



# ***Romsey Town Council Meeting***

*Tuesday 18<sup>th</sup> JULY 2023  
at  
7.30pm*





# ***Romsey Town Council***

## **MEETING**

A Meeting of the Town Council convened by the  
Town Mayor of Romsey (Cllr. J. Ray) will take place  
on Tuesday 18<sup>th</sup> July 2023 at  
7.30 p.m.

The public and press are cordially invited to be  
present.

*(Meeting papers available at the Town Council  
Offices in the Town Hall, Monday to Friday  
9.00a.m. – 3.00p.m.)  
Email: [chiefofficer@romseytc.org.uk](mailto:chiefofficer@romseytc.org.uk)*

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**Town Mayor**

Issue Date: 110723



# Romsey Town Council

Town Hall  
1, Market Place  
Romsey  
SO51 8YZ



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You are hereby summoned to attend a Meeting of the above-named Council convened by the Town Mayor (Councillor J. Ray) on **Tuesday 18<sup>TH</sup> JULY 2023 at 7.30P.M.**

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## **AGENDA**

**1. PRAYERS**

**2. APOLOGIES**

**3. DECLARATION OF INTERESTS**

**4. MINUTES**

**Confirmation**

To receive and approve the accuracy of the Minutes for meetings held on 16<sup>th</sup> May 2023 and adjourned meeting on 23<sup>rd</sup> May 2023

Matters Arising

To receive and approve the accuracy of the Minutes for Extraordinary Council meeting held on 27<sup>th</sup> June 2023

Matters Arising

**PUBLIC PARTICIPATION**

**To pass a resolution to adjourn the meeting**

- (a) To receive formal presentations from individuals or organisations which are an identified agenda item: 1. Police Update; 2. Louisa Rice TVBC, Community Engagement Manager – Well Being Centre Update
- (b) To receive verbal reports from Borough and County Councillors of what has been happening at Borough and County level which is of interest to Romsey Town Councillors
- (c) Questions from members of the public to Town Councillors
- (d) Questions from members of the public to Borough Councillors
- (e) Questions from members of the public to the County Councillor
- (f) Questions from Town Councillors to Borough Councillors
- (g) Questions from Town Councillors to County Councillor

**5. PLANNING COMMITTEE**

To receive and note the minutes of the Planning Committee meetings held on 20<sup>th</sup> April 2023, 11<sup>th</sup> May 2023, 1<sup>st</sup> June 2023, 22<sup>nd</sup> June 2023(draft)

**6. TOWN & BUILDING COMMITTEE**

To receive and note the minutes of the Town & Building Committee meetings held 18<sup>th</sup> April 2023 and 6<sup>th</sup> June 2023(draft)

**7. FINANCE & RESOURCES COMMITTEE**

To receive and note the minutes of the Finance & Resources Committee meetings held 2<sup>nd</sup> May 2023 and 27<sup>th</sup> June 2023(draft)

**8. ALLOTMENTS COMMITTEES**

**Southampton Road**

To receive and note the minutes of 24<sup>th</sup> April 2023

**Kings Chase**

To receive and note the minutes of 25<sup>th</sup> May 2023

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9. **COUNCIL MEETING USE OF IPADS/LAPTOPS**  
Update
10. **REMOVAL OF BENCHES**  
It is **PROPOSED** by Cllr. C. Burgess and **SECONDED** by Cllr. I. Culley to remove the two benches located in the old burial ground by Abbey Water between 1<sup>st</sup> July and 31<sup>st</sup> August 2023
11. **ROMSEY TOWN COUNCIL/ROMSEY EXTRA PARISH COUNCIL PROPOSED MERGER** Update
12. **ROMSEY FUTURE**  
Update
13. **REPORTS FROM MEMBERS ATTENDING MEETINGS OF EXTERNAL ORGANISATIONS**  
Reports from members attending meetings of external organisations since the last Full Council Meeting
14. **COUNCILLOR'S COUNCIL MEETINGS ATTENDANCE 2022-23**  
Updated Attendance Graph including RTC Councillors representing REPC at Planning Committee Meetings
15. **CORRESPONDENCE**  
None
16. **MAYORAL ANNOUNCEMENTS**

