

Romsey Town Council

Town Hall
1, Market Place
Romsey
SO51 8YZ

BUILDING & TOWN COMMITTEE

Agenda for the meeting on Tuesday 7th December 2021 at 7.30p.m.

1. **APOLOGIES**
2. **DECLARATION OF INTERESTS**
3. **MINUTES**
To receive the Building and Town Committee Meeting 19th October 2021
Matters Arising
4. **PUBLIC PARTICIPATION**
5. **CCTV COVERAGE – ROMSEY**
Andrew Pilley – TVBC Community Engagement Manager to discuss Romsey CCTV Coverage
6. **ARCHIVIST REPORT**
7. **REVIEW OF BOOKINGS**
To review latest Bookings Graph
8. **FINANCE REPORT**
To receive latest Finance Report
9. **BUILDING MANAGER'S REPORT**
Work completed/Work in Progress 2021/22
Work Proposed 2021/22
10. **TOWN CENTRE MANAGER'S REPORT**
11. **HENDOG GRAFFITI – MEMORIAL PARK**
Update - Protection of the artwork
12. **QUEEN'S PLATINUM JUBILEE – 2nd – 5th JUNE 2022**
13. **GRANTS**
Romsey Young Carers - Update

Romsey Town Council

Town Hall
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BUILDING & TOWN COMMITTEE MEETING

Minutes of the Meeting held on Tuesday 19th October 2021

In the Chair: Councillor C. Wise

Attendance:

A. Cllr. D. Baverstock
P. Cllr. J. Burnage
P. Cllr. J. Cairney
P. Cllr. M. Cooper
A. Cllr. I. Culley
A. Cllr. N. Gwynne

P. Cllr. J. Critchley
A. Cllr. K. Dunleavy
- Cllr. M. Southey
A. Cllr. J. Parker
P. Cllr. C. Wise
P. Cllr. S. Wilkinson

Clerk: Judith Giles
Public:

Present:
Lisa Mortimer - TTC
Debbie Forder – Events Manager

1. APOLOGIES

Cllr. D. Baverstock, Cllr. I. Culley, Cllr. K. Dunleavy, Cllr. N. Gwynne, Cllr. J. Parker, Howard Brisland – Building Manager

2. DECLARATION OF INTEREST

None

3. MINUTES

The minutes of the Building & Town Committee Meeting held on 17th August 2021 were confirmed as a correct record.

PROPOSED: Cllr. J. Burnage

SECONDED: Cllr. J. Critchley

CARRIED

Matters Arising –

Agenda Item 10 – The Chief Officer reported window blocks have been installed on the Council Chamber windows. The Building Manager to contact the freeholder of Fox & Sons (neighbouring building to the Town Hall) to discuss an access agreement. Agenda Item 14 - Congregational Chapel Burial Ground. The Chief Officer and Cllr. J. Critchley reported they have met with TVBC – Brett Hill to discuss clearing the Congregational Chapel Burial Ground which hopefully will discourage the anti-social behaviour being reported.

4. PUBLIC PARTICIPATION – None

5. ARCHIVIST REPORT – Noted

6. REVIEW OF BOOKINGS

The Events Manager reported bookings continue to be on the increase. A new Pilates class in the Council Chamber began at the beginning of September four mornings a week. Filmshows commenced again at the beginning of October and tickets are selling well.

7. FINANCE REPORT

The Chief Officer presented Month 6. No areas of concern.

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BUILDING & TOWN COMMITTEE MEETING

Minutes of the Meeting held on Tuesday 19th October 2021

8. PROPOSED BUILDING & TOWN BUDGET 2022-23

RESOLUTION NO. 20/18

It was **RESOLVED** the Committee approve the Building & Town budget 2022-23

PROPOSED: Cllr. S. Wilkinson

SECONDED: Cllr. C. Wise

CARRIED

9. BUILDING MANAGER'S REPORT (Appendix 1)

Noted

10. TOWN & TOURISM CO-ORDINATOR REPORT (Appendix 2)

Noted

11. ROMSEY CHRISTMAS SECURITY

RESOLUTION NO. 21/19

In view of the Chamber of Commerce negative response, it was **RESOLVED** not to fund the Romsey Christmas Security

PROPOSED: Cllr. J. Cairney

SECONDED: Cllr. C. Wise

CARRIED UNANIMOUSLY

12. POSSIBLE SECONDARY GLAZING – COUNCIL CHAMBER

The Chief Officer reported the Building Manager is investigating possible secondary glazing in the Council Chamber as requested.

13. TOURISM APP

It was agreed to defer a decision regarding a Tourism App until the Tourism & Town Co-ordinator has prepared her report.

14. HENDOG GRAFFITI – MEMORIAL PARK

The Building Manager is investigating the protection of the artwork and will report back at the next meeting

15. QUEEN'S PLATINUM JUBILEE 2ND- 5TH June 2022.

The Chief Officer asked the Committee to let her know of ideas for celebrating the Queen's Platinum Jubilee 2nd – 5th June 2022 in the town. These will then be discussed at the next Building & Town Committee Meeting in December.

GRANTS

RESOLUTION NO. 21/20

It was **RESOLVED** to grant £1,000 to Romsey Young Carers and request what other grants have been applied for

PROPOSED: Cllr. M. Cooper

SECONDED: Cllr. J.Critchley

CARRIED

Meeting closed 8.36p.m.

Romsey Town Council Att 1

Town Hall
1, Market Place
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SO51 8YZ



Tel: 01794-512837
Email: howard.brisland@romseytc.org.uk

Building Manager Report to Building and Town Committee 19th October 2021.

1. **Ventilation** I am reviewing ventilation throughout the whole building in light of the new guidance due to what is now known regarding respiratory viruses.
2. **Council Chamber** I am looking in to the possibility of double glazing and draft sealing the large windows.

The upgrade for the lighting, PA and AV systems will also start soon.
3. **Covid Working** I am still regularly checking the information updates from both the Government and Health & Safety Executive. The Risk Assessment and guidance is then updated. There are still sneaky risks appearing!
4. **Lift** All is now complete and working well. Building Control has yet to be finalized as some new Health & Safety documentation has still to be submitted.
The final costs are not all quantified yet (extras!). However, it appears that we will be within the agreed budget.
5. **Cupernham Notice Board** A new notice board is being purchased and will be fitted upon receipt. The old one is beyond economic repair.
6. **Market Place Paving** Having criticized the paving repair by SSE. The repair by Southern Water outside the Chip shop was excellent! A pity about the unidentified one outside the Magistrates Court.
7. **Utilities** Our Gas supplier, PFP, went bust and we have now been transferred to BG. Our gas costs have quadrupled at today's prices. We were fixed for the rest of this FY.
Our electricity supplier, Octopus, are unlikely to collapse I am informed. This is fixed until June 22.
I have communicated with our Energy Consultant and TVBC's supplier. There is nothing to do at the present time, but, rest assured I am "on the case".
8. **Bench Seats** Winchester Rd/Cupernham La. Bench has now been refurbished.

Romsey Town Council Att 1

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Email: howard.brisland@romseytc.org.uk



9. **Street Art** I have been inContact with HENDOG the artist responsible for the Memorial Park mural regarding its preservation.

