Romsey Future. With Full Council approval they will then be referred to Hampshire County Council Community Funded Highways Infrastructure Scheme for consideration and action. The projects are as follows:-

1. Upgrade of footpath from Greatbridge Industrial Estate to Grayling Mead and Fishlake Meadows
2. Changes to three footpath barriers to allow mobility scooters to pass

PROPOSED: Cllr. J. Critchley

SECONDED: Cllr. M. Cooper

CARRIED

The Business, Events & Tourism Officer reported Romsey Future has organised Half Term Hangouts for children aged between 11 – 16 year olds at Abbotswood Community Centre on 13th April 3.00p.m. – 6.30p.m. and 16th April 4.00p.m. – 7.00p.m. Also at North Baddesley Community Centre on 14th & 15th April 3.00p.m. – 7.00p.m.

Romsey Town Council

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BUILDING & TOWN COMMITTEE MEETING

Minutes of the Meeting held on Tuesday 7th FEBRUARY 2023

16. GRANTS

RESOLUTION NO. 23/26

It was **RESOLVED** to grant Romsey Carnival Committee £400 for a Coronation Street Party

PROPOSED: Cllr. D. Baverstock

SECONDED: Cllr. Cllr. M. Cooper

CARRIED

RESOLUTION NO. 23/27

It was **RESOLVED** to grant Bartletts Almshouses £550 towards their Energy costs

PROPOSED: Cllr. D. Baverstock

SECONDED: Cllr. Cllr. M. Cooper

CARRIED

RESOLUTION NO. 23/28

It was **RESOLVED** to defer Romsey Chamber Music Festival grant application to Building & Town Committee Meeting to be held on 18th April 2023

PROPOSED: Cllr. D. Baverstock

SECONDED: Cllr. Cllr. M. Cooper

CARRIED

A RESOLUTION that the press and the public be excluded from the meeting due to the confidential nature of the business to be discussed (LGA 1972, schedule 12). The nature of the business will relate to: Allotments

Romsey Town Council App 1

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Building Manager Report to Building and Town Committee 7th February 2023

1. **Rear Entrance** The old PIR controlled lighting at back door failed and has been replaced with a modern energy saving LED micro-wave unit.
2. **Speed Indicator Sign/Speed Watch** As discussed with Cllr J Parker we are letting the dust settle with the merger before picking this up. I am still keeping pressure on the necessary external partners. Thanks to Cllr J Critchley for passing on the latest Speed Watch information from Hants Police.
3. **Tadburn Notice Board** This has now been received and will be erected presently.
4. **Emergency Procedures** These have been updated and issued to incorporate all the changes in both the building and procedures.
5. **WiFi Connectivity** We have added to the Local Area Network (LAN) ethernet cabling. This will enable the WiFi black spots to be eliminated.
6. **Volunteers Flag** No progress has been made with funding for repairs.
7. **Merger RTC/RE** I have spent significant amounts of time sorting out REPC items.
8. **Exterior Decorations** Work has been slow to start due to Hampshire Highways licensing issues and the weather.
9. **Town Way Markers** I am still awaiting quotations for the work.
10. **Basement** The floor in the central front basement has been painted to seal in dust and improve safety. The sump has also been pumped out.

Romsey Town Council App 1

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11 **Land At the Star** This was tidied just prior to Christmas.

12. **Security / Events** New legislation will be introduced to tighten security at venues in the wake of the Manchester Arena bombing. The new rules, dubbed Martyn's Law, will cover all of the UK and require venues and local authorities to have preventative action plans against terror attacks, the government said. Draft legislation is due in early spring. We are keeping pace with this through our Membership of Protect UK and have updated our Event Risk Assessments. See hand-out.
13. **Kings Chase Allotments** The "abandoned" Transit is now gone from the Car Park. Thanks to TVBC for their help and assistance.

DRAFT

Monthly Report to Building and Town Committee

ShopWatch how has over 60 participants from local shops throughout Romsey and is working well with shop owners alerting everyone when an incident occurs with good descriptions and even photos. Feedback has been really positive.

Christmas events all went well, and we have had our washup meeting to discuss how we take things forward next year with a few adjustments. I have been working with organisers to examine how we can ensure we have adequate crowd control, first aid and effective communication in place for next year.