**N.B. Agenda items for the next meeting on Tuesday 19<sup>th</sup> September 2023 should be received by the Chief Officer no later than 5<sup>th</sup> September 2023**

## **Romsey Town Council**

Town Hall  
1, Market Place  
Romsey  
SO51 8YZ

### **FULL COUNCIL MEETING**

Minutes of the Meeting held on 16<sup>th</sup> May 2023

**In the Chair: Councillor N. Gwynne**

#### **Attendance:**

P Councillor C. Birkett	P Councillor A. Goddard
A Councillor C. Burgess	P Councillor N. Gwynne
P Councillor J. Burnage	P Councillor R. Kohli
P Councillor M. Cooper	P Councillor J. Parker
P Councillor J. Critchley	P Councillor R. Theron
P Councillor I. Culley	P Councillor J. Urquhart
P Councillor S. Gidley	P Councillor S. Wilkinson

**Clerk:** Judith Giles

**Public:** 140

#### **1. PRAYERS**

The Reverend Thomas Wharton led prayers

#### **2. WELCOME**

The Town Mayor, Cllr. N. Gwynne welcomed the assembly

#### **3. APOLOGIES**

Apologies received from Cllr. C. Burgess

#### **4. DECLARATION OF INTEREST**

None

#### **5. MACE BEARERS – THANK YOU**

The Town Mayor, Cllr. N. Gwynne thanked Bob Sankey and Bertie Green, Senior Mace Bearers for all their support throughout his mayoral year. The Town Mayor also thanked Matthew Jones, Junior Mace Bearer.

#### **6. ELECTION OF CHAIRMAN AND TOWN MAYOR**

Cllr. M. Cooper **PROPOSED** (and spoke to the motion) and Cllr. N. Gwynne **SECONDED** (and spoke to the motion) the election of **Cllr. J. Ray** as the Chairman of the Council and Town Mayor for the ensuing year until the next Annual Meeting. A vote was taken on the motion and the motion was **CARRIED**.

The Outgoing Town Mayor, the Incoming Town Mayor and the Town Clerk, together with the Senior and Junior Mace Bearers retired from the Council Chamber for the Incoming Town Mayor to robe.

#### **7. DECLARATION OF ACCEPTANCE OF OFFICE**

On return of the Mayoral Party to the Council Chamber, the Incoming Town Mayor made a Declaration of Acceptance of Office and was invested with the Badge and Chain of Office by the Outgoing Town Mayor.

**8. ELECTION OF VICE-CHAIRMAN AND DEPUTY TOWN MAYOR**

Cllr. J. Critchley **PROPOSED** (and spoke to the motion) and Cllr. S. Wilkinson **SECONDED** (and spoke to the motion) the election of **Cllr. J. Parker** as the Vice Chairman of the Council and Deputy Town Mayor for the ensuing year until the next Annual Meeting.  
A vote was taken and the motion was **CARRIED**.

**9. DECLARATION OF ACCEPTANCE OF OFFICE**

The Incoming Deputy Town Mayor made the Declaration of Acceptance of Office and was be invested with the Badge of Office.

**10. THE TOWN MAYOR ADDRESS TO COUNCIL**

The Town Mayor addressed Council detailing his objectives for the coming year. The Mayor invested the Town Mayor's Consort, with the chain and presented her with flowers.

**11. VOTE OF THANKS TO THE RETIRING TOWN MAYOR**

Cllr. J. Parker **PROPOSED** (and spoke to the motion) and Cllr. J. Critchley **SECONDED** (and spoke to the motion) a vote of thanks for the past Town Mayor's term of office.

**12. RETIRING TOWN MAYOR'S REPLY**

The retiring Town Mayor Cllr. N. Gwynne thanked Council and the Town Hall staff for their support throughout his mayoral year.

**13. PAST MAYOR'S BADGE**

The Town Mayor Cllr. J. Ray presented a Past Mayor's Bar to the former Town Mayor Cllr. N. Gwynne

**14. VOTE OF THANKS FOR THE RETIRING TOWN MAYOR'S CONSORT**

Cllr. J. Burnage **PROPOSED** (and spoke to the motion) and Cllr. J. Critchley **SECONDED** (and spoke to the motion) a vote of thanks for the support given by the Town Mayor's Consort who was presented with a bottle of wine by the retiring Town Mayor.