10. **Signage in TH** This is being renewed to include lift directions and bring it up to date.

Attachment 2

Lisa Mortimer MRICS – Romsey Town and Tourism Co-ordinator

Report to Romsey Town Council Building and Town Committee - Tuesday 19th October 2021

Item No	Subject	Report
1	General commentary	<p>Since my last report to your 17th August 2021 meeting, Romsey has enjoyed a lovely Summer and a more “normal” feel to every- day life, with events and festivals slowly returning to the Town.</p> <p>As Lockdown eased, local businesses and all retail venues were able to fully open, with restaurants, pubs and coffee shops all able to serve an unlimited number of customers, both internally and externally.</p> <p>Certainly the hospitality businesses centered around the Market Place and Cornmarket areas are using their external licenced space to full advantage, whilst the temporary planning powers implemented under Covid regulations are still in place.</p> <p>The Secretary of State has used the enabling power in the Business and Planning Act to extend the duration of the temporary pavement licence provisions for 12 months to 30 September 2022. This means that businesses can apply for a pavement licence to be in place within this extended period, up to 30 September 2022.</p>

2	Around the Town Centre:	<p>The Market Place with its wide external seating area, continues to be a popular venue for people to meet and to enjoy alfresco coffee, meals and drinks and generally socialise.</p> <p>Abbey Walk, Church Street Romsey</p> <p>This commercial investment comprising 4 shops and 7 flats above (sold off) sold at auction on 23rd September at £499,000 giving a net initial yield of 11.7%.</p> <p>https://auctions.allsop.co.uk/lot-overview/freehold-retail-residentialground-rent-investment-in-romsey/c210923-172?searchid=UKASMZmGp0O7KJHWpIHNityFx9AVG3T%2F0drz7N5F7A8%3D&view=table&idx=121</p> <p>17 Bell Street Romsey</p> <p>Forest and Cove opened on 27th August.</p> <p>https://www.instagram.com/forestandcoveromsey/</p> <p>New shop features art and crafts from local artists and also creates an artists space and classes for art and jewellery making (example below)</p>
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		<p>https://www.rebecca-jackson.co.uk/about/</p> <p>9 Latimer Street (Hayes Music) – To Let via Primmer Olds</p> <p>https://primmeroldscrm.agencypilot.com/crm/store/documents/other/960382_noad9akiz7c53zu1.pdf</p> <p>Quoting Rent £29,500 per annum via a new FRI lease</p> <p>34 The Hundred (Former Carphone Warehouse) now Alex Nails and Beauty opened on Thursday 7th October 2021.</p> <p>Planning Applications in Town Centre since last report in August 2021</p>
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8 Market Place Romsey SO51 8NB – Cocky Anchor

Temporary installation of a Marquee in the garden of the Micro-Pub from November to February to be fixed by anchors in the perimeter bed of the garden

Ref. No: 21/02769/FULLS | Received: Wed 22 Sep 2021 | Validated: Wed 22 Sep 2021 | Status: Current

8 Market Place Romsey SO51 8NB – Cocky Anchor

Variation of Condition 3 of 21/00548/FULLS (Proposed changes of use of ground floor to Micropub (A4); New Shopfront and Shop Door, reinstatement of windows on ground floor southern elevation, new glass canopy on rear elevation, creation of pedestrian access in southern boundary wall, new front dormer window and new rooflights, access to basement with cellar doors mounted at street level and revised licencing hours for the 'Garden' to reflect the 'Micro-Pub' 11.00am to 10.00pm) to extend the Hours of Business to 10.00 to 23.30 Open for comment icon
Ref. No: 21/02788/VARS | Received: Fri 24 Sep 2021 | Validated: Fri 24 Sep 2021 | Status: Current

21 The Hundred Romsey – Judy Webb Florist

Change of use of first and second floor flat to offices alterations to shop front and single storey rear extension

Ref. No: 21/02691/FULLS | Received: Tue 14 Sep 2021 | Validated: Tue 14 Sep 2021 | Status: Current

3	Town Centre events and markets:	<p>Romsey Makers Market</p> <p>The makers market is going from strength to strength and after being in the town centre for around 18 months (aside from lockdowns) it has now gained a solid reputation and is well established. Each week there is something new to see as well as having regular traders, new traders are signing up all the time. The market is held in both the Corn market and on the Market Square and creates an “artisan” type atmosphere within the town, often buskers join in too.</p> <p>Romsey Market</p> <p>The Market is running very smoothly. The quarter just ended was the highest quarterly income for several years. This is partly due to a small pitch price increase but there has been a real surge in demand for stalls following the Lockdowns and people’s desire to shop locally where possible. The next two quarters are always the most challenging since the weather can have a dramatic impact, as we have seen even in the past few days. However, there is now a solid core of committed traders and there is regular interest from potential traders and some names on a waiting list.</p> <p>The Saturday Charity spaces are still greatly appreciated by local groups and the use of these is starting to pick up now that restrictions have eased for example the Lions Book Stall on a Saturday.</p> <p>Working with local businesses that have table licences has been fine and the co-operation has led to a good ‘buzz’ around the Market Square on trading days in good weather.</p> <p>Romsey Antiques Market</p> <p>The second Romsey Antiques Market post lockdown took place on Sunday 17th October. There will not be a Christmas market this year but the Event is scheduled to be held again in March 2022.</p> <p>Health and Well Being Events</p> <p>2 health and well- being events took place for end of August at the Town Hall and also on 23rd September which was designed to help those people who feel nervous or anxious about getting out and about again. Although these 2 events were poorly attended in terms of actual numbers, the event was very well-received by those who came and appreciated the hospitality.</p>
5	Meetings Attended	<p>Attached is a schedule of meetings I have attended since my last report and planned meetings (so far).</p>

6	Potential on line trading platform for Romsey Businesses	<p>Business case and supporting documentation including costed specification, project management plan and email of support from the Romsey Chamber of Commerce, submitted to Dave Tasker at TVBC and for consideration at the Romsey Future meeting on 20th October.</p> <p>The e-commerce platform, once given the go-ahead, has to be up and running by the end of March 2022 in order to claim Welcome. Back Funding, which is administered by DLUHC (Department of Levelling Up Housing and Communities).</p> <p>For information ShopAppy launched in Winchester District, covering Bishop's Waltham, Alresford, Wickham and Winchester on 1st October. The project was also funded using Welcome Back Funding and was procured by Winchester District Council.</p> <p>https://shopappy.com/winchester/</p>
7	Tourism and Work with the Romsey Future Tourism Group and Proposed Romsey Tourism & Community Heritage App	<p>In terms of tourism, the staycation and day-trip market has benefited Romsey, with many local tourists re-discovering the sometimes forgotten gems that we have on our own doorstep. Working with our colleagues at Tourism South East, this market is predicted to keep growing into 2022 and new initiatives are currently being worked on to attract more visitors and visitor spend into Romsey. Including an update of Visit Romsey Website.</p> <p>Potential funding streams for the development of a Romsey Tourism App are currently being identified, including potential grant funding from Test Valley Borough Council before the project can progress further.</p> <p>The imminent departure of David Gleave from Test Valley BC will leave a large hole in resources for economic development and tourism projects.</p>
9	Cruise Passenger & Local Tourism	<p>Ongoing work with Portsmouth International Port in terms of securing cruise calls for 2022 season. Work continuing with Andrew Bateman at Hampshire County Council in terms of local tourism initiatives in conjunction with Visit Hampshire.</p>

LM 13.10.2021

Chief Officer

From: Pilley, Andrew <apilley@testvalley.gov.uk>
Sent: 30 November 2021 12:01
To: Chief Officer
Subject: RE: CCTV Coverage - Romsey

Dear Judith,

I hope this find you well. I've been looking into options for possible CCTV on the car parks that the Town Council have identified.

