

# Romsey Town Council

Town Hall  
1, Market Place  
Romsey  
SO51 8YZ



## **BUILDING & TOWN COMMITTEE MEETING**

Minutes of the Meeting held on Tuesday 18<sup>th</sup> December 2018

**In the Chair: Councillor M. Curtis**

### **Attendance:**

P. Cllr. N. Bailey  
A. Cllr. D. Baverstock  
A. Cllr. M. Bramley  
A. Cllr. J. Burnage  
P. Cllr. M. Cooper

P. Cllr. M. Curtis  
- Cllr. K. Dunleavy  
P. Cllr. M. Greggains  
P. Cllr. I. Hibberd  
- Cllr. N. Michell  
P. Cllr. J. Parker

Clerk: Judith Giles  
Public: 0

Present:  
Mark Edgerley – Town Centre Manager  
Debbie Forder – Events Manager  
Howard Brisland – Building Manager  
Barbara Burbridge - LTVAS

### **1. APOLOGIES**

Apologies received from Cllr. D. Baverstock, Cllr. M. Bramley and Cllr. J. Burnage

### **2. MINUTES**

The minutes of the Building & Town Committee Meeting held on 16<sup>th</sup> October 2018 were confirmed as a correct record.

**PROPOSED:** Cllr. M. Greggains

**SECONDED:** Cllr. N. Bailey

**CARRIED**

#### **Matters Arising**

Agenda Item 9 – Town Centre Manager's Report. Cllr. M. Cooper informed the Town Centre Manager the key HCC officer ref. Rights of Way is Harry Goodchild.

### **3. DECLARATION OF INTEREST**

None

### **4. PUBLIC PARTICIPATION**

Melanie Wathen – Romsey Show provided further information to help Councillors with their decision as to whether they support Romsey Show's request to become a Partner with Romsey Show.

The Committee agreed to bring forward Agenda Item 12

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### **5. ROMSEY SHOW**

The general consensus from the Committee is that they would like to support the Romsey Show. Cllr. M. Cooper requested a copy of their latest accounts.

#### **RESOLUTION NO. 18/35**

It was **RESOLVED** to identify three Councillors who will meet and review accounts and report back to the Building & Town Committee

**PROPOSED:** Cllr. M. Curtis

**SECONDED:** Cllr. M. Cooper

**CARRIED**

Cllr. J. Parker, Cllr. M. Curtis and Cllr. N. Bailey volunteered.

### **6. ARCHIVIST REPORTS (Appendix 1)**

Noted

#### **RESOLUTION NO. 18/36**

It was **RESOLVED** to approve Barbara Burbridge dismantle "Deed of Recovery" dated the 28<sup>th</sup> November in the 11<sup>th</sup> regnal year of George II and send it to Hampshire Records Office. It was also agreed Barbara can dispose of the framework at her discretion

**PROPOSED:** Cllr. M. Curtis

**SECONDED:** Cllr. M. Greggains

**CARRIED**

### **7. REVIEW OF BOOKINGS**

The Events Manager reported bookings are slightly lower than they were at the same time last year. Cllr. M Cooper suggested the Events Manager contact the Romsey Advertiser in regards to vacancy for a casual worker to help with the filmshows.

### **8. FINANCE REPORT**

Noted

### **9. BUILDING MANAGER'S REPORT (Appendix 2)**

Noted.

### **10. TOWN CENTRE MANAGER REPORT (Appendix 3)**

Noted

**CARRIED**

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### **11. MARKET**

The Town Clerk confirmed the agreement between Bradbeers, Broadlands and the Town Council is currently being reviewed and will hopefully be signed in the New Year.

### **12. CHRISTMAS LIGHTS REFURBISHMENT COSTS**

**RECOMMENDATION:** to recommend to Finance & Resources Committee Cost Centre Grants-103 vire £3,600 to EMR Christmas Lights

#### **RESOLUTION NO. 18/37**

It was **RESOLVED** to recommend to the Finance & Resources Committee to transfer £3,100 from Grants – Cost Centre 103 to the EMR Christmas Lights and the balance of £500 at 31<sup>st</sup> March 2019 Year End if still available.

**PROPOSED:** Cllr. M. Curtis

**SECONDED:** Cllr. M. Greggains

**CARRIED**

### **13. TOWN SIGNS**

The Building Manager distributed to the Committee a copy of proposed new town signs. A discussion was held and the Building Manager will bring amended version to the next Building & Town Committee Meeting.

### **14. EMERGENCY PLANNING GROUP**

The Town Clerk reported the Romsey Emergency Plan is coming along well and will be presented to the public in the New Year. It was agreed a written report will be presented to the Committee in future.

### **15. GRANTS**

None

Meeting Closed 9.15p.m.