**15. MAYORAL ANNOUNCEMENTS**

None

**16. COUNCIL ADJOURNMENT FOR:**

**The Council Meeting was adjourned until Tuesday 23<sup>rd</sup> May 2023 in the Council Chamber of the Town Hall at 7.30p.m.**  
**PROPOSED by Cllr. J. Parker**  
**SECONDED by Cllr. S. Wilkinson**  
**CARRIED UNANIMOUSLY**

**17. ANNOUNCEMENTS**

The Town Mayor explained the arrangements for the remainder of the evening. The mayoral party left the Council Chamber followed by the Romsey Town Councillors, Past Mayors and assembled guests



## Adjourned Meeting – 23<sup>rd</sup> May 2023

In the Chair: Councillor J. Ray

### Attendance:

P Councillor C. Birkett	A Councillor A. Goddard
P Councillor C. Burgess	A Councillor N. Gwynne
P Councillor J. Burnage	P Councillor R. Kohli
P Councillor M. Cooper	P Councillor J. Parker
P Councillor J. Critchley	P Councillor R. Theron
P Councillor I. Culley	A Councillor J. Urquhart
P Councillor S. Gidley	P Councillor S. Wilkinson

### 18. APOLOGIES

Cllr. A. Goddard, Cllr. N. Gwynne and Cllr. J. Urquhart

### 19. DECLARATION OF INTERESTS

None

### 20. CONFIRMATION OF MINUTES

To receive and approve the accuracy of the Minutes of meeting held as follows:-

The minutes of the meeting held on 21<sup>st</sup> March 2023 were duly confirmed and signed

**PROPOSED:** Cllr. J. Burnage

**SECONDED:** Cllr. I. Culley **CARRIED**

#### Matters Arising

None

To receive and approve the accuracy of the Minutes of meeting held as follows:-

The minutes of the Extraordinary Meeting held on 9<sup>th</sup> May 2023 were duly confirmed and signed

**PROPOSED:** Cllr. S. Wilkinson

**SECONDED:** Cllr. J. Burnage **CARRIED**

#### Matters Arising

None

### PUBLIC PARTICIPATION

**PROPOSED:** Cllr. J. Burnage

**SECONDED:** Cllr. J. Critchley

**CARRIED**

### MEETING ADJOURNED: 7.35 P.M.

To receive formal presentations from individuals or organisations which are an identified agenda item:- None

To receive verbal reports from Borough and County Councillors of what has been happening at Borough and County level which is of interest to Romsey Town Councillors

#### HCC Report

Cllr. M. Cooper reported he has received several complaints regarding large pothole on Alma Road. HCC have now fixed it. He stated if you can prove a "quality of life" issue things seem to happen faster. Cllr. M. Cooper reported Plaza Roundabout/Bridge Road resurfacing looks to be of a superb quality. It is hoped quality carries on under The Sun Arch. Cllr. M. Cooper has chased HCC regarding the Whitenap crossing but to date has not received a reply. Cllr. M. Cooper reported when he asks for more resources to fix pavements and potholes, he and his Councillor colleagues are asked which they would rather fund, Adult and Children's

Services, or highway improvements. We have been told that unless there is a radical change in government attitude, Hampshire will have a deficit of £132 million by 2025-26, which effectively means a section 114 notice, the equivalent of a Council going bankrupt.

#### **TVBC Report**

Cllr. J. Parker reported a planning application has been received for 300 houses at Kings Chase. Cllr. Parker stated this is outside of policy. The developers are claiming TVBC do not have a 5 year housing supply. Further developments are awaited.

#### **Questions from members of the public to Borough Councillors**

None

#### **Questions from members of the public to the County Councillor**

None

#### **Questions from Town Councillors to Borough Councillors**

None

#### **Questions from Town Councillors to County Councillor**

Cllr. I. Culley asked when the blocked highway ditch that creates an across the road flood after heavy rain at the entrance to the Rapids Sports Centre is going to be repaired as it is getting worse. Cllr. M. Cooper reported he has emailed Dave Tasker – TVBC Leisure. Cllr. N. Daas has been working to get this sorted and has been told work will start in 7 weeks time.

