

# Romsey Town Council

Town Hall  
1, Market Place  
Romsey  
SO51 8YZ



## **BUILDING & TOWN COMMITTEE MEETING**

Minutes of the Meeting held on Tuesday 14<sup>th</sup> August 2018

**In the Chair: Councillor M. Curtis**

### **Attendance:**

P. Cllr. N. Bailey  
A. Cllr. D. Baverstock  
P. Cllr. M. Bramley  
P. Cllr. J. Burnage  
P. Cllr. M. Cooper

P. Cllr. M. Curtis  
A. Cllr. K. Dunleavy  
P. Cllr. M. Greggains  
P. Cllr. I. Hibberd  
P. Cllr. N. Michell  
P. Cllr. J. Parker

Clerk: Debbie Forder  
Public: 1

Present:

Mark Edgerley – Town Centre Manager  
Barbara Burbridge – LTVAS

### **1. APOLOGIES**

Apologies received from Cllr. D. Baverstock, Howard Brisland – Building Manager, Judith Giles – Town Clerk

### **2. DECLARATION OF INTEREST**

None

### **3. MINUTES**

The minutes of the Building & Town Committee Meeting held on 12<sup>th</sup> June 2018 were confirmed as a correct record.

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. M. Greggains

**CARRIED**

**Matters Arising**

None

### **4. PUBLIC PARTICIPATION**

None

### **5. ARCHIVIST REPORT**

See Report (Appendix 1)

### **6. REVIEW OF BOOKINGS**

The Events Manager furnished the Committee with Bookings Income Graphs for 2018-19.

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### **7. FINANCE REPORT**

Cllr J Parker asked for clarification on IT & Computer costs 5270 and why it was still showing in cost centre 110.

### **8. BUDGET 2019/20**

It was agreed to defer this item to the 28<sup>th</sup> August 2018 Extra Ordinary Building & Town meeting.

**PROPOSED:** Cllr M Curtis

**SECONDED:** Cllr M Bramley

**CARRIED**

### **9. BUILDING MANAGER'S REPORT**

It was agreed to defer this item to the 28<sup>th</sup> August 2018 Extra Ordinary Building & Town meeting.

**PROPOSED:** Cllr M Curtis

**SECONDED:** Cllr M Bramley

**CARRIED.**

### **10. COURT ROOM PA SYSTEM**

It was agreed to defer this item to the 28<sup>th</sup> August 2018 Extra Ordinary Building & Town meeting.

**PROPOSED:** Cllr M Curtis

**SECONDED:** Cllr M Bramley

**CARRIED**

### **11. TOWN HALL – SECOND FLOOR TOILET REFURBISHMENT/DDE COMPLIANCY**

It was agreed to defer this item to the 28<sup>th</sup> August 2018 Extra Ordinary Building & Town meeting.

**PROPOSED:** Cllr M Curtis

**SECONDED:** Cllr M Greggains

**CARRIED**

### **12. ROMSEY CHRISTMAS LIGHTS**

The Chairman reported donations of £12500 have been received to date, the shortfall of £3500 will hopefully be received. At the next Building & Town meeting a decision will be taken on whether to use the reserve to cover the shortfall.

**PROPOSED:** Cllr M Curtis

**SECONDED:** Cllr M Cooper

**CARRIED**

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### **13. TOWN CENTRE MANAGER**

See Report (Appendix 2). TCM informed the committee Charters Estate agent are now open.

### **14. MARKET**

The Full Council have approved the Licence Agreement, however due to parties being on holiday this has yet to be signed. Cllr J Parker reminded the Committee an Agreement is still needed between Romsey Town Council and Bradbeers to determine who will be responsible for what activities.

### **15. TOWN SIGNS**

It was agreed to defer this item to the 28<sup>th</sup> August 2018 Extra Ordinary Building & Town meeting.

**PROPOSED:** Cllr M Curtis

**SECONDED:** Cllr M Greggains

**CARRIED**

### **16. EMERGENCY PLAN – TOWN HALL**

Cllr. J. Parker will bring an update of the Emergency Plan to the next Building & Town meeting.

### **17. GRANTS**

#### **RESOLUTION NO. 18/06**

It was **RESOLVED** to grant £250 to Romsey Choral Society.

**PROPOSED:** Cllr. J. Parker

**SECONDED:** Cllr. Cooper

**CARRIED**

Cllr J Burnage asked if the Town Council would consider awarding Romsey Old Cadets some money to help towards replacing their stolen instruments. Cllr M Curtis suggested they applied for a grant. The Town Clerk to contact Romsey Old Cadets with a grant application form.

Meeting Closed 8.03p.m.