Most of my time has been spent organising the first Romsey and District Volunteer Fair which was on Sunday 22 January was well attended with over 250 willing volunteers turning up to give their time. All the stall holders were very happy with how the day went and all received a high number of signups. We had 18 stall holders in total with many of the Volunteer and Charity groups from in and around Romsey such as Baby Necessities and the Fire Brigade Museum plus big organisations such as Hampshire and Isle of Wight Wildlife Trust and South-Central Ambulance Charity.

To celebrate the Kings Coronation the Palace will end the weekend of celebrations will end with the Big Help Out on Monday May 8 - a special Bank Holiday proclaimed by the Prime Minister in honour of the Coronation, which will highlight the positive impact volunteering has on communities across the nation. I am proposing that to celebrate this national event Romsey produce a Volunteer Outdoor Market throughout the Town where I will invite those who were previously invited and attended the Volunteer Fair. Please let me know if this is something you would support.

We received £400 from Romsey Chamber of Commerce and Industry's Romsey Food Fair to go towards the Town Council Marshals for all the work they did in managing the road closures.

I am now working with the Tourism Group organising a Leaflet Exchange / Tourism Networking event which will be on the 1 March.

Event & Business Group Meetings:

- Romsey Mutual Business Group Breakfast Meeting
- Community Safety Management Group – Test Valley crime, Youth Café in Andover, Andover Christmas had crowds of around 10,000 will go and meet them to talk about what they did to manage them.
- **Continued action** - Romsey Disabled People Partnership – Worked with TVBC and was introduced to members. The group is looking to increase attendees to help discuss how the Town can help, assist, and cater for those with all disabilities. Please continue to pass this plea onto your constituencies.
- Romsey Chamber of Commerce Networking and Industry Exec Meetings
- Formulating your business strategy – Romsey Chamber of Commerce

Organisations

Met with:

Men's Shed Romsey – took a tour of their establishment and met the committee members who talked about their history and future plans. Arranged to go and do a talk to all their members in Feb.

Chamber of Commerce – attended Exec meetings, breakfast meeting and social gatherings. Helping to prepare for the Saving Santa Christmas.

Met with Christianne Ireland from **Unity Online** co ordinating the Volunteer Fair in January 2023.

Romsey Future – passed Footpaths Route 5 and in principle: Youth Café's Romsey and Romsey Disabled People Partnership Disability Training.

Business

Attended webinar about Local Spend Delivery which talked about local gift cards, Eastleigh Borough Council do it, emailed to see how successful they have found it – Costing is £8,000 with a contract of three years.

Met with Directors of Proseptic, Romsey, one of which is also a Trustee of Carnival Committee.

TVBC

Monthly catch-up meetings with **Jennie Pell**, Economic Development Officer

Monthly catch up with **Louisa Rice**, Engagement Team Leader

Monthly catch up with Michael White, Licensing

Bi-monthly catch up with Andy Ferrier

HCC

Potholes and more potholes! Have given the reporting methods to many of visitors. Also currently chasing the one outside Josie's.

Elected Members

Ad hoc meetings with Councillors to resolve any issues and keep updated with all things Romsey.

Key priorities:

Short Term:

Tourism App (Faye)

- Small changes to the app to make it more accessible and useable for what we require.
- Input with data and photos.

Future events

- Fraud and Scam Day 9th Feb in my office – working with Barclays and Hampshire Police
- Tourism Conference for the 1st of March 2023 whereby local attractions, retail, accommodation providers and food and drink establishments attend.
- Social media course for small businesses – March 2023

Opportunities

- Big Help Out – Coronation Bank Holiday
- Christmas Market
- Ongoing - Collate and compile database of attractions/accommodation providers/retail/cafes/pubs and restaurants for tourism website and where needed the tourism app
- Ongoing - obtain quality photos for tourism app and website.

Long Term:

- Easter fun walk of shops in Romsey – What's in the window?
- Four Fun Fridays / Wacky Wednesdays for summer next year.
- Redesign and resize logo for all Visit Romsey social media and website to complement Visit Test Valley branding.
- Future funding for tourism: tourism app, promoted posts on social, photoshoot, rebranding.

Meetings and events coming up:

Marketing for small business – Chamber event

Workshop – how to start your own business (IncuHive)

Tourism Meeting - monthly

Men's Shed talk to members

Introduction to Mountbatten School

Introduction to Jane Scarth House

Carnival Meetings for Coronation Event

Working group for Christmas Market

Design and work with retailers for Easter walk of RTC

Linda Bate – Youth in Romsey (still awaiting)