#### **RE-COMMENCED 7.45PM**

### **21 PLANNING COMMITTEE**

Cllr. J. Critchley proposed that the Full Council accept the minutes of the Planning Committee held on 9th March 2023, 30th March 2023 and 20<sup>th</sup> April 2023 (draft)

**PROPOSED:** Cllr. J. Critchley

**SECONDED:** Cllr. J. Burnage

**CARRIED**

### **22 BUILDING AND TOWN COMMITTEE**

i) Cllr. S. Wilkinson proposed that the Full Council accept the minutes of the Building and Town Committee meetings held on 8<sup>th</sup> February 2023 and 18<sup>th</sup> April 2023(draft)

**PROPOSED:** Cllr. S. Wilkinson

**SECONDED:** Cllr. M. Cooper

**CARRIED**

ii) **RESOLUTION NO. 23/34**

It was **RESOLVED** to recommend to the Full Council - 16<sup>th</sup> May 2023 the "Building & Town Committee" title be changed to "Buildings & Community Committee".

**PROPOSED:** Cllr. J. Burnage

**SECONDED:** Cllr. M. Cooper

**CARRIED**

**RECOMMENDATION:** "Building & Town Committee" title be changed to "Buildings & Community Committee".

**RESOLUTION NO. 23/49**

It was **RESOLVED** "Building & Town Committee" title be changed to "Buildings & Community Committee".

**PROPOSED:** Cllr. S. Wilkinson

**SECONDED:** Cllr. J. Parker

**CARRIED**

## 23 FINANCE & RESOURCES COMMITTEE

i) Cllr. J. Critchley proposed that the Full Council accept the minutes of the Finance & Resources Committee meetings held on 28<sup>th</sup> February 2023 and 2<sup>nd</sup> May 2023(draft)

**PROPOSED:** Cllr. J. Critchley

**SECONDED:** Cllr. S. Wilkinson

**CARRIED**

ii) **Romsey Town Council Final Internal Audit – 31<sup>st</sup> March 2023**

**RESOLUTION NO. 23/46**

It was **RESOLVED** to recommend to Full Council approval of Romsey Town Council Final Internal Audit – 31<sup>st</sup> March 2023

**PROPOSED:** Councillor J. Parker

**SECONDED:** Councillor N. Gwynne

**CARRIED**

Cllr. J. Critchley congratulated the Chief Officer and her staff for a very good Audit Report.

**RECOMMENDATION: to receive and approve Annual Audit Report 2022-23**

ii) **INTERNAL AUDIT REPORT 2022-23(FINAL)**

**RESOLUTION NO. 23/50**

It was **RESOLVED** to receive and approve Annual Audit Report 2022-223. Cllr. M. Cooper thanked the Chief Officer and Town Hall staff for an exemplary audit report

**PROPOSED:** Cllr. M. Cooper

**SECONDED:** Cllr. J. Critchley

**CARRIED**

iii) **FINAL ACCOUNTS 2022-23**

**RESOLUTION NO. 23/47**

It was **RESOLVED** to recommend to Full Council approval of Year End Accounts for 2022-23

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. J. Critchley

**CARRIED**

**RECOMMENDATION:** To receive and approve Final Accounts for Year Ending 31<sup>st</sup> March 2023

**RESOLUTION NO. 23/51**

It was **RESOLVED** to approve Final Accounts for Year Ending 31<sup>st</sup> March 2023

**PROPOSED:** Councillor J. Parker

**SECONDED:** Councillor J. Burnage

**CARRIED**

iv) **ANNUAL RETURN - ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN**

**RECOMMENDATION:** to approve Annual Governance Statement – Section 1)

**RESOLUTION NO. 23/52**

It was **RESOLVED** to approve Annual Governance Statement – Section 1)

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. J. Critchley

**CARRIED**

**RECOMMENDATION:** to approve Annual Governance Statement – Section 2)

**RESOLUTION NO. 23/53**

It was **RESOLVED** to approve Annual Governance Statement – Section 2)

**PROPOSED:** Cllr. J. Critchley

**SECONDED:** Cllr. J. Parker

**CARRIED**

**v) PUBLIC NOTIFICATION**

**RECOMMENDATION:** To approve public notification notice to be displayed when Final Accounts are approved

**RESOLUTION NO. 23/54**

It was **RESOLVED** to approve public notification notice to be displayed when Final Accounts are approved