To meet with the requirements of the Information Commissioners Office and the Surveillance Camera Commissioner we have to complete a Privacy Impact Assessment for any new CCTV, to demonstrate the need for cameras in helping prevent or detect crime, compared to the intrusion into the public's right to privacy.

To do this at these sites I've met with Police colleagues and got data from them for each site in recent months. The Police report that these car parks have had very few reports of incidents at each in recent months, and are relatively low crime areas (in confidence - Alma Road had four reports of thefts of car parts, Latimer Street had one, and none in Church Street car park behind the Post Office - in the last year). This is reflected by the number of reports made to TVBC, and of requests for footage from the other car parks locally. On this basis, it is currently difficult to make the legal case for the need for CCTV in these areas.

From their discussion and local knowledge, does the Town Council have any other data or information which could help to justify and explain the need for CCTV in these car parks please, which would help me make this case?

I'm always happy to talk or to meet with Town Council members if that helps,

Regards

Andy

From: Chief Officer <chiefofficer@romseytc.org.uk>
Sent: 27 October 2021 09:16
To: Pilley, Andrew <apilley@testvalley.gov.uk>
Cc: RTCFULLCOUNCIL <RTCFULLCOUNCIL@romseytc.org.uk>
Subject: RE: CCTV Coverage - Romsey

Hi Andy

Thanks for prompt reply. I will forward your queries to Council. It will be on the next Council agenda in November so hopefully will be able to give you a robust case of justification after that meeting.

Best regards
Judith

Judith Giles
Chief Officer

Romsey Town Council

From: Pilley, Andrew <apilley@testvalley.gov.uk>
Sent: 26 October 2021 14:45
To: Chief Officer <chiefofficer@romseytc.org.uk>
Subject: RE: CCTV Coverage - Romsey

Hi Judith,

Thanks for your e/mail. I'll take this up with colleagues.

I'll need to be able to present a case to justify the need for cameras in these locations, both legally against their privacy impact and their costs. Other than the one catalytic convert theft referred to, were there any other factors or evidence which led to these areas being identified a priority please?, and also were other measures considered to address these in the discussions other than CCTV (one of the questions we have to answer as part of the Surveillance Commissioners and ICO Codes) – such as better lighting, or other less intrusive security measures? Also, if necessary would RTC be willing to make any contribution towards these?

I'll also liaise with the Police in the first instance for their views on this and to also gather any supporting evidence towards them,

Thanks

Andy.

From: Chief Officer <chiefofficer@romseytc.org.uk>
Sent: 26 October 2021 14:11
To: Pilley, Andrew <apilley@testvalley.gov.uk>
Cc: M Cooper <cllrmcooper@romseytc.org.uk>; C Wise <cllrcwise@romseytc.org.uk>
Subject: RE: CCTV Coverage - Romsey

Dear Andy

Having consulted Councillors the following three sites have been identified for CCTV to be extended to. Alma Road in particular had a car's catalytic converter stolen in broad daylight.

- 1 Church Street behind the Post Office
- 2 Latimer Street
- 3 Alma Road

Please let me know if you require further information.

Best regards
Judith

Judith Giles
Chief Officer

Romsey Town Council

From: Pilley, Andrew <apilley@testvalley.gov.uk>
Sent: 11 October 2021 12:25
To: Chief Officer <chiefofficer@romseytc.org.uk>
Subject: RE: CCTV Coverage - Romsey

Dear Judith,

Thanks for your e/mail, and apologies for the delayed replay but I've been on leave. Before I look to take this enquiry further, which I'm happy to do, can I please ask for some more detail on this request.

At the moment the Bus Station and Newton Lane car parks are covered by CCTV (I attach a map coverage to show this – not for further dissemination please) – are there any other specific car parks or areas which the Town Council would like to see covered?, and if so has there been any recent development which has promoted this or might be useful for me to help evidence the need for additional coverage / costs to colleagues and partners. The remit for the use of the cameras is to help in the 'prevention and detection of crime / ASB' and so would need to be within these bounds.

Regards

Andy
Andrew Pilley. BA (Hons); MICS; MInstLM.
Community Engagement Manager: Community Safety.
Ward Liaison for the Rural Western Wards.
Community & Leisure Service

Tel: 01264 368000 xtn 8640.
M: 07766 466692
Email: apilley@testvalley.gov.uk; apilley@secure.testvalley.gov.uk
www.testvalley.gov.uk/mylocalarea

Test Valley Borough Council
Beech Hurst
Weyhill Road
Andover
SP10 3AJ



From: Chief Officer <chiefofficer@romseytc.org.uk>
Sent: 04 October 2021 13:47
To: Pilley, Andrew <apilley@testvalley.gov.uk>
Subject: CCTV Coverage - Romsey

Dear Andrew

Please see below request from Romsey Town Council for CCTV coverage in offstreet car parks. Can you let me know if you think this is at all possible?

CCTV COVERAGE – OFF-STREET CAR PARKS

RECOMMENDATION: Cllr. M. Cooper **PROPOSES** and Cllr. C. Wise **SECONDS** Romsey Town Council make a formal request to TVBC to extend the town’s CCTV coverage to offstreet car parks

RESOLUTION NO. 21/08

It was **RESOLVED** Romsey Town Council make a formal request to TVBC to extend the town’s CCTV coverage too offstreet car parks

