

# Romsey Town Council

Town Hall  
1, Market Place  
Romsey  
SO51 8YZ



## **BUILDING & TOWN COMMITTEE MEETING**

Minutes of the Meeting held on Tuesday 6<sup>th</sup> December 2022

**In the Chair: Councillor S. Wilkinson**

### **Attendance:**

P. Cllr. D. Baverstock  
A. Cllr. J. Burnage  
A. Cllr. J. Cairney  
P. Cllr. M. Cooper  
P. Cllr. I. Culley  
P. Cllr. N. Gwynne

A. Cllr. J. Critchley  
- Cllr. K. Dunleavy  
P. Cllr. J. Parker  
P. Cllr. C. Wise  
P. Cllr. S. Wilkinson

Clerk: Judith Giles  
Public: 0

### **Present:**

Debbie Forder – Events Manager  
Howard Brisland – Building Manager  
Suzi Shilling – Business, Events & Tourism  
Officer

### **1. APOLOGIES**

Cllr. J. Burnage, Cllr. J. Cairney & Cllr. J. Critchley

### **2. DECLARATION OF INTEREST**

None

### **3. MINUTES**

The minutes of the Building & Town Committee Meeting held on 6<sup>th</sup> December 2022 were confirmed as a correct record.

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. J. Critchley

#### **CARRIED**

#### **Matters Arising –**

Agenda item 8 - Cllr. I. Culley requested the minutes be amended to “Cllr. I. Culley raised concerns regarding the **environmental impact** and cost for the energy to the Christmas Lights”

### **4. PUBLIC PARTICIPATION – None**

### **5. ARCHIVIST REPORT**

None received

### **6. ROMSEY VOLUNTEER’S CEREMONIAL FLAG**

The Building Manager gave an outline of the history regarding the Romsey Volunteer’s Ceremonial Flag. It was agreed to investigate grants to cover the £4,250 cost of refurbishing the flag which may be available from Barker Mills Trust, Hampshire Cultural Trust, Romsey Arts Foundation or Florence Nightingale Trust and report back to the next meeting. The Building Manager asked the Committee to email him if they required further information. Cllr. J. Parker will talk to the Collections Committee at King John’s House with a view to the flag possibly being displayed there.

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### **7. REVIEW OF BOOKINGS**

The Events Manager reported bookings continue to be on the increase. Income has risen quite significantly this year due to Barclays Bank hiring the Town Hall for 2 days a week from w/c 12<sup>th</sup> December 2022.

### **8. FINANCE REPORT**

The Chief Officer presented Month 5. Cllr. J. Parker queried the Town Hall Bar costs. The Event's Manager to investigate and report back to the next meeting.

### **9. BUILDING MANAGER'S REPORT (Appendix 2)**

Noted. Cllr. M. Cooper reported he is happy to help maintain the new Tadburn noticeboard after it is put in place. Cllr. J. Parker asked what information has the Building Manager received to date regarding the speed indicator sign. The Building Manager said he has contacted Hampshire Highways and is awaiting a response. Cllr. J. Parker reported he has some information which he will share with the Building Manager. Cllr. J. Parker asked if it was the intention to ask KJH to replace bench which needs replacing. Cllr. M. Cooper reported slots are in demand for memorial benches and there is a waiting list. In these circumstances RTC will not pay for a replacement bench. Cllr. N. Gwynne said the Christmas Lights Switch-On event was a great success, especially with the inclusion of the "Ugly Sisters" from RAODS. He said if RTC would like them to be part of the Christmas Switch-On Event on a regular basis to please let him know. Cllr. I. Culley asked if the Town Way Markers will be refurbished by summer 2023? The Building Manager reported he is currently looking at 3 options: 1) replace all way markers, 2) refurbish using own resources or 3) get refurbished by a contractor. The Business, Events & Tourism Officer said she has been asked if the Christmas tree lights can be switched on during the day and not just from 3.00p.m. It was agreed to switch the lights on at 8.00a.m. so people can enjoy throughout the day

### **10. BUSINESS, EVENTS AND TOURISM OFFICER REPORT (Appendix 2)**

Noted.

### **11. EARMARKED RESERVE PROVISIONAL PROJECT LIST POST MAY 2023 ELECTIONS**

1. Footpath barriers for mobility scooters to pass, maybe we could do at least the two easier and cheaper ones at The Plaza and Senlac Close.
2. A contribution towards the footpath upgrade to Grayling Mead once approved by Romsey Future.
3. Town Way Marker signs restoration.
4. Moving the SLR speed indicator round the town. Speeding appears to be an increasing problem and it is something we may be able to reduce.
5. Romsey Extra – Tree planting at various locations
6. Splash Park
7. Solar Panels – Town Hall
8. Work needed behind TVBC Offices – Former Magistrates Court
9. Christmas Market Costume Event – 2023

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- 2 new footpaths between Abbotswood and Ganger Farm to be joined up (While typing minutes Cllr. D. Baverstock confirmed meeting has taken place with Dave Tasker, TVBC and approval given)
10. Romsey Future Projects

### **12. MAYOR'S AWARD SCHEME**

#### **RESOLUTION NO. 22/21**

It was **RESOLVED** to grant the following a Mayor's Award:

- 1) Chairman of the Project Board for design of the Piazza in the Market Place
- 2) Romsey Carnival Committee for the Queen's Platinum Jubilee Celebrations Street Party
- 3) Ian Richards – for over 40 years erecting town summer bunting
- 4) Romsey Foodbank for supporting the town

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. S. Wilkinson

**CARRIED**

Chief Officer to personalise Mayors' Award Scheme Certificate

### **13. NEW VOTING REQUIREMENTS – ELECTIONS 4<sup>TH</sup> MAY 2023**

Cllr. D. Baverstock reported a change in voting requirements for elections in May 2023. A discussion as held with regards to concerns for people who have no official identification. Chief Officer to contact Frances Cleland, TVBC Election Office for information regarding individuals who may not have official identification and report to Full Council meeting on 17<sup>th</sup> January 2023.

### **14. ROMSEY INFRASTRUCTURE IMPROVEMENTS**

Cllr. C. Wise asked if cycle path from Ganger Farm to Abbotswood could be put in place. Cllr. N. Gwynne reported Cllr. J. Burnage has raised this issue with Dave Tasker, TVBC. (discussed item 11 above)

### **15. ROMSEY FUTURE**

Cllr. J. Parker reported meeting has taken place and Programme Board have looked at 6 projects. (discussed item 11 above)

### **16. GRANTS**

None

**Meeting closed 8.57p.m.**