

Romsey Town Council Allotments Management **Committee**

Minutes of the meeting held on the **24th April 2023**, at the Mayors Parlour, Romsey Town Hall, Romsey.

Those present: Mr Mike Nobbs, Mr John Waterman, Mr Roger House, Mrs Eleanor Vamplew, Mrs Lisa Fallowfield, Mr Elvin Mullinger, Ms Clementine Kingstone, Mr Chris Davies.

Apologies: Cllr. J Cairney. / TBC

4.1 The Minutes of the last meeting were confirmed as read.

Any matters arising will be discussed under various headings.

4.2 Correspondence:

4.2.1 Regarding the additional set of Rules which are to be located on the distribution centre wall, costs of £55.00 have been obtained from the studio and will be ordered via Howard in due course.

4.2.2 CD had proposed banning of Bonfires between Months of April to September however, remaining committee members have suggested that they should remain in accordance with advice set out in news-letter at present.

4.3 Finance: Current assessment of financial situation is appended to rear of these minutes and shows little difference from prior apart from the previous month.

EV confirmed that 'Earmarked reserves' currently stands at £6000.00.

No future expenditure is planned at this stage but the committee will continue to bear in mind the condition of the car parks and Distribution Centre.

4.4 Allotments: At present, the current waiting list stands at 12?

Plot 16, is not well at present and Plot 104 has recently had gall bladder issues and both will be slow in cultivating their plots this year.

Due to the restricted parking, there is no permanent allocation of a 'woodchip' location apart from beside the distribution centre. It was stressed that plot holders to be present when the material is being deposited.

A drawing of the proposed Car park surfacing, for costing purposes, will be produced in due course, probably in July with current commitments.

A spring introductory letter was issued to all plot holders on 28th March 23.

Following the erection of an appropriate notice, the fly tipping of weeds across the fence at the southern boundary appears to have stopped.

CD met with Phillip Doble and Henry Atkinson of Broadlands estate about the tree shading and height of hedge to the bottom half of the site and although not able to carry out any work to the trees at present, as they are bounded by a covenant, they will look into it in due course at the next tree cutting schedule.

It was discussed whether a steel post should be erected at the corner of the notice board as some plot holders are degrading the area by driving vehicles over to cut the corner.

4.5 Distribution Centre: The unused 48 Gallon water troughs have been sold by CK

The shop is open to tenants when Mike, plot 42 is on site or any other committee member if approached by a tenant.

MN mentioned that new stock will be acquired soon to accommodate the new season's requirements.

Regarding the issues with the Distribution Centre and the required repairs, CD is unsure as to whether the roof contains asbestos sheeting and will seek guidance in due course. RH proposed that a shipping container could be provided as an alternative.

4.6 Plot Assessment: First assessments for the coming year have commenced and data is available from JW of the first round of marking.

It was suggested that all committee members walk about and socialise with other plot holders.

4.7 Councillor's Report: None.

4.8 AOB:

MN attended Councillor Pauline Gayle's funeral.

It was agreed that obtaining woodchip and pallets is to be left to the individual plot holders to arrange.

MN confirmed a key for the notice board can be found in the distribution centre.

With no further business the meeting closed at 9.45pm.

Chris Davies

Committee Secretary

Mike Nobbs

Chairman

Date ... ***24/04/2023***

Next meeting is proposed to be held on Monday 12th June, 2023, 7.45pm at Romsey Town Hall.

ROMSEY TOWN COUNCIL ALLOTMENT ACCOUNT

Statement of Income and Expenditure

05.04.2022 to 31.03.2023

Income	£	Expenditure	£	Budget £
Rents	3280.00	Broadland's Rent	1100.00	1100
Distribution Centre	99.50	Southern Water	780.00	750
		NSALG	55.00	55
		Card Reader Charges	1.00	
		Stationery/Post/Misc	39.92	
		Replacement Fencing	789.00	150
		Maintnenace/Equip	379.00	
		Hedge Cutting		220
		Rat Poison/Pest Control		250
		Skip Hire		
		Sundries/Dist Centre	295.00	180
		Transf from EAR	-229.00	
Totals	<u>3379.50</u>		<u>3209.92</u>	<u>2705</u>
Income less Expenditure	169.58			
Earmarked Reserve (ER)	7018	Cash in hand (b/f 04.22)	<u>2.46</u>	
Less: Notice Board	-229	Balance	<u><u>2.46</u></u>	
YTD Income-Expend C/F	<u>170</u>			
	<u>6959</u>			

NOTES:

There are no outstanding loans for repayment.

Significant high spends (other than Broadland's Rent and Water bills) will continue to be funded by the Earmarked Reserve Account (EAR).

**Kings Chase Allotments Committee
Meeting 25th May 2023 at 7.30pm.**

Present: Adrian Landscheit, Andrew Harris, Emma Pitman, Paul Cutbill, Rory Maxwell, Melissa Doherty

Apologies: None

Review of last minutes

No action required on last minutes.

Vacancies, Renewals and Terminations

Appeal Plot 16 - Breach remedied, Appeal successful, new tenancy agreement offered and signed.

