

Romsey Town Council Allotments Management Committee

Minutes of the meeting held on the **6th April, 2022**, at 1 Saxon Way, Romsey.

Those present: Mr J Waterman (Chairman), Mr R House (Secretary), Mrs A Helm (Treasurer), Mrs L Fallowfield (Plot Letting Secretary), Mr A Rose, Mr M Nobbs & Cllr. J Cairney.

Apologies: Mr K House & Ms C Kingstone.

The Minutes of the last meeting were confirmed as read.
Any matters arising will be discussed under various headings.

06.1 Correspondence: Invite received from Romsey Town Council to Annual Mayor Making Ceremony. Quotation received for re-build of Allotment Entrance Fence from 'Meadowfield Fences'.

06.2 Finance: See attached Report.

With the expected use of a BACS payment system in the near future for plot rents, Anne put forward a draft of a new 'Plot Rent Notice' form. She asked if the committee would look it over and propose any changes that may be required prior to its use later this year.

06.3 Allotments: Waiting list stands at 8. After a plot assessment round at the end of March, some twenty plots are in need attention and 'Warning Notice', have been sent out to tenants of plots 8,21,26,29,48,64,80,84,87,99,105,106,116,119.

Unfortunately, two tenants on receipt of a Warning Notice were upset at the "tone" of the notice. It was agreed at the meeting that we, the committee, will need to be more aware of a tenant's situation prior to Notice being issued. Lisa reported that the tenant of plot 8, has now decided to vacate his allotment. Unfortunately, this plot is in a mess, and we will have to clear the site prior to reletting.

Discussion then followed with refurbishment of the Allotment entrance fence. Having received the quotation from 'Meadowfield Fences' of £789., with others to follow, would it be more economical to buy the material needed and re-construct the fence with the assistance of tenants? More discussion is needed. However, it was agreed that we should consider an inhouse project to construct a new Notice Board at a cost of around £200
The Entrance parking area is now in desperate need of repair and a decent surface. As the Company who constructed the 'cycle path' did not carry out their promise to level and provide surface material for the allotment parking area. They had used this area for parking their vehicles during the work, and consequently gouged it up during the winter months. Quotations will be sought to do this work, as will the area adjacent to the distribution centre.

06.4 Distribution Centre: Open now for sales during Sunday morning. 8' canes now available. Re-stocking of other items are awaiting delivery.

06.5 Plot Assessment: Assessments carried out in March. Next due mid-May and judging for 'Best Kept Allotment' competition.

06.6 Councillor's Report: None.

06.7 AOB: Allotment 'Spring Newsletter' not yet issued. Aim to be delivered by Easter. Items to be covered are: Bonfires, Gate closure, Speeding and the Securing of 'Poly tunnels and large light weight items.

Approval to have the allotment AGM moved to October, has been sanctioned by the Town Council Chief Officer.

With no further business the meeting closed at 8.40pm.

Next meeting to be held on Wednesday 4th May, 7.30pm at 1 Saxon Way, Romsey.

Roger House

Secretary

Confirmed.... ***John Waterman***

Chairman

Date ... ***04/05/2022***

Follow up date for next committee meeting – Wednesday 2022.