

# Romsey Town Council

Town Hall  
1, Market Place  
Romsey  
SO51 8YZ



## **BUILDINGS & COMMUNITY COMMITTEE MEETING**

Minutes of the Meeting held on Tuesday 6<sup>th</sup> June 2023

**In the Chair: Councillor S. Wilkinson**

### **Attendance:**

A Councillor C. Birkett	P Councillor A. Goddard
P Councillor C. Burgess	P Councillor N. Gwynne
A Councillor J. Burnage	P Councillor R. Kohli
P Councillor M. Cooper	P Councillor J. Parker
A Councillor J. Critchley	
P Councillor I. Culley	
A Councillor S. Gidley	

Clerk: Judith Giles  
Public: 0

Present:

Howard Brisland – Building Manager  
Suzi Shilling – Business, Events & Tourism  
Officer

### **1. APOLOGIES**

Apologies received from Debbie Forder – Events Manager, Cllr. C. Birkett, Cllr. J. Burnage, Cllr. J. Critchley, Cllr. S. Gidley

### **2. CHAIRMAN AND VICE-CHAIRMAN 2022-2023**

Cllr. M. Cooper proposed Cllr. S. Wilkinson as Chair, seconded by Cllr. N. Gwynne

**CARRIED**

Cllr. C. Burgess proposed Cllr. J. Parker as Vice Chair, seconded by Cllr. N. Gwynne

**CARRIED**

### **3. DECLARATION OF INTEREST**

None

### **4. MINUTES**

The minutes of the Building & Town Committee Meeting held on 18<sup>th</sup> April 2023 were confirmed as a correct record.

**PROPOSED:** Cllr. N. Gwynne

**SECONDED:** Cllr. M. Cooper

**CARRIED**

#### **Matters Arising –**

Agenda item 6 – The Chief Officer reported Howard Brisland – Building Manager is in discussions with Barbara Burbridge – Honorary Archivist regarding explanatory plaques for all hanging memorabilia. Cllr. M. Cooper requested the Chief Officer locates the list of names of signatures detailed on the 1957 Charter. Agenda item 16 – **Spotlight Grant Request**  
The Chief Officer reported she has contacted the schools Spotlight are looking to help by giving them mental health packs but to date had no reply.

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### **5. PUBLIC PARTICIPATION**

None

### **6. ARCHIVIST REPORT**

None

### **7. REVIEW OF BOOKINGS**

The Chief Officer reported Town Hall bookings are still on the increase. Barclays are to be in attendance on a Wednesday shortly as well as Tuesdays and Thursdays.

### **8. FINANCE REPORT**

Noted. The Chief Officer was asked to investigate separate accounts for RTC funds in light of merger with Romsey Extra Parish Council.

### **9. BUILDING MANAGER'S REPORT (Appendix 1)**

Noted. It was agreed Building Manager could go ahead and purchase a noticeboard for Woodley Village Hall the same as the new ones in Tadburn and Cupernham Wards. A discussion was held regarding removal of REPC sign on the Ashfield Roundabout. The Building Manager requested Councillors let him know if they would like to volunteer to check the Black Way Marker signs in the town. The Building Manager reported he is to attend a Launch of Solar Panel Energy Presentation in Stockbridge with a view to having solar panels on the Town Hall.

### **10. TOWN HALL FIRE ALARM REPLACEMENT RESOLUTION NO. 23/01**

It was **RESOLVED** to approve the Building Manager replace fire alarm as discussed at a cost of £800

**PROPOSED: Cllr. J. Parker**

**SECONDED: Cllr. C. Burgess**

**CARRIED**

### **11. BUILDINGS & COMMUNITY WORKING GROUP**

Cllr. J. Parker, Cllr. N. Gwynne and the Chair of Romsey Town Council – Cllr. J. Ray will be represented on the Buildings & Community Working Group

### **12. BUSINESS, EVENTS AND TOURISM OFFICER REPORT (Appendix 2)**

Noted. The Business, Events & Tourism Officer – Suzi Shilling reported there has been a build up of youths in Romsey going into shops and annoying shop assistants and stealing. She has set up a ShopWatch group and is also working closely with the police. It was reported there are now several empty premises in the town. Cllr. J. Parker asked if a list of empty premises could be included as part of the Business, Events & Tourism Officer's report.

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### **13. WILDER ROMSEY**

**RECOMMENDATION:** it is **PROPOSED** by **Cllr. N. Gwynne** and **SECONDED BY Cllr. J. Burnage** that Wilder Romsey comes under the administration of RTC Officer, with any current monies being passed to RTC as well as the website and google group email. Any Wilder Romsey projects to be considered under the Projects List

#### **RESOLUTION NO. 23/02**

It was **RESOLVED** Wilder Romsey comes under the administration of RTC Officer, with any current monies being passed to RTC as well as the website and google group email. Any Wilder Romsey projects to be considered under the Projects List

**PROPOSED: Cllr. N. Gwynne**

**SECONDED: Cllr. J. Burnage**

**CARRIED**

### **14. PROJECT LIST**

It was agreed to set up a Working Group to go thru' list of potential small projects in the town. The Chief Officer to arrange a meeting. Proposals will be brought to the Buildings & Community Committee meeting.

### **15. INFORMATION BOARD – MEMORIAL PARK**

#### **RESOLUTION NO. 23/03**

It was **RESOLVED** to approve the Chief Officer gets the Information Board in the Memorial Park updated to include the Rotary Club of Romsey Test Mayor's Picnic. The Rotary Club will pay half the costs.

**PROPOSED: Cllr. J. Parker**

**SECONDED: Cllr. N. Gwynne**

**CARRIED**

### **16. ROMSEY FUTURE**

The Romsey Future Programme Board met on 1 June 2023. The meeting reviewed two additional projects: Walking and cycling route 4 and Ampfield Wood Access. Both projects were endorsed in principle but like all the other projects submitted so far, they await technical and financial appraisal before it can be certain that they are technically feasible and that funding can be found.

The current list of projects seeking Romsey Future active support includes:

- 5 x walking and cycling infrastructure projects raised by the Romsey Future workstream.
- 2 x Romsey Town Council Projects.
- 1 x Romsey & District Society Project.

In reviewing walking and cycling route 4 the Board recommended that improvements designed to improve pedestrian and mobility scooter crossing of Southampton Road at the football ground end should form a separate project as the traffic impact of three pedestrian crossings in close proximity needed to be understood.

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All these projects require technical and financial information before it is possible to put the projects in a priority order. There is little hope of getting funding from HCC unless the improvement addresses an urgent safety issue. However, there is funding available from the Active Travel Fund and one or two other central government sources. Additionally, there will be money in RTC's Community Infrastructure Levy reserve when funds are transferred from REPC.

In the meantime, RTC members of the Programme Board are pressing Cllr Nick Adams-King to find technical and financial resources from TVBC or HCC to help complete the necessary information on these projects and to identify sources of funding. Cllr Parker requested that at each meeting of the Programme Board a simple status report of each project should be presented. When this becomes available it will be circulated to the RTC Buildings and Community Committee.

### **17. MAYORAL AWARD SCHEME/ENVIRONMENTAL AWARD**

None. The Chief Officer to provide a list at every meeting of organisations/individuals who have been nominated.

### **18. GRANTS**

The Chief Officer to inform Cupernham Junior School their Grant Request has not been given as it does not fit the RTC criteria

**Meeting closed 9.05p.m.**