PROPOSED: Cllr. M. Cooper

SECONDED: Cllr. C. Wise

CARRIED

Best regards
Judith

Judith Giles
Chief Officer

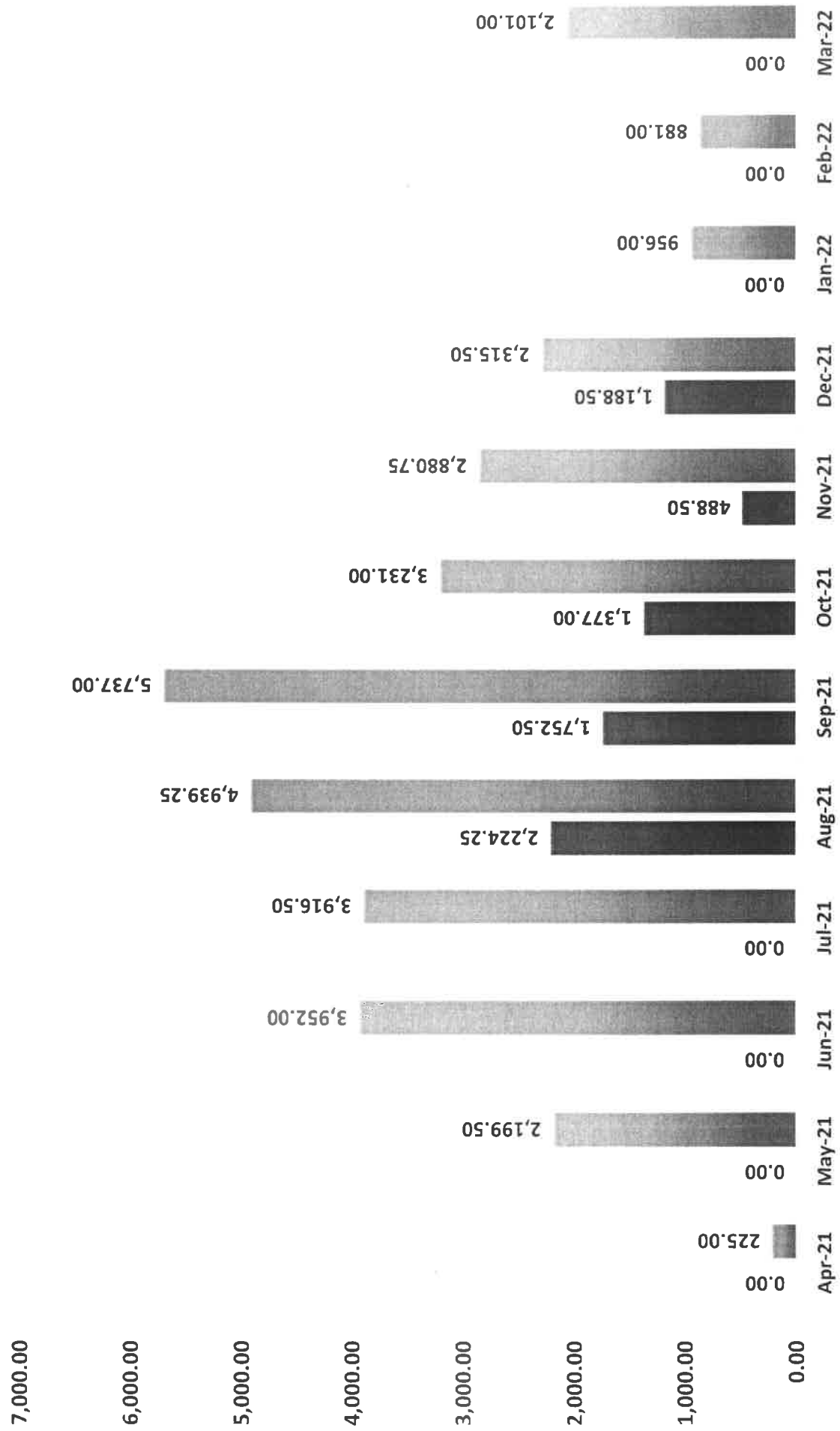
Romsey Town Council

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Romsey Town Hall Booking Income 2021 - 2022



Booking on System April 21 - Mar 22 - £33,334.50 - Cumalitive Total £27,081.00 - Nov

■ 2020/2021 ■ 2021/2022

Romsey Town Council
Budget Report to 31st October 2021

General Notes:

Attached are the summary income & expenditure report for month 7 to 31st October 2021. This report shows a current year surplus of income over expenditure of £168,034 which includes the 2nd half of the precept which was received on 18th October 2021.

The council has a long term liability of a loan with a current balance of £54,078.52, this is paid in twice yearly instalments and will be fully repaid by 18th May 2035. The council took out a second loan of £100k for town hall lift and will be paid in twice yearly instalments.

The balance sheet shows that total funds available to the council are £376,590:

This is made up of the following -

Current Year Surplus		£168,034
General Reserve Brought Forward		£115,059
Other Earmarked Reserves		£93,497
Total		£376,590

The budget is analysed and phased over the year and the percentage of budget if analysed evenly over the year to date is 58.33% but members are reminded that income & expenditure rarely follows this pattern over the year.

Total expenditure for month 7 was 52.41% of the annual budget.

Please note this report is not designed to alleviate members or the RFO of their responsibility in managing the Town Council finances. It is merely provided as a snapshot of the current financial position and to highlight to members any potential problem areas that have been identified within the accounts.

The budget is set by The Council and it is the member's responsibility in partnership with the RFO to monitor and control the financial position throughout the year. More detailed information is available to Councillors than is provided for here.

Analysis by Cost Centre

	101	Administration
Month Budget	£9,192	
Actual	£7,592	
Under/(Over)	£1,600	

Year to Date Budget	£110,300
Actual	£62,748
% of Budget Used	56.89%

Annual subscription incurred in month 1 using up most of the annual subscription budget.

Annual IT & Computer cost of £4,993 for BTP incurred in month 1.

No further concerns.

	103	Grants
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No concerns.

	104	Civic
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No further concerns.

	105	Finance
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Annual insurance charge for 2021/22 of £4,849 incurred in month 1 using up 80.8% of its annual budget.

No further concerns.

	107	Market
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No concerns.

Romsey Town Council
Budget Report to 31st October 2021

Analysis by Cost Centre (Continued)

110 Town Hall

Month Budget	£14,633
Actual	£13,046
Under/(Over)	£1,587

Year to Date Budget	£175,598
Actual	£87,557
% of Budget Used	49.86%

£76,146 incurred for town hall lift installation to date, funded from PWLB loan and Test Valley grant. The council received PWLB loan for £100K in June & Test Valley grant for £25k was received in May 2021.

The town hall lift installation cost incurred in 2020/21 was funded from EMR Town Hall maintenance as the council did not receive funds until 21/22. Therefore, the remaining loan fund was transferred back to EMR and going forward any further expenditure relating to the lift will be funded from the EMR Town Hall Maint.

No further concerns.

111 Town Hall Bar

Town Hall Bar recently opened as at the end of July due to Covid-19.

No further concerns.

112 Town Hall Film Shows

Very little income generated from film shows as at August 2021 due to Covid-19.

No further concerns.

120 Allotments

No concerns.

125 Town Centre Management

£12k spent for ShopAppy in October funding was received in November. The cost will be offset fully in November's report.

No further concerns.

127 Romsey Security

No concerns.

130 Environmental

No concerns.

135 Marshalls

No concerns.

140 Planning

No concerns.

160 War Horse Fund

No concerns.

170 Christmas Lights Fund

No concerns.

