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Building Manager Report to Buildings and Communities Committee 6th June 2023

- 1 **KC Allotments**

After an awful lot of work by myself, ably supported by Debbie Forder and Judith Giles. The new Committee is working well and should now be a “light touch” as we do with Southampton Road.

I am also liaising with Kevin Harrington at TVBC regarding new “Estate Fencing” and a car park gate to resolve the parking issues. The gate is on the Project List.

If I had realised the administrative mess these Allotments were in I would not have been quite so quick to take this on!!
2. **Speed Limit
Reminder Sign**

Having reviewed the work already carried out. I believe that we could trial using the sign in the allocated positions using our own inhouse resources. Further locations can be added in time such as Fishlake Meadows.
3. **Woodley Village
Hall Notice Board**

A new notice board has been added to the project list. I can procure a new one similar to the Cupernham & Tadburn ones. However, I believe we could refurbish it for around a third of the cost.
4. **Ashfield
Roundabout
Signage**

The Romsey Extra Parish Council signs have been damaged. Their location requires certified roadworkers and a Section 50 license to possibly repair or remove them. However, should they now be Romsey Town Council?
5. **Wi-Fi**

Two new access points have been installed to eliminate the “Black Spots” in the building. We will now be able to use our cashless payments system everywhere thus further reducing our cash handling.
6. **Volunteers Flag**

I have submitted an application for conservation funding to the Barker-Mill Foundation. We should know if this is successful by the end of July.

I Hampshire Cultural Trust do not support this type of work! I have had some information on funding from Sue Mullane of Romsey Arts Group via KJ House. I will investigate if this application is unsuccessful.

Romsey Town Council

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7. **Woodley Village Hall** I will be meeting with the Chairman to introduce and see how we can assist. There is a live project at present replacing the soffits and facias. The Hall will have a full condition survey later in the year to establish the base line and bring it within the RTC procedures for maintenance of buildings.
8. **Exterior Decorations** The pitched roof on the southern end of the building has now been finished. Work is continuing on the three flat roofs on the west side. The highest one is complete.
Still no significant issues have been found. So far!
9. **Town Way Markers** We have been contacted by the Catholic Church as they would like an additional sign in The Abbey opposite their entrance. I can easily add this to the project. They will pay the charges.
Overall, the project is slowly progressing. I would like a willing volunteer to walk the routes when I have all the information to ensure I have included everything.
10. **REPC Printer** The ex REPC photocopier/printer has now been added to the TH network as a backup to the main machine. It is located in my office.
11. **Email Accounts** The new Councillors have been issued with email accounts. Issues with the Microsoft Authenticator App have been resolved. It has been switched off, only having been switched on automatically during an upgrade by Microsoft! It is interesting that only some accounts were affected.
12. **Wheelchair / Lift Signage** After the discussion at the last meeting regarding mobility scooters and the lift. A wheelchair has been procured and is stored in the lift lobby.
New signage has been actioned.