

Market Place Romsey

User Protocol

Following the reopening of The Market Place, Romsey in late summer 2019 there has been an element of confusion as to who can use / control the space

- Area is highway land and therefore owned and maintained by HCC
- HCC manage on-street parking in the area and take over enforcement from 1st April 2020.
- TVBC manage licences for external tables and chairs within the area.
- On completion of works Romsey Town Council, at request of HCC Project Team, took responsibility for the power bollards on the piazza as supply is sourced from metered pillar supplying Christmas Lights in Market Place and upper Hundred.
 - RTC are likely to be involved in organising majority of events in the area.
 - RTC (under devolved powers from TVBC) manage street collection licenses for whole of RTC area.

Objectives of the enhancement were: -

- Increase public realm space in Town Centre offering seating and opportunity for catering businesses to use space for external tables
- Change priority usage of area from vehicle movements to pedestrians
- Deter through traffic but facilitating short stay on-street parking, provide new load / unload bay
- Improve quality of paving, improving surfaces pedestrian use.
- Improve the ascetic appearance of the highway area, to ensure it complements the historic nature of surrounding buildings, many are listed, all are in the Romsey Conservation Zone.
- Provide an area for civic and other events

Permitted Activities

Some activities, not associated with the regular markets, may require a Street Trading Licence, these are issued by TVBC details on their website: -

<https://www.testvalley.gov.uk/business/licensingandregulation/licensing/street-traders>

Civic and community events such as:-

- St George Parade
- Summer Carnival Parade
- Remembrance Sunday Parade
- Location for Christmas Tree
- Christmas Light Switch-on
- Winter Carnival Parade
- Lantern Parade & Santa Rescue
- Christmas Carols around Christmas Tree

- **Public events**

- French Markets
- Antique Markets
- Beggars Fair (music Festival)
- Food Festival (not including street food stalls or coffee stalls)
- Christmas Market
- Busking (as per RTC protocol)
- Charity information and fundraising events (may require Street Collection Licence)
- Other specialist events that encourage additional footfall
- As the Town Markets are enlarged area may be required for additional stalls on occasion. Target will be for minimum four stalls located in space nearest statue
- Activities related to maintenance of buildings fronting piazza

Prohibited activities

- Political demonstrations / gatherings
- "Chugging"
- Commercial sales such as recruitment of utility or health care customers
- Hawkers
- Parking of vehicles (except those that are integral part of a display, RTC to lodge details with TVBC Carparking Team prior to event / activity)
- Activities with potential to damage paving.

Booking space and use of public electric supply

Romsey Town Council will maintain a booking system on Town Hall System

Booking can be made by email bookings@romseytc.org.uk by phone 01794-512837 or visit Town Hall Reception weekdays between 9am and 3pm

Charges will mirror those of the General Market for individual units, by negotiation for other events. Electricity charged at £5 per stall per day to cover power used and standing charges for equipment.

There will be no charge for civic or charity use

For Further information or to discuss a specific use not included above please contact Romsey Town Centre Manager on email TCM@romseytc.org.uk or phone 07850 449484

Protocol agreed at joint meeting of Romsey Future Members Group / Workstream Leads Meeting, Crosfield Hall, Thursday 23rd January 2020

Minor change applied 28th February 2020 to reflect change of responsibility from TVBC to HCC for enforcement of on-street parking

Approved 28th February by HCC Mandy Ware Team Leader Safer Roads - Traffic