There will be 5 plots available to let this month. Plot 3 will be let as a 5-rod plot, with plots 26 and 28 let as a 2.5 rod plot split down the middle with a central path.

The fee for a 2.5 rod plot will be £20 annually.

Waiting List.

The waiting lists will close when they reach the same capacity as number of plots on the site and will not re-open to new applicants until the waiting list drops below 50%.

Site Maintenance/ Management

Plot inspections will be carried out on the 26-05-23. The findings are to be shared with RTC.

Community

The tallest sunflower competition opened to all plot holders. A large proportion of the plots have taken part.

Safe Working

Melissa has completed the H&S form with a basic first aid sheet attached. This will be put inside the first aid box that will be attached to the main gate.

Communications

There will be a new Kings Chase Committee Email address for current plot holders and the waiting list:
kingschaseallotment@gmail.com

Any Other Business

Paul Cutbill has decided to step down from his position as members secretary on the committee. We would like to thank Paul for the work he has put in and wish him well for the growing season.

Melissa to complete a H&S assessment of the communal pond.

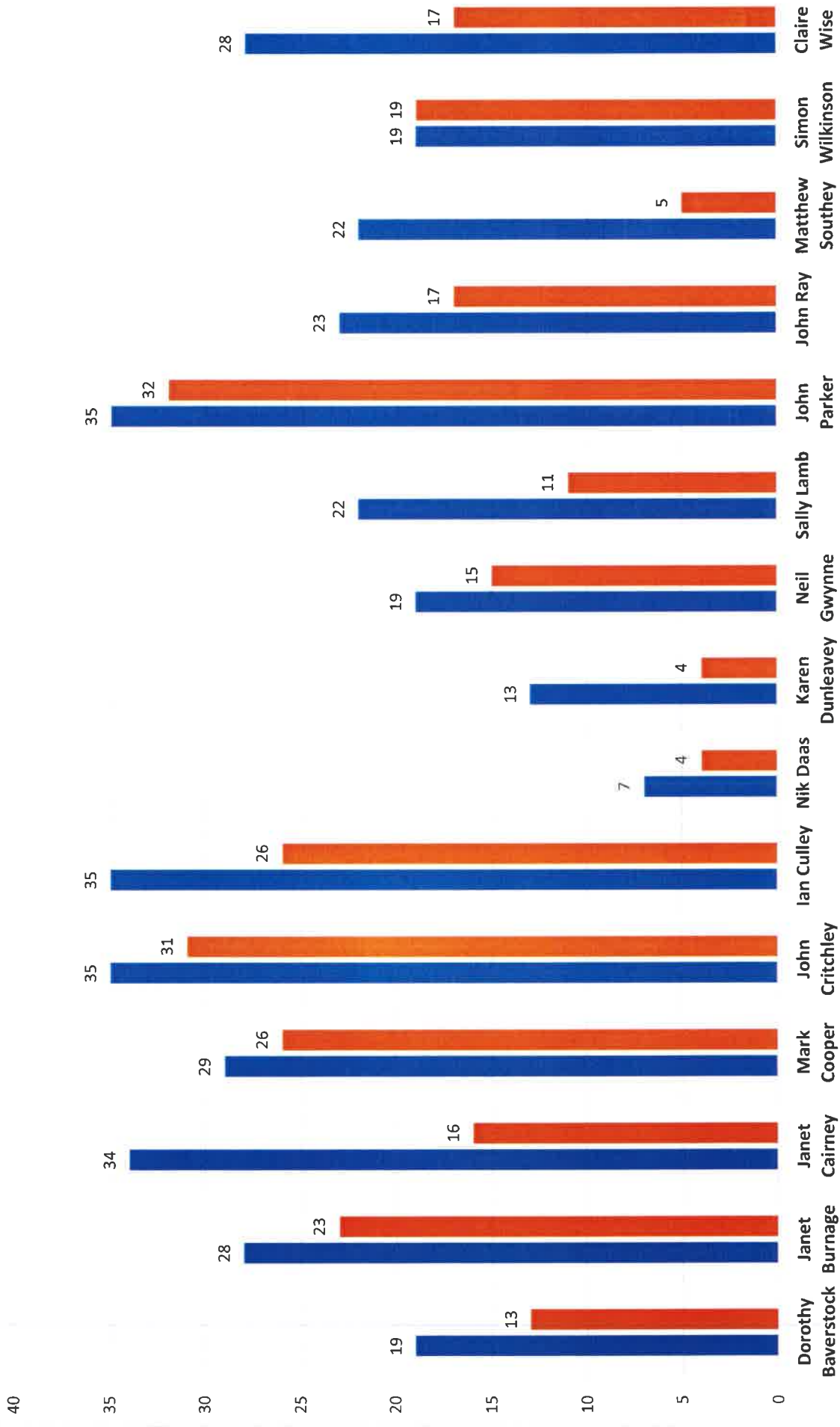
Provisional date for the AGM February 2024

Next plot inspection W/C 24th June 2023

Next meeting 27th July 2023

Meeting closed at 8:25pm

Attendance 2022 - 2023



■ Available Number of Meetings in Diary ■ Number of Meetings Attended

Percentage of meetings attended 2022 - 2023