Detailed Balance Sheet - Excluding Stock Movement

Month 7 Date 31/10/2021

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<u>Current Assets</u>		
100	Trade Debtors	(2,389)
103	Prepayments	249
105	VAT	2,927
120	Bar Stock	1,070
201	Lloyds Current Account	385,768
202	Building Managers Imprest A/c	906
204	TSB Deposit A/c	2,065
212	Mayors Charity A/c	111
215	War Horse A/c 35433560	14,512
230	Bar Float	300
235	Petty Cash - Allotment	77
Total Current Assets		405,597
<u>Current Liabilities</u>		
500	Trade Creditors - CHQ	23,707
505	Sundry Creditor	4,500
534	Mayors Charity Control Acct	(148)
545	Wilder Romsey	376
561	Booking Deposits	173
562	Damage Deposits	400
Total Current Liabilities		29,007
Net Current Assets		376,590
Total Assets less Current Liabilities		376,590
<u>Represented by :-</u>		
301	Current Year Fund	168,034
310	General Reserve	115,059
321	EMR Allotment Fund	5,347
336	EMR Town Hall Major Mainten'ce	48,167
339	EMR Marshals In Romsey	245
340	EMR Elections	3,757
343	EMR Romsey Website	3,344
345	EMR War Horse Fund	11,484
349	EMR Grants	2,200
350	EMR Markets	1,908
353	EMR Neighbourhood Plan	913
354	CIL Receipts	7,556
355	EMR WW1 Event	3,767
356	EMR Romsey Emergency Plan	2,309
358	EMR Tourism & Heritage App	2,500
Total Equity		376,590

Detailed Income & Expenditure by Budget Heading 31/10/2021

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Administration								
4001 Salaries	52,511	30,542	55,507	24,965		24,965	55.0%	
4002 Employers N.I	4,822	2,791	4,963	2,172		2,172	56.2%	
4003 Employers superann	8,096	5,065	8,830	3,765		3,765	57.4%	
4006 Contract Accountancy Costs	5,622	2,813	7,000	4,187		4,187	40.2%	
4009 Staff Travel	0	0	50	50		50	0.0%	
4013 Website Admin	348	386	350	(36)		(36)	110.1%	
4020 Staff Training	0	10	300	290		290	3.3%	
4040 Recruitment Advertisements	1,449	0	150	150		150	0.0%	
4512 Telephone	1,453	786	1,600	814		814	49.1%	
4513 Postage	679	380	500	120		120	76.0%	
4514 Stationery	337	397	850	453		453	46.7%	
4515 Photocopying	2,026	1,690	2,600	910		910	65.0%	
5012 Council Offices in Town Hall	12,000	7,000	12,000	5,000		5,000	58.3%	
5250 Subscriptions	2,822	2,217	2,600	383		383	85.3%	
5260 Outsourced Payroll	917	437	1,000	563		563	43.7%	
5270 IT & Computer Costs	11,380	8,235	12,000	3,765		3,765	68.6%	
7110 CAP - New Equipment	2,876	0	0	0		0	0.0%	
7355 Tfr from Earmarked Reserves	(180)	0	0	0		0	0.0%	
Administration :- Indirect Expenditure	107,159	62,748	110,300	47,552	0	47,552	56.9%	0
Net Expenditure	(107,159)	(62,748)	(110,300)	(47,552)				
103 Grants								
5103 Marshalls In Romsey	0	0	400	400		400	0.0%	
5890 Community Grants	3,200	1,900	4,000	2,100		2,100	47.5%	
5893 Community Grant - Bandstand	0	1,000	1,000	0		0	100.0%	
6100 Arts Festival	1,000	1,000	1,000	0		0	100.0%	
7350 Tfr to Earmarked Reserves	2,200	0	0	0		0	0.0%	
Grants :- Indirect Expenditure	6,400	3,900	6,400	2,500	0	2,500	60.9%	0
Net Expenditure	(6,400)	(3,900)	(6,400)	(2,500)				
104 Civic								
4001 Salaries	0	223	500	277		277	44.5%	
4043 Council Newsletter	2,035	540	2,400	1,860		1,860	22.5%	
5011 Council Use of Town Hall	0	0	2,000	2,000		2,000	0.0%	
6502 Members training	0	285	400	115		115	71.3%	
6550 Meetings Advertisements	0	0	50	50		50	0.0%	
6750 Mayors Allowance	124	200	500	300		300	40.0%	
6760 Town Crier	70	70	450	380		380	15.6%	

Detailed Income & Expenditure by Budget Heading 31/10/2021

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
6761 Mace Bearer	195	195	195	0		0	100.0%	
6762 Civic Costs	1,406	1,970	2,500	530		530	78.8%	
Civic :- Indirect Expenditure	3,831	3,483	8,995	5,512	0	5,512	38.7%	0
Net Expenditure	(3,831)	(3,483)	(8,995)	(5,512)				
105 Finance								
1060 Income - CIL Receipt	3,103	0	0	0			0.0%	
1176 Precept	309,420	316,381	317,981	1,600			99.5%	
1190 Interest Received	49	11	50	39			23.0%	
Finance :- Income	312,571	316,392	318,031	1,639			99.5%	0
5011 Council Use of Town Hall	0	0	500	500		500	0.0%	
5251 Insurances	5,472	4,674	6,000	1,326		1,326	77.9%	
5271 Audit Fees	2,663	363	1,690	1,328		1,328	21.4%	
5280 Bank Charges	178	139	400	261		261	34.6%	
5290 Legal & Professional Fees	950	0	500	500		500	0.0%	
5400 Elections	19,410	0	5,000	5,000		5,000	0.0%	
7350 Tfr to Earmarked Reserves	3,103	0	0	0		0	0.0%	
7355 Tfr from Earmarked Reserves	(14,410)	0	0	0		0	0.0%	
Finance :- Indirect Expenditure	17,365	5,175	14,090	8,915	0	8,915	36.7%	0
Net Income over Expenditure	295,206	311,217	303,941	(7,276)				
107 Market								
1030 Income - Market Stalls	2,541	2,608	5,000	2,393			52.1%	
Market :- Income	2,541	2,608	5,000	2,393			52.2%	0
5250 Subscriptions	0	0	400	400		400	0.0%	
Market :- Indirect Expenditure	0	0	400	400	0	400	0.0%	0
Net Income over Expenditure	2,541	2,608	4,600	1,993				
110 Town Hall								
1001 Income - Rental	9,750	2,167	14,200	12,033			15.3%	
1002 Income - Bookings	8,544	26,971	15,000	(11,971)			179.8%	
1003 Town Council Office Rent	12,000	7,000	12,000	5,000			58.3%	
1009 Income - Grants	41,057	25,000	0	(25,000)			0.0%	
1015 Income - Tea/Coffee	0	0	50	50			0.0%	
1020 Income - Cleaning	156	0	624	624			0.0%	
1022 Income - Councils own hirings	0	0	4,050	4,050			0.0%	
1023 Income - Projector	25	675	0	(675)			0.0%	

