

# Romsey Town Council

Town Hall  
1, Market Place  
Romsey  
SO51 8YZ



## **BUILDING & TOWN COMMITTEE MEETING**

Minutes of the Meeting held on Tuesday 5<sup>th</sup> February 2019

**In the Chair: Councillor M. Curtis**

### **Attendance:**

P. Cllr. N. Bailey  
A. Cllr. D. Baverstock  
A. Cllr. M. Bramley  
P. Cllr. J. Burnage  
P. Cllr. M. Cooper

P. Cllr. M. Curtis  
A. Cllr. K. Dunleavey  
P. Cllr. M. Greggains  
A. Cllr. I. Hibberd  
A. Cllr. N. Michell  
P. Cllr. J. Parker

Clerk: Judith Giles  
Public: 1

Present:  
Mark Edgerley – Town Centre Manager  
Debbie Forder – Events Manager  
Howard Brisland – Building Manager  
Barbara Burbridge - LTVAS

### **1. APOLOGIES**

Apologies received from Cllr. D. Baverstock, Cllr. M Bramley, Cllr. I. Hibberd, Cllr. K. Dunleavey and Cllr. N. Michell

### **2. DECLARATION OF INTEREST**

Cllr. J. Parker – Town Signs

### **3. MINUTES**

The minutes of the Building & Town Committee Meeting held on 18<sup>th</sup> December 2018 were confirmed as a correct record.

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. J. Burnage

**CARRIED**

#### **Matters Arising**

Agenda Item 12 – the Town Clerk informed Committee the Finance & Resources Committee approved the transfer of £3,100 from Grants – Cost Centre 103 to the EMR Christmas Lights and the balance of £500 at 31<sup>st</sup> March 2019 Year End if still available.

### **4. PUBLIC PARTICIPATION – 7.33P.M.**

#### **RESOLUTION NO. 18/39**

It was **RESOLVED** to adjourn the meeting for Public Participation

**PROPOSED:** Cllr. M. Curtis

**SECONDED:** Cllr. M. Greggains

**CARRIED**

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Roland Matthews – Romsey Twinning –introduced himself to the Committee and put his views forwards with regards to the proposed new town signs and the inclusion of the towns twinned with Romsey.

### **MEETING RECONVENED – 7.40P.M.**

The Committee agreed to bring forward Agenda Item 12

#### **5. TOWN SIGNS**

##### **RESOLUTION NO. 18/40**

It was **RESOLVED** to approve town sign with the proposed option, mock-up 4.

**PROPOSED:** Cllr. M. Curtis

**SECONDED:** Cllr. M. Cooper

**CARRIED**

##### **RESOLUTION NO. 18/41**

It was **RESOLVED** to approve the twinning town names on the signs be justified to the left and the flags to the right

**PROPOSED:** Cllr. M. Cooper

**SECONDED:** Cllr. J. Burnage

**CARRIED**

#### **6. ARCHIVIST REPORTS (Appendix 1)**

Noted

#### **7. REVIEW OF BOOKINGS**

The Events Manager reported bookings are slightly lower than they were at the same time last year and are not going to reach budget projected income. However bookings income for 2019/20 is looking promising. It was reported the planned Gin Festival in June 2019 has been cancelled by the organisers due to the accessibility to the Council Chamber. A jive night is to take place every Wednesday evening in the Council Chamber which will increase revenue

#### **8. FINANCE REPORT**

It was noted the Town Hall Bar has done particularly well in this financial year 2019/20 and is well ahead of budgeted income.

#### **9. BUILDING MANAGER'S REPORT (Appendix 2)**

Noted.

#### **10. TOWN CENTRE MANAGER REPORT (Appendix 3)**

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Noted. Cllr. M. Cooper said he has written to Santander head office in regards to the proposed closure of the Romsey branch. Cllr. J. Parker asked the Town Centre Manager about No.7 Bell Street which is potentially going to be a community hub. The Town Centre Manager reported he is meeting with the Manager of the proposed community hub and will write a brief report for the Town Clerk to circulate to the Committee.

### **11. MARKET**

The Town Clerk confirmed the agreement between Bradbeers, Broadlands and the Town Council is currently being reviewed by the HCC Solicitor and will hopefully be ready for the March 2019 Full Council meeting for approval.

### **12. ROMSEY SHOW REQUEST**

**RECOMMENDATION:** the Building & Town Committee recommend to Full Council a grant of £300 to be paid annually to Romsey Show

#### **RESOLUTION NO. 18/42**

It was **RESOLVED** to approve grant of £300 be paid to Romsey Show for this year

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. M. Cooper

**CARRIED**

### **13. EMERGENCY PLANNING GROUP**

The Town Clerk reported the Romsey Emergency Plan is coming along well. High viz jackets are to be purchased and insurance cover arranged for the Emergency Plan.

### **14. GRANTS**

Lantern Parade - £500

#### **RESOLUTION NO. 18/43**

It was **RESOLVED** to defer this grant to the next Building & Town Committee in April 2019 which will be a new financial year.

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. M. Greggains

**CARRIED**

Meeting Closed 8.40p.m.