**PROPOSED:** Cllr. R. Theron

**SECONDED:** Cllr. J. Burnage

**CARRIED**

**vi) ANNUAL RETURN – CONFLICT OF INTEREST**

**RECOMMENDATION:** to confirm there has been no conflict of interest in 2022-23

**RESOLUTION NO. 23/55**

It was **RESOLVED** to confirm there has been no conflict of interest in 2022-23

**PROPOSED:** Cllr. M. Cooper

**SECONDED:** Cllr. J. Burnage

**CARRIED**

**vii) ROMSEY EXTRA PARISH COUNCIL (DISSOLVED 31<sup>ST</sup> MARCH 2023)**

It was **RESOLVED** to recommend to Full Council approval of Romsey Extra parish Council Year End Accounts for 2022-23

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. D. Baverstock

**CARRIED**

**RECOMMENDATION:** To receive and approve Romsey Extra Parish Council Final Accounts for Year Ending 31<sup>st</sup> March 2023

**viii) Romsey Extra Parish Council Final Internal Audit – 31<sup>st</sup> March 2023**

**RECOMMENDATION:** To receive and approve Romsey Extra Parish Council Final Internal Audit Report - 31<sup>st</sup> March 2023

**ix) ROMSEY EXTRA PARISH COUNCIL ANNUAL RETURN - ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN**

**RECOMMENDATION:** to approve Annual Governance Statement - Section 1)

**RECOMMENDATION:** to approve Annual Governance Statement - Section 2)

**x) ROMSEY EXTRA PARISH COUNCIL PUBLIC NOTIFICATION**

**RECOMMENDATION:** To approve public notification notice to be displayed when Final Accounts are approved

**xi) ROMSEY EXTRA PARISH COUNCIL ANNUAL RETURN – CONFLICT OF INTEREST**

**RECOMMENDATION** - to confirm there have been no conflict of interest in 2023-23

**RESOLUTION NO. 23/56**

It was **RESOLVED** to delay agenda items vii) – xi) until the REPC Internal audit has been carried out.

**PROPOSED:** Cllr. M. Cooper

**SECONDED:** Cllr. J. Parker

**CARRIED**

**24 ALLOTMENTS COMMITTEE**

Cllr. J. Burnage proposed that the Full Council accept the minutes of the Allotments Committee meeting held on 20<sup>th</sup> March 2023

**PROPOSED:** Cllr. J. Burnage

**SECONDED:** Cllr. J. Parker

**CARRIED**

**25 APPOINTMENT OF INTERNAL AUDITOR**

**RESOLUTION NO. 23/57**

It was **RESOLVED** to appoint of Auditing Solutions Limited, Clackerbrook Farm, 46 the Common, Bromham, Chippenham, SN15 2JJ as Romsey Town Council Internal Auditors for 2023-24

**PROPOSED:** Cllr. J. Critchley

**SECONDED:** Cllr. S. Gidley

**CARRIED**

**26 INSURANCE**

**RECOMMENDATION:** Council approves insurance cover from Aviva from 1<sup>st</sup> April 2023 – 31<sup>st</sup> March 2024

**RESOLUTION NO. 23/58**

It was **RESOLVED** to accept insurance cover from 1<sup>st</sup> April 2023 – 31<sup>st</sup> March 2024

**PROPOSED:** Cllr. S. Gidley

**SECONDED:** Cllr. J. Parker

**CARRIED**

**27 RISK ASSESSMENT (available on RTC website)**

**RESOLUTION NO. 23/59**

It was **RESOLVED** to approve Risk Assessment 2023

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. J. Burnage

**CARRIED**

**RESOLUTION NO. 23/60**

It was **RESOLVED** to refer procedures for review of Risk Assessment

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. S. Gidley

**CARRIED**

**28 ASSET REGISTER 2023**

**RESOLUTION NO. 23/61**

It was **RESOLVED** to approve Asset Register 2023

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. J. Burnage

**CARRIED**

**Finance & Resources Committee to review Asset Register for 2023-24**

**29 CHIEF OFFICER – DELEGATED POWERS**

**RESOLUTION NO. 23/62**

It was **RESOLVED** to delegate powers in consultation with the Town Mayor to the Chief Officer to carry out business in emergency unforeseen circumstances.

