

Romsey Town Council

Town Hall
1, Market Place
Romsey
SO51 8YZ



BUILDINGS & COMMUNITY COMMITTEE MEETING

Minutes of the Meeting held on Tuesday 5th December 2023

In the Chair: Councillor S. Wilkinson

Attendance:

P Councillor C. Birkett	P Councillor A. Goddard
P Councillor C. Burgess	P Councillor N. Gwynne
P Councillor J. Burnage	P Councillor R. Kohli
P Councillor M. Cooper	P Councillor J. Parker
P Councillor J. Critchley	P Councillor J. Urquhart
P Councillor I. Culley	
A Councillor S. Gidley	

Clerk: Judith Giles
Public: 0

Present:

Suzi Shilling – Business, Events & Tourism Officer
Debbie Forder – Events Manager
Howard Brisland – Building Manager

1. APOLOGIES

Apologies received from Cllr. S. Gidley

2. DECLARATIONS OF INTEREST

None

3. MINUTES

The minutes of the Building & Town Committee Meeting held on 3rd October 2023 were confirmed as a correct record.

PROPOSED: Cllr. J. Parker

SECONDED: Cllr. M. Cooper

CARRIED

Matters Arising

Cllr. C. Burgess asked if there are opportunities for Councillors to integrate with community at Mayor's Picnic? Cllr. J. Burnage said it is organised by the Rotary Club of Romsey Test and not RTC. Cllr. N. Gwynne suggested it would be a good idea for Councillors to wear their Council badges. It was agreed in future Councillors will wear their badges at the Mayor's Picnic.

Cllr. M. Cooper reported HCC is dealing with 20 miles per hour zone requests at the Universal Services Committee Meeting in January 2024. This may involve contributions by the Romsey Town Council towards any possible project, presumably derived from CIL monies.

4. PUBLIC PARTICIPATION

None

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5. ARCHIVIST REPORT

Noted

6. UPDATE - TOM CRUTCHFIELD TVBC LANDSCAPE ARCHITECT

Email from Tom Crutchfield dated 27th November reported project at Romsey FMC will be presented to TVBC Cabinet on 17th January 2024. Tom Crutchfield will report on the outcome and update Council accordingly.

7. REVIEW OF BOOKINGS

The Events Manager reported bookings are at an all time high. Cllr. M Cooper thanked the Town Hall staff for all their hard work.

7.45p.m. Cllr. J. Urquhart joined the meeting

8. FINANCE REPORT

The Chief Officer presented Month 7 to the Committee. No areas of concern were raised. Cllr. J. Parker asked if WW1 Monies in Earmarked Reserve could be moved to the General Reserve. The Chief Officer reported monies were raised specifically for that event and could not be moved to the General Reserve. Cllr. J. Parker also asked if the Tourism & Heritage App monies in Earmarked Reserve is going to be used. The Business, Events & Tourism Officer reported a tourism review is currently being undertaken at TVBC. Subject to the outcome monies will be spent.

9. BUILDING AND ENVIRONMENT MANAGER'S REPORT (Appendix 1)

Noted. The Building Manager confirmed the refurbishment of the toilets at Woodley Village Hall will be part funded via the Community Asset Fund. Deadline for application is 14th January 2024.

Fire escape other little jobs David doing. Fire escape has apparently been agreed. £7,910.00. HB recommend move forward but that means we will be overspending our current project budget. Gwynne suggesting metal structure.

A discussion was held with regards to a ramp versus steps for fire escape at Woodley Village Hall. Further investigation needed. Committee will be emailed with results. Cllr. I. Culley said external lighting at Woodley Village Hall is not good. The Building Manager to discuss with to Pete Harrison – Manager, Woodley Village Hall.

10. ROMSEY EXTRA DISPLAY BOARD – COUNCIL CHAMBER

Cllr. M. Cooper identified some amendments. On completion of these the Romsey Extra Board will be displayed.

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11. BUSINESS, EVENTS AND TOURISM OFFICER'S REPORT (Appendix 2)

Noted. Cllr. M. Cooper reported a Stream Clean will take place the first Saturday in April 2024. Councillors agreed to arrange a litter pick during the official Great British Spring Clean which will take place between 15th -31st March 2024 in their Wards and liaise with the Business, Events & Tourism Officer. The Business, Events & Tourism Officer discussed with the Committee the possibility of having electric power points in the Cornmarket. Cllr. N Gwynne will add to the Projects List. There is also monies available from Romsey Future to support this. The Saving Santa Christmas Event will take place on Friday 8th December 2023 including a reindeer trail which 55 Romsey businesses have signed up to. A Volunteer Fair will take place on 21st January 2024 in the Town Hall. The Committee was asked to inform any organisations they are involved in if they want to take part.

12. SHOPLIFTING CONCERNS - ROMSEY

Cllr. J.Critchley reported a lot more businesses taking action themselves.

13. TOWN HALL BUILDING SECURITY

The Building Manager has discussed security of the Town Hall with the attendants and it has been agreed to re-instate the rear corridor door and isolating the lift. This action will be monitored.

14. PROJECT LIST WORKING GROUP

Cllr. N. Gwynne reported projects listed have now been scored. Greening type projects have come out on top i.e. baskets, trees and extra seating. Councillors to be identified as to who is going to lead each project. The Business, Events & Tourism Officer asked if a Christmas Fair can be added to the Project List and Cllr. C. Burgess asked if the allotments car park can be added to the list. Cllr. N. Gwynne to send out updated Project List. (see attached). Cllr. N. Gwynne has spoken to Kevin Harrington, TVBC Parks and Countryside Manager Community and Leisure. It has been confirmed benches for Kings Chase will cost £1,100 each. **(project list to attach)**

RESOLUTION NO.

It was **RESOLVED** to approve go ahead for two benches at Kings Chase at a cost of £1,100 each supply and fit, TVBC

PROPOSED: Cllr. J. Burnage

SECONDED: Cllr N. Gwynne

CARRIED

15. ROMSEY FUTURE

Cllr. J. Parker reported a stakeholders meeting was held on 27th September 2023 and a Community Event was held on 18th November 2023 which attracted a good number of people. On 5th December 2023 a Romsey Future Programme Board Meeting was held where it was reported some projects have made a bit of progress.

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YOUTH DEMOCRACY EVENT

Cllr. C. Birkett reported he is working with Hampshire Youth Partnership and an event will be held in the Town Hall - March 2024. Ten students will give their opinions and views. Better understanding of different tiers of government, An interactive survey will be done which will hopefully identify what is important to this generation. Cllr. Birkett is hoping to get TVBC involved. He is waiting for Andy Ferrier, Chief Executive, TVBC to sign off. There is an initiative to plan some workshop. Cllr. M. Cooper said he would be happy to be involved.

16. MAYORAL AWARD SCHEME/ENVIRONMENTAL AWARD

No nominations put forward.

17. GRANTS

None

Meeting closed 9.27p.m.