Detailed Income & Expenditure by Budget Heading 31/10/2021

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1110 Income - Deposits Forfeited	95	0	0	0			0.0%	
1212 Income - Loan	0	100,000	0	(100,000)			0.0%	
Town Hall :- Income	71,627	161,813	45,924	(115,889)			352.3%	0
4001 Salaries	61,390	36,119	60,768	24,649		24,649	59.4%	
4002 Employers N.I	3,623	2,409	3,839	1,430		1,430	62.8%	
4003 Employers superann	7,861	5,114	8,314	3,200		3,200	61.5%	
4005 Holiday Cleaning	601	158	600	443		443	26.3%	
4008 Function Attendants & Casuals	3,149	5,060	5,000	(60)		(60)	101.2%	
4010 Wages - Maintenance	2,164	4,102	7,265	3,163		3,163	56.5%	
4020 Staff Training	0	560	1,200	640		640	46.7%	
4030 Uniforms	50	0	300	300		300	0.0%	
4501 Janitorial	575	457	1,100	643		643	41.6%	
4504 Catering Costs	4	4	100	96		96	3.6%	
4505 Health and Safety	2,764	25	1,000	975		975	2.5%	
4510 Rates	20,334	14,235	20,600	6,365		6,365	69.1%	
4511 Utilities	6,728	2,033	7,000	4,967		4,967	29.0%	
4520 Licences	803	625	2,450	1,825		1,825	25.5%	
4572 Long Term Building Repairs	64	0	20,000	20,000		20,000	0.0%	
4751 Maintenance External	1,500	(2,183)	1,500	3,683		3,683	(145.5%)	
4800 Maintenance Internal	10,000	8,378	10,000	1,622		1,622	83.8%	
4850 Furniture/Equipment Purchased	3,500	1,490	3,500	2,010		2,010	42.6%	
4851 Fixed Cost Maintenance	6,523	4,306	7,000	2,694		2,694	61.5%	
5011 Council Use of Town Hall	0	0	500	500		500	0.0%	
5220 Publicity & Marketing	0	0	2,000	2,000		2,000	0.0%	
5250 Subscriptions	8	0	0	0		0	0.0%	
5270 I T & Computer Costs	296	297	500	203		203	59.5%	
6014 Hanging baskets\Xmas Trees	372	102	700	598		598	14.6%	
7150 Loan Capital + Interest	4,952	4,952	4,952	0		0	100.0%	
7151 T Hall Lift Installation	47,805	76,146	5,410	(70,736)		(70,736)	1407.5%	
7350 Tfr to Earmarked Reserves	24,936	125,000	0	(125,000)		(125,000)	0.0%	
7355 Tfr from Earmarked Reserves	(48,363)	(76,833)	0	76,833		76,833	0.0%	
Town Hall :- Indirect Expenditure	161,638	212,557	175,598	(36,959)	0	(36,959)	121.0%	0
Net Income over Expenditure	(90,011)	(50,745)	(129,674)	(78,929)				
111 Town Hall Bar								
1013 Income - Bar Sales	0	1,164	2,000	836			58.2%	
Town Hall Bar :- Income	0	1,164	2,000	836			58.2%	0
3000 Bar Purchases	0	431	1,000	569		569	43.1%	
Town Hall Bar :- Direct Expenditure	0	431	1,000	569	0	569	43.1%	0

Detailed Income & Expenditure by Budget Heading 31/10/2021

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries	428	783	600	(183)		(183)	130.5%	
4304 Damaged Stock	302	39	0	(39)		(39)	0.0%	
4305 Stocktaking	0	0	240	240		240	0.0%	
4850 Furniture/Equipment Purchased	500	(800)	500	1,300		1,300	(160.0%)	
5282 Card Reader Charges	0	1	0	(1)		(1)	0.0%	
Town Hall Bar :- Indirect Expenditure	1,231	23	1,340	1,317	0	1,317	1.7%	0
Net Income over Expenditure	(1,231)	710	(340)	(1,050)				
112 Town Hall Film Shows								
1051 Income - Film Refreshments	0	14	150	136			9.4%	
1053 Income - Film Tickets	(500)	1,083	5,000	3,917			21.7%	
Town Hall Film Shows :- Income	(500)	1,098	5,150	4,052			21.3%	0
4008 Function Attendants & Casuals	754	0	1,126	1,126		1,126	0.0%	
4950 Film Hire/Purchases	0	485	2,950	2,465		2,465	16.4%	
4951 Film Refreshment Costs	0	3	125	122		122	2.1%	
5282 Card Reader Charges	0	36	0	(36)		(36)	0.0%	
Town Hall Film Shows :- Indirect Expenditure	754	524	4,201	3,677	0	3,677	12.5%	0
Net Income over Expenditure	(1,254)	573	949	376				
120 Allotments								
1000 Income - General	3,510	2,652	2,705	53			98.0%	
Allotments :- Income	3,510	2,652	2,705	53			98.0%	0
4509 Water Rates	729	426	750	324		324	56.8%	
4514 Stationery	0	7	0	(7)		(7)	0.0%	
5250 Subscriptions	55	55	55	0		0	100.0%	
5300 Rent - Broadlands	1,100	1,100	1,100	0		0	100.0%	
5309 Maintenance Equipment	0	240	150	(90)		(90)	160.0%	
5311 Hedge Cutting	0	0	220	220		220	0.0%	
5312 Pest Control	0	0	250	250		250	0.0%	
5315 Sundries Allotments	0	0	180	180		180	0.0%	
7116 CAP - Allotments Road	400	0	0	0		0	0.0%	
7350 Tfr to Earmarked Reserves	1,626	0	0	0		0	0.0%	
7355 Tfr from Earmarked Reserves	(400)	(240)	0	240		240	0.0%	
Allotments :- Indirect Expenditure	3,510	1,588	2,705	1,117	0	1,117	58.7%	0
Net Income over Expenditure	(0)	1,064	0	(1,064)				

Detailed Income & Expenditure by Budget Heading 31/10/2021

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
125 Town Centre Management								
1405 Income - Town Centre Grant	4,000	4,000	4,000	0			100.0%	
Town Centre Management :- Income	4,000	4,000	4,000	0			100.0%	0
4001 Salaries	16,629	10,349	19,622	9,273		9,273	52.7%	
4002 Employers N.I	1,053	688	1,259	571		571	54.6%	
4500 Town Centre Management	397	369	1,000	631		631	36.9%	
4512 Telephone	296	163	400	237		237	40.6%	
5405 Town Centre Events	0	0	4,000	4,000		4,000	0.0%	
6902 ShopAppy	0	12,000	0	(12,000)		(12,000)	0.0%	
7350 Tfr to Earmarked Reserves	0	2,500	0	(2,500)		(2,500)	0.0%	
7355 Tfr from Earmarked Reserves	(69)	0	0	0		0	0.0%	
Town Centre Management :- Indirect Expenditure	18,306	26,069	26,281	212	0	212	99.2%	0
Net Income over Expenditure	(14,306)	(22,069)	(22,281)	(212)				
127 Romsey Security								
1009 Income - Grants	6,500	0	0	0			0.0%	
Romsey Security :- Income	6,500	0	0	0				0
5352 Romsey Security	7,791	0	0	0		0	0.0%	
Romsey Security :- Indirect Expenditure	7,791	0	0	0	0	0		0
Net Income over Expenditure	(1,291)	0	0	0				
130 Environmental								
4511 Utilities	155	214	100	(114)		(114)	213.5%	
6009 Land at the Star Maintenance	334	0	300	300		300	0.0%	
6011 Town Seats	150	215	400	185		185	53.8%	
6012 Street Lights	1,082	99	2,000	1,901		1,901	5.0%	
6015 Signs	127	0	500	500		500	0.0%	
6022 Planting for CornMarket	0	0	400	400		400	0.0%	
6023 Drinking Water Fountain	11	29	400	371		371	7.3%	
6024 Bollards Electricity USE 4511	77	0	0	0		0	0.0%	
6025 Bollard/St Furn Mtce	0	14	400	386		386	3.5%	
Environmental :- Indirect Expenditure	1,935	570	4,500	3,930	0	3,930	12.7%	0
Net Expenditure	(1,935)	(570)	(4,500)	(3,930)				
140 Planning								
5011 Council Use of Town Hall	0	0	1,000	1,000		1,000	0.0%	
Planning :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%	0
Net Expenditure	0	0	(1,000)	(1,000)				