**PROPOSED:** Cllr. R. Theron

**SECONDED:** Cllr. C. Birkett **CARRIED**

**30 GENERAL POWER OF COMPETENCE**

**RESOLUTION NO. 23/63**

It was **RESOLVED** to continue use of General Power of Competence

**PROPOSED:** Cllr. R. Kohli

**SECONDED:** Cllr. J. Parker

**CARRIED**

**31 COMMITTEE STRUCTURE AND MEMBERSHIP 2023-24**

**RESOLUTION NO. 23/64**

It was **RESOLVED** to appoint Councillors to Committees as per attached list (Appendix1)

**PROPOSED:** Cllr. M. Cooper

**SECONDED:** Cllr. J. Burnage

**CARRIED**

**32 DECLARATION OF INTERESTS**

The Chief Officer requested Councillors return their Declaration of Interests to Faye Godwin

**33 MAYORAL ANNOUNCEMENTS**

None

**34 REPORTS FROM MEMBERS ATTENDING MEETINGS OF EXTERNAL ORGANISATIONS**

Cllr. J. Parker Woodley Village Hall, Cllr. S. Wilkinson Bartletts Almshouses

**35. COUNCILLORS COUNCIL MEETINGS ATTENDANCE 2022-23**

It was agreed to update Attendance Graph to include RTC Councillors representing REPC at Planning Committee Meetings

**36. COUNCIL MEETING USE OF IPADS**

Cllr C. Burgess asked what specification and software is to be used for iPads. Chief Officer to investigate. Chief Officer to email all Councillors and ask their preference between iPads/laptop/paper use at Council meetings

**37. ROMSEY PAVEMENTS**

**Recommendation:** Cllr. J. Critchley **PROPOSES** and Cllr. S. Wilkinson **SECONDS** Romsey Town Council contacts HCC with regards to the state of the pavements in Romsey town centre (especially The Hundred and Latimer Street) and asks that an urgent inspection takes place followed by remedial work as necessary. Residents are complaining and accidents happening on a regular basis, because of defective paving slabs. With an elderly population this matter now requires immediate attention before someone is seriously hurt.

**RESOLUTION NO. 23/65**

It was **RESOLVED** Romsey Town Council contacts HCC with regards to the state of the pavements in Romsey town centre (especially The Hundred and Latimer Street) and asks that an urgent inspection takes place followed by remedial work as necessary. Residents are complaining and accidents happening on a regular basis, because of defective paving slabs. With an elderly population this matter now requires immediate attention before someone is seriously hurt.

**PROPOSED:** Cllr. J. Critchley

**SECONDED:** Cllr. JS. Wilkinson

**CARRIED**

**Meeting Closed 9.05p.m.**

**Next Meeting 18th July 2023**

## PROPOSED MEMBERSHIP OF COMMITTEES 2023-2024

COMMITTEE	CURRENT COUNCILLOR	PROPOSED COUNCILLOR
Planning	Cllr. J. Critchley Cllr. I. Culley Cllr. S. Lamb Cllr. J. Ray Cllr. C. Wise Cllr. J. Parker  Cllr. N.Gwynne* Cllr. J. Ray	Cllr. C. Burgess Cllr. M. Cooper Cllr. J Critchley Cllr. I Culley Cllr. S. Gidley Cllr. A. Goddard Cllr. R. Theron  J Parker** J Ray**
Buildings & Community	Cllr D Baverstock Cllr J Burnage Cllr J Cairney Cllr M Cooper Cllr J Critchley Cllr I Culley Cllr. K. Dunleavey Cllr J Parker Cllr C Wise Cllr S Wilkinson  Cllr N Gwynne** Cllr. J. Ray*	Cllr. C. Birkett Cllr. C. Burgess Cllr. J. Burnage Cllr. M. Cooper Cllr. J. Critchley Cllr. I. Culley Cllr. S. Gidley Cllr. A. Goddard Cllr. N. Gwynne Cllr. R. Kohli Cllr .J .Urquhart Cllr. S. Wilkinson  Cllr. J. Ray* Cllr. J. Parker**
Finance & Resources	Cllr D Baverstock Cllr J Cairney Cllr J Critchley Cllr I Culley Cllr J Parker Cllr S Wilkinson  Cllr. N. Gwynne** Cllr. J. Ray*	Cllr. J. Burnage Cllr. J. Critchley Cllr. I. Culley Cllr S Wilkinson Cllr. N. Gwynne Cllr. J. Urquhart  Cllr. J. Ray* Cllr. J. Parker**
Allotments	Cllr. J. Cairney	Kings Chase – Cllr. R. Theron  Southampton Road – Cllr. C. Burgess
Neighbourhood Plan	Cllr M Cooper Cllr J Critchley Cllr M Southey Cllr C Wise Cllr K Dunlea Cllr N Gwynne*	Suspended until further notice

