

**MINUTES**  
**FINANCE & RESOURCES COMMITTEE**  
**TUESDAY 24<sup>th</sup> October 2023**

**ATTENDANCE:**

P	Councillor J. Burnage	A	Councillor J. Parker
P	Councillor J. Critchley(Chair)	A	Councillor J. Urquhart
A	Councillor I. Culley	P	Councillor S. Wilkinson
P	Councillor N. Gwynne		

**In the Chair:** Cllr. J. Critchley

**Clerk:** Judith Giles

**Public:** 0

**1. Apologies**

Cllr. I. Culley, Cllr. J. Parker and Cllr. J. Urquhart

**2. Declarations of Interests**

None

**3. Minutes**

i) To receive the Finance & Resource Committee Meeting Minutes of 22<sup>nd</sup> August 2023

**PROPOSED:** Councillor J. Burnage

**SECONDED:** Councillor S. Wilkinson

**CARRIED**

ii) **Matters Arising**

Agenda item 6. The Chief Officer confirmed the external maintenance budget is not overspent as an Earmarked Reserve 336 -Town Hall Major Maintenance is to be used to fund roof repairs.

The Chief Officer confirmed she awaiting confirmation TVBC will fund the FMC project.

**4. Public Participation**

None

**5. Town Hall Income**

The Chief Officer reported Barclays may use the Town Hall on Fridays as well as Tuesday – Thursday each week. They will confirm shortly.

**6. Finance Report 2023/24**

Month 6 was noted with no concerns. Filmshow income down due to the lack of suitable films being available. It was suggested classic films be shown.

**7. INTERIM INTERNAL AUDIT 2022-23**

**RECOMMENDATION:** the Finance & Resources Committee recommend Interim Internal Audit to Full Council

**RESOLUTION NO. 23/30**

It was **RESOLVED** the Finance & Resources Committee recommend Interim Internal Audit to Full Council

**PROPOSED:** Cllr. J. Critchley

**SECONDED:** Cllr. S. Wilkinson

**CARRIED**

**8. ANNUAL RETURN 2023-23 – ROMSEY TOWN COUNCIL**

**RECOMMENDATION:** to note approval of 2022-23 Annual Return from BDO-LLP External Auditor and recommend to Full Council

**RESOLUTION NO. 23/31**

It was **RESOLVED** to note approval of 2022-23 Annual Return from BDO-LLP External Auditor and recommend to Full Council

**PROPOSED:** Cllr, S. Wilkinson

**SECONDED:** Cllr. J. Burnage

**CARRIED**

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**TUESDAY 24<sup>th</sup> October 2023**

**9. ANNUAL RETURN 2023-23 – ROMSEY EXTRA PARISH COUNCIL**

**RECOMMENDATION:** to note approval of 2022-23 Annual Return from BDO-LLP External Auditor and recommend to Full Council

**RESOLUTION NO. 23/32**

It was **RESOLVED** to note approval of 2022-23 Annual Return from BDO-LLP External Auditor and recommend to Full Council

**PROPOSED:** Cllr. N. Gwynne

**SECONDED :** Cllr. J. Critchley

The Chief Officer was asked to chase up the VAT owed from HMRC

The Chief Officer thanked Cllr. John Parker and Buildings & Environment Manager - Howard Brisland for their help in completing the merger of RTC with REPC.

**10. BUDGET 2024-25**

**RECOMMENDATION:** to recommend 2024-25 budget to Full Council Meeting on 21<sup>st</sup> November 2023

**RESOLUTION NO. 23/33**

It was **RESOLVED** In order to sustain the agreed annual target of £50,000 for projects F&R recommend to Full Council an increase of 5% on the 2024-25 precept. – from £56.93 per annum to £59.77 on a Band D Equivalent

**PROPOSED:** Cllr. N. Gwynne

**SECONDED:** Cllr. S. Wilkinson

**CARRIED**

**11. ROMSEY TOWN COUNCIL/ROMSEY EXTRA MERGER**

The Chief Officer reported as REPC Annual Return has now been signed off REPC funds can now be transferred to RTC. Chief Officer to investigate where funds can be best placed to receive higher interest rate levels.

**12. OUTDOOR DAIS**

**RESOLUTION NO. 23/34**

It was **RESOLVED** to hire a dais for Remembrance Sunday and to investigate if there is anyone in local area that we can have an arrangement with moving forward.

**PROPOSED:** Cllr. J. Burnage

**SECONDED:** Cllr. S. Wilkinson

**CARRIED**

The Chief Officer thanked Cllr. J. Critchley for his work in getting quotes for a dais in the absence of the Buildings & Environment Manager

**13. GRANT REQUEST**

**14. RESOLUTION NO. 23/35**

It was **RESOLVED** to grant £400 to Royal British Legion for Military Catering Costs

**PROPOSED:** Cllr. S. Wilkinson

**SECONDED:** Cllr. J. Critchley

**CARRIED**

**RESOLUTION that the press and the public be excluded from the meeting due to the confidential nature of the business to be discussed (LGA 1972, schedule 12). The nature of the business will relate to: Staff Restructure**

**PROPOSED:** Cllr. N, Gwynne

**SECONDED:** Cllr. J. Burnage

**CARRIED**

**Meeting Closed: 20.43hrs**