Detailed Income & Expenditure by Budget Heading 31/10/2021

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
160 War Horse Fund								
1190 Interest Received	4	1	0	(1)			0.0%	
War Horse Fund :- Income	<u>4</u>	<u>1</u>	<u>0</u>	<u>(1)</u>				<u>0</u>
4855 War Horse Fund Expenses	2,868	160	0	(160)		(160)	0.0%	
7350 Tfr to Earmarked Reserves	4	1	0	(1)		(1)	0.0%	
7355 Tfr from Earmarked Reserves	(2,868)	(160)	0	160		160	0.0%	
War Horse Fund :- Indirect Expenditure	<u>4</u>	<u>1</u>	<u>0</u>	<u>(1)</u>	<u>0</u>	<u>(1)</u>		<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>				
170 Christmas Lights Fund								
1009 Income - Grants	1,000	5,000	2,000	(3,000)			250.0%	
1011 Income - Donations	3,100	0	0	0			0.0%	
Christmas Lights Fund :- Income	<u>4,100</u>	<u>5,000</u>	<u>2,000</u>	<u>(3,000)</u>			<u>250.0%</u>	<u>0</u>
6764 Christmas in Romsey	33,819	7,965	24,000	16,035		16,035	33.2%	
6765 Christmas Light Refurb	12,663	1,658	4,000	2,342		2,342	41.5%	
7355 Tfr from Earmarked Reserves	(5,993)	0	0	0		0	0.0%	
Christmas Lights Fund :- Indirect Expenditure	<u>40,489</u>	<u>9,623</u>	<u>28,000</u>	<u>18,377</u>	<u>0</u>	<u>18,377</u>	<u>34.4%</u>	<u>0</u>
Net Income over Expenditure	<u>(36,389)</u>	<u>(4,623)</u>	<u>(26,000)</u>	<u>(21,377)</u>				
Grand Totals:- Income	404,354	494,727	384,810	(109,917)			128.6%	
Expenditure	370,413	326,693	384,810	58,117	0	58,117	84.9%	
Net Income over Expenditure	<u>33,941</u>	<u>168,034</u>	<u>0</u>	<u>(168,034)</u>				
Movement to/(from) Gen Reserve	<u>33,941</u>	<u>168,034</u>						

Romsey Town Council

Town Hall
1, Market Place
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SO51 8YZ



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Building Manager Report to Building and Town Committee 7th December 2021.

- 1 **Terrorism** As noted below I received within the Covid Guidance for Outdoor Events Security Guidance especially aimed at Terrorism. With only four days to the Switch-on event this caused quite a stir! I updated our Risk Assessments accordingly and liaised with the Police and Counter Terrorism Security Adviser. Basically, we have been told we are doing all we can reasonably do without a specific threat being known. Good to know!
2. **Council Chamber** I am applying to the Parish and Town Council Investment Fund for a Green Grant for the double glazing and draft sealing the large windows.

 The upgrade for the lighting, PA and AV systems will also start after Christmas.
3. **Covid Working** I am still regularly checking the information updates from both the Government and Health & Safety Executive. The Risk Assessment and guidance is then updated. There are still sneaky diktats appearing. The latest surprise was security!
4. **Garden** Work is now complete on the wall, beds and storage. The gate post and drainage have been repaired. Planting will take place in the Spring and the benches refurbished.
5. **Cupernham Notice Board** The new notice board has been purchased and will be fitted upon receipt. There is currently a delay due to material supply issues.
6. **Wedding License** The new license has been applied for. This will run from the 22nd February 2022 when the existing one expires.
7. **Utilities** Our gas supplier is now Octopus. The same as our electricity. The price is not as good as the supplier who went bust but, is significantly less than British Gas who we were transferred to.
8. **Bench Seats** The new bench for the corner of Chambers Ave/Botley Rd. Will be fitted towards the end of January.

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9. **Street Art**

"Hendog" in the Memorial Park. I am now working with Cllr Critchley on the final solution for preservation.

Lisa Mortimer MRICS – Romsey Town and Tourism Co-ordinator

Report to Romsey Town Council Building and Town Committee - Tuesday 7th December 2021

Item No	Subject	Report
1	General commentary	<p>Since my last report to your October 2021 meeting, Romsey has taken on a festive air, culminating with the Christmas Lights Switch on Event and Winter Carnival taking place on 27th November. Once again the lights and the tree in the Market Place look wonderful.</p> <p>Romsey day to day life has a sense of normality about it, albeit a new “normal” and up until the weekend on 27th November I had noticed less mask wearing in shops and other venues.</p> <p>However with the Government announcement of a new Covid variant, mask wearing will become compulsory again in shops and transport from Tuesday 30th November.</p> <p>It remains to be seen whether this new Covid situation will have an effect on the already fragile consumer confidence and behavior.</p>
2	Around the Town Centre:	<p>The Market Place continues to be a popular place to meet and socialise over a coffee or a meal and certainly with the mild Autumn weather, people are still sitting outside and making the most of the wide external seating areas.</p> <p>Many people are still preferring to stay local and shop locally rather than venturing into other retail centres such as Southampton, Bournemouth or Portsmouth. It remains to be seen whether this trend is set to continue and certainly it will be something that I will monitor over the course of 2022. But there does seem to be anecdotal evidence that there has been a cultural shift of consumer behavior during the pandemic to want to support local businesses and keep the £ in the local community.</p> <p>Although there have been some changes to retail users in the Town Centre, fortunately vacated units have not stayed empty for very long and there is currently very little empty retail space.</p> <p>9 Latimer Street (Hayes Music) – Under Offer via Primmer Olds</p> <p>https://primmeroldscrm.agencypilot.com/crm/store/documents/other/960382_noad9akiz7c53zu1.pdf</p> <p>Quoting Rent £29,500 per annum via a new FRI lease</p> <p>17 Latimer Street (Kutz) – to let via Primmer Olds</p> <p>Quoting Rent £12,000 per annum via a new FRI lease</p> <p>Planning Applications Update in Town Centre since last report in October 2021</p>

8 Market Place Romsey SO51 8NB – Cocky Anchor

Temporary installation of a Marquee in the garden of the Micro-Pub from November to February to be fixed by anchors in the perimeter bed of the garden

Ref. No: 21/02769/FULLS | Received: Wed 22 Sep 2021 | Validated: Wed 22 Sep 2021 | Status: **REFUSE**