All Councillors have a right to attend any Committee meetings but may not speak except with the Chairman's permission and cannot vote.

The Town Mayor and Deputy Town Mayor are members of all Committees ex officio, unless they opt out.

Opted In\*\*

Opted Out\*

**Judith Giles**  
Chief Officer





**MEMBERSHIP OF OUTSIDE BODIES  
2023-2024**

**APPENDIX 1**

<b>ORGANISATION</b>	<b>CURRENT CLLR.</b>	<b>PROPOSED CLLR.</b>
<b>KENT ALMSHOUSES</b>	Cllr. N. Gwynne Cllr. C. Wise	Cllr. C. Birkett Kate Allen Cllr. J. Urquhart
<b>BARTLETT ALMSHOUSES</b>	Cllr. C. Wise  Town Mayor	Cllr. S. Wilkinson Cllr. C. Birkett Town Mayor
<b>MONTFORT HALL COMMUNITY ASSOC.</b>	Cllr M Cooper	Cllr. M. Cooper
<b>ROMSEY BANDSTAND</b>	Cllr D Baverstock Cllr S Lamb	Cllr. M. Cooper Cllr. S. Wilkinson
<b>ROKE MANOR LIAISON PANEL</b>	Cllr. J. Parker	Cllr. J. Parker
<b>ABBOTSWOOD COMMUNITY CENTRE</b>	Cllr. J. Parker	Cllr. R. Kohli
<b>WOODLEY VILLAGE HALL</b>	Cllr. J. Parker Cllr. J. Burnage	Cllr. J. Parker
<b>SQUABB WOOD LIAISON PANEL</b>	Cllr. S. Tippet	Cllr. J. Ray
<b>LEE LANE LIAISON PANEL</b>	Cllr. D. Baverstock	Cllr. J. Ray
<b>YOKESFORD HILL LIAISON PANEL</b>	Cllr. M. Cooper	Cllr. M. Cooper Cllr. R. Kohli
<b>ROMSEY FUTURE</b>	Cllr. M. Cooper Cllr. J. Burnage Cllr. J. Parker	Cllr. J. Critchley Cllr. R. Kohli Cllr. J. Parker Cllr. R. Theron



## **Romsey Town Council**

Town Hall  
1, Market Place  
Romsey  
SO51 8YZ

### **EXTRAORDINARY FULL COUNCIL MEETING**

Minutes of the Meeting held on 27<sup>th</sup> June 2023

**In the Chair: Cllr. J. Parker**

#### **Attendance:**

A Councillor C. Birkett	P Councillor N. Gwynne
P Councillor J. Burnage	A Councillor R. Kohli
P Councillor M. Cooper	P Councillor J. Parker
P Councillor J. Critchley	A Councillor J. Ray
P Councillor I. Culley	A Councillor J. Urquhart
A Councillor S. Gidley	A Councillor S. Wilkinson
P Councillor A. Goddard	

**Clerk:** Judith Giles

**Public:** 0

Cllr. John Parker informed Council of the sad news that Phil Godwin – Town Hall Building Manager from October 2009 – September 2016 has died. Councillors sent their sincere condolences to the family.

