



POLICY STATEMENT

DISCIPLINE AND GRIEVANCE

OVERVIEW

Romsey Town Council aims to maintain its standards of individual performance and conduct, as laid down in its policies.

Action will be taken against those who represent or who are employed by the Council when their standards fall below, what can be reasonably expected of them. Romsey Town Council aims to ensure that any grievance brought to it will be resolved in a quick and appropriate manner.

DETAIL

Romsey Town Council will adhere to the standards and requirements of its Standing Orders and also its disciplinary and grievance procedures.

The Council will follow a written disciplinary and grievance procedure copies of which will be provided to all paid employees within their statement of Terms and Conditions of Employment.

All employees of the Town Council will have an annual Joint Progress review.

The Council will have a fair and open process for its residents to register a complaint. (this paragraph is covered in the Complaints, Compliments Policy and suggestions)

LAST REVIEWED: January 2022

NEXT REVIEW DATE: January 2027