8 Market Place Romsey SO51 8NB – Cocky Anchor

Variation of Condition 3 of 21/00548/FULLS (Proposed changes of use of ground floor to Micropub (A4); New Shopfront and Shop Door, reinstatement of windows on ground floor southern elevation, new glass canopy on rear elevation, creation of pedestrian access in southern boundary wall, new front dormer window and new rooflights, access to basement with cellar doors mounted at street level and revised licencing hours for the 'Garden' to reflect the 'Micro-Pub' 11.00am to 10.00pm) to extend the Hours of Business to 10.00 to 23.30 Open for comment icon
Ref. No: 21/02788/VARS | Received: Fri 24 Sep 2021 | Validated: Fri 24 Sep 2021 | Status: **REFUSE**

21 The Hundred Romsey – Judy Webb Florist

Change of use of first and second floor flat to offices alterations to shop front and single storey rear extension

Ref. No: 21/02691/FULLS | Received: Tue 14 Sep 2021 | Validated: Tue 14 Sep 2021 | Status: **Permission Granted subject to conditions**

Waitrose 32 Alma Road Romsey SO51 8AS

Variation of condition 18 of approved application 08/00911/FULLS (Extension to foodstore and associated works) to allow a wider delivery window for HGVs and Ecomm deliveries (home delivery service)
Status:**Current**

3

Town Centre events and markets:

Romsey Makers Market

The Makers Markets have been getting steadily busier as they have approached the festive season with many makers on waiting lists to trade as the bookings have been full each week.

Some weeks are busier than others in Romsey, it always seems busier when Hampshire Farmers Market is on at the same time, but they have had a fairly busy time the last couple of markets and they expect it to get busier still over the next last few.

They have got busking every week now from Romsey Ukulele Group, Michelmersh Silver band and The Ben Poore project.

		<p>Having Bradbeers open on the Sundays before Christmas will definitely create a busier and festive atmosphere too.</p> <p>Overall, the markets remain a wonderful draw to the Town on a Sunday and a showcase for creative crafts and they hope to continue to grow and develop into the new year. The markets are advertised and shared well on social media too.</p> <p>Romsey Market</p> <p>The Market continues to trade well although there have been some recent weather challenges with high winds. They have a solid core of traders in place and all are geared up for Christmas.</p> <p>The Market will trade normally up to and including Christmas Eve. There is also an extra Market on Thursday 23rd, where the Traders missing Saturday 25th have been invited. The Market will then reopen on Tuesday 4th January.</p> <p>Bradbeers will be open for Sunday trading on 6th and 13th December from 10am until 4pm.</p> <p>Romsey Antiques Market</p> <p>The second Romsey Antiques Market post lockdown took place on Sunday 17th October, which was a great success and much appreciated by traders and visitors alike. The next Event will be held in May 2022.</p> <p>Christmas Lights Switch On and Winter Carnival</p> <p>This event took place on 27th November after a year's absence due to Covid restrictions. The event was very well attended despite the windy and bitterly cold conditions.</p> <p>Late Night Shopping and Santa Recue</p> <p>Scheduled to take place on 10th December</p> <p>Beggars Fair</p> <p>After taking place online in July this year, the "live" event is scheduled to take place on Saturday 9th July 2022. LM liaising with Beggars Fair Committee at their monthly meetings.</p>
4	Meetings Attended	Attached is a schedule of meetings I have attended since my last report and planned meetings (so far).
5	ShopAppy on line trading platform for Romsey Businesses	<p>Welcome Back Funding received via allocation from DLUHC to Test Valley BC. ShopAppy instructed to deliver online e-commerce platform for Romsey on behalf of Romsey Town Council by end of March 2022.</p> <ul style="list-style-type: none"> • Page construction complete • Pop up banner with coming soon message added • Data uploaded to ShopAppy CRM with LM input • 6 businesses are currently registered and will be on-boarded soon • E mail sent to all businesses reference shoplocalonline.org

		<p>The Makers Market has also signed up to ShopAppy.</p> <p>Next Steps are for ShopAppy to identify a delivery partner/collection points LM is managing the ShopAppy contract on behalf of the Town Council and further updates will be given as the project progresses to all partners and stakeholders.</p> <p>Further press releases are also planned and go-live launch event is being discussed.</p>
6	<p>Tourism and Work with the Romsey Future Tourism Group and Proposed Romsey Tourism & Community Heritage App</p>	<p>LM has attended several meetings of the Romsey Future Tourism Group at which the potential development of a Romsey Community Heritage and Tourism App has been discussed.</p> <p>Potential funding streams for the development of a Romsey Tourism App are currently being identified, including potential grant funding from Test Valley Borough Council. Romsey Town Council has also pledged some potential funds towards this project.</p> <p>It has been suggested by TVBC that a tranche of Welcome Back Funding could be used to deliver this project, however it is recognised by all parties that this simply isn't practicable in the time remaining for the money to be spent by end of March 2022, as venues would have to be engaged and content written.</p> <p>However, LM had suggested that some of the Welcome Back Funding might be used to engage a software designer to scope the project and prepare a specification. If such a designer could be identified this part of the project might well be delivered by the spending deadline.</p> <p>LM has engaged with Buckingham Town Council in respect of opening a dialogue with the software designer who developed their Buxplore App and a response is awaited imminently.</p>
7	<p>Cruise Passenger & Local Tourism</p>	<p>Ongoing work with Portsmouth International Port, Tourism SE and Hampshire County Council to develop a potential trial tour for the 2022 Cruise season. A draft itinerary is being worked up which is aimed at the Boutique Cruise market.</p>

LM 30.11.2021

TTC Meetings since last report in October 2021

3rd November – Catch up meeting with Dave Tasker (TVBC)

10th November – Romsey Future Tourism Group Meeting

10th November – Romsey Future Vision Re-fresh Pre-Meeting

11th November – Meeting with Tim Lincoln (Brightbeech Property)

13th November – Remembrance Sunday Event

15th November – Test Valley CSG Meeting

17th November – Romsey Future Combined Meeting

27th November – Christmas Lights Switch On Event

29th November – Catch up meeting with Dave Tasker (TVBC)

29th November – Meeting with PCSO Ben Woodage

Planned Meetings this month (December)

8th December – Romsey Future Tourism Group Meeting

3rd December – Romsey Future Vision Re-refresh meeting

16th December – Romsey Future Combined Meeting

Chief Officer

From: Chris Hall <chris@romseyyoungcarers.org.uk>
Sent: 01 November 2021 13:21
To: Chief Officer
Subject: Romsey Young Carers

Dear Judith,

Firstly I just wanted to say thank you for the award and this will go a long way to helping develop our office space into a usable facility that can benefit the young carers in the area.

I know the council has asked what other funding we have applied for. Because of the nature of this request there were not many official funds we could apply to. Most of my requests had been to individual councillors and private supporters of the project. I did look at some of the parish grant pots but these were not ones that were being awarded in the short term.

In terms as the charity at large we are mainly funded by the national lottery and Hampshire CC. We have been unfortunately rejected for bids recently with Children in Need and the Henry Smith Charity around other aspects of our work.

If you have any further questions please do not hesitate to contact me.

Many Thanks

Chris Hall

Manager;

Romsey Young Carers

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Mob: 07392846362

www.romseyyoungcarers.org.uk

Registered Charity Number: 1182278

This email and any attachments are confidential. If sent in error please do not disclose or copy, please delete and advise the sender.