#### **1. APOLOGIES**

Apologies received from Cllrs, Birkett, Gidley, Kohli, Ray, Theron, Urquhart and Wilkinson

#### **2. DECLARATION OF INTEREST**

None

#### **3. Romsey Extra Parish Council Final Internal Audit – 31<sup>st</sup> March 2023**

**RECOMMENDATION:** To receive and note Romsey Extra Parish Council Final Internal Audit Report - 31<sup>st</sup> March 2023

##### **RESOLUTION NO. 23/04**

It was **RESOLVED** to receive and note Romsey Extra Parish Council Final Internal Audit Report - 31<sup>st</sup> March 2023

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. J. Critchley

**CARRIED**

#### **4. ROMSEY EXTRA PARISH COUNCIL (DISSOLVED 31<sup>ST</sup> MARCH 2023)**

It was **RESOLVED** to recommend to Full Council approval of Romsey Extra Parish Council Year End Accounts for 2022-23

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. D. Baverstock

**CARRIED**

**RECOMMENDATION:** To receive and approve Romsey Extra Parish Council Final Accounts for Year Ending 31<sup>st</sup> March 2023

**RESOLUTION NO. 23/05**

It was **RESOLVED** to receive and approve Romsey Extra Parish Council Final Accounts for Year Ending 31<sup>st</sup> March 2023

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. A. Goddard

**CARRIED**

**5. ROMSEY EXTRA PARISH COUNCIL ANNUAL RETURN - ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN**

**RECOMMENDATION:** to approve Annual Governance Statement – Section 1)

**RESOLUTION NO. 23/06**

It was **RESOLVED** to approve Annual Governance Statement – Section 1)

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. J. Burnage

**CARRIED**

**RECOMMENDATION:** to approve Annual Governance Statement – Section 2)

**RESOLUTION NO. 23/07**

It was **RESOLVED** to approve Annual Governance Statement – Section 2)

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. N. Gwynne

**CARRIED**

**6. ROMSEY EXTRA PARISH COUNCIL PUBLIC NOTIFICATION**

**RECOMMENDATION:** To approve public notification notice to be displayed when Final Accounts are approved

**RESOLUTION NO. 23/08**

It was **RESOLVED** to approve public notification notice to be displayed when Final Accounts are approved

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. M. Cooper

**CARRIED**

**7. ROMSEY EXTRA PARISH COUNCIL ANNUAL RETURN – CONFLICT OF INTEREST**

**RECOMMENDATION** – to confirm there have been no conflict of interest in 2022-23

**RESOLUTION NO. 23/09**

It was **RESOLVED** to confirm there have been no conflict of interest in 2022-23

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. J. Critchley

**CARRIED**

**Meeting Closed 7.30 p.m.**

## **Living Well Centre, Nightingale Lodge, Romsey Proposal from TVBC**

When Nightingale Lodge was built, part of the agreement between Places for People and HCC was the provision of a space to be used as a living well centre managed by HCC. This provided day and respite services both for people receiving HCC care and also private clients. It has also been used by groups to run activities where there is a focus on wellbeing such as Falls Prevention classes. Part of the service charge for residents of the Lodge covers their access to services offered at the Wellbeing Centre.

HCC are 'mothballing' the building for 12 months whilst they undertake a Hampshire wide consultation on what future day care services should be. They agree that vacating the Centre is detrimental to the local community and so have offered the space back to PfP to use for initiatives that promote wellbeing and have intimated that if the new use is successful, that they would withdraw completely from the venue.

The space itself( see pictures) is well appointed and accessible and would lend itself to being used by groups in the community for meetings and activities ( not for formal meetings, parties and large events) It would be an ideal venue for groups such as Romsey Disabled Persons Partnership, Voiceability, RomDAG, Health Walks, Young Carers to utilise. The downside is that there is not a huge amount of on-site parking, but on street parking is available, it is on a bus route and approx.15minute walk from town.

PfP, through Danny Churcher are seeking to partner with TVBC or RTC to undertake some of the practical aspects of keeping and increasing this space in public use with activities linked to wellbeing. Primarily this is regarding a third party to undertake bookings as they do not have the procedures to do this, but PfP will continue their responsibility for general maintenance and cleaning of the space. They would be seeking a financial contribution towards general running costs such as utilities which could be covered with a reasonable hire charge.

The current lease between HCC and PfP gives HCC access to the space Mon-Fri 8am to 6pm. HCC are checking feasibility but believe that the terms of the lease would allow HCC to hand this space over to another organisation with a SLA to cover off the requirements and possibly a Deed of Variation.

TVBC has approached RTC and asked if this is something Council would consider.

