

## **Kings Chase Allotments Committee**

### **Meeting 27<sup>th</sup> April 2023 at 7.30pm**

**Present:** Adrian Landscheit, Andrew Harris, Emma Pitman, Paul Cutbill, Rory Maxwell, Melissa Doherty

**Apologies:** None

#### **Review of last minutes**

No action required on last minutes.

#### **Vacancies, Renewals and Terminations**

During April 30-day Termination Notices were served on five plots for breaches of tenancy terms. Two appeals subsequently received.

Appeal 1 - Breach remedied, Appeal successful, new tenancy agreement offered, Tenant subsequently declined offer of new tenancy and agreed to vacate. The Plot will shortly be re-let to qualifying person from Waiting List.

Appeal 2 - Breach ongoing but capable of remedy. Appeal successful. New tenancy offered.

Remaining three plots are anticipated to become available for re-letting before end of May.

#### **Waiting List**

The next 3 applicants on the waiting list have been contacted with regards to their appetite for a plot should they become available by the end of May.

#### **Site Maintenance/ Management**

Plot inspections carried out on the 22-04-23 by 3 committee members. The findings are to be shared with RTC.

Emma Pitman will be responsible for approval of any structures requested by plot holders. From size to location on the plot so not impede neighbouring plot holders.

#### **Community**

Organized an allotment day to prune eternal hedges and remove weeds from the communal track. Also, to lend a helping hand to any plots who are struggling. Dates and regularity to be confirmed. This could be tied into when an onsite skip is organised.

There will be a tallest sunflower competition open to all plot holders. Melissa Doherty will supply the seeds and put-up flyers.

Plot 14 have given back the front portion of the plot. And will be used temporarily as a communal area. The bench has been loaned on a temporary bases from plot 6.

The Facebook group will be closed to none plot holders. This has been agreed with the site admin who is a non-committee member.

#### **Safe Working**

Request for a first aid box to be fitted to the main gate internal to the allotment.

### **Communications**

Put up notice to for plot holders regarding sub dividing plots into site A and B. with no objections up to 5 plots can be split with a path down the middle of selected plot. The committee will decide on the best plots to naturally split.

Rory Maxwell will release the first allotment newsletter in May. Moving forward this will be bimonthly.

### **Committee Governance**

Start writing procedures and allotment rules. Starting with applications and new tenants. These will be circulated before the next meeting for discussion and agreement.

### **Any Other Business**

Liaise with plot holders about the appetite to take part in the Romsey show.

sources of information The Romsey Organic Gardening Groupe (TROGG) Membership £2.25 a month. Monthly presentations, tips, and tricks.

Provisional date for the AGM February 2024

Next plot inspection W/C 20<sup>nd</sup> May 2023

Next meeting 25<sup>th</sup> May 2023. Venue TBC

Meeting closed at 9:38pm