

Romsey Town Council Allotments Management Committee

Minutes of the meeting held on the **6th June 2022**, at 1 Saxon Way, Romsey.

Those present: Mr J Waterman (Chairman), Mr R House (Secretary), Mr M Nobbs, Ms C Kingstone, Mrs E Vamplew (co-opted member) & Cllr. J Cairney.

Apologies: Mrs A Helm (Treasurer), Mr K House

The Minutes of the last meeting were confirmed as read.
Any matters arising will be discussed under various headings.

08.1 Correspondence: Letter/email received 20/05/22 from Mr D Turner, plot 115. He referred to problems encountered with unsecured 'Poly tunnels' being blown about the allotment site causing damage. He went on to list six points that he would like the committee to record and reply too as accepted or not. (to be discussed in AOB).

08.2 Finance: See attached Report.
Treasurer report as last meeting. (May 4th 2022)

08.3 Allotments: Waiting list stands at 13. At our present take up this equated to at least a 2-3 year wait. Will we need more allotments? Some plots are still in need of attention, 56 , 64 & 117. Contact will be made with these tenants to access the situation. A skip has been hired for the 7th June to clear the rubbish from plot 8.

08.4 Distribution Centre: Sales from the shop have been doing well.

08.5 Plot Assessment: Assessments to be carried out during July.

08.6 Councillor's Report: None.

08.7 AOB: Discussion took place with reference to Mr Turners points.

1. A welcoming/instruction document in addition to the Allotment rules, covering securing ploy tunnels with suggestions and diagrams, Parking etiquette, composting, communal path maintenance, road maintenance, water usage, issued to all members.

All new tenants are given an introduction chat regarding allotment facilities and responsibilities. However, it was agreed that it would be very useful to issue a broadsheet to cover the adequate securing of sheds and especially poly tunnels against high winds that blow through the allotment site. The committee will also look into adding to the Rules the maximum size of shed and poly tunnel that can be erected on site and the need for adequately securing the item. As for composting there is plenty of info on the web.

2.Date of when committee meetings are taking place and copies of committee minutes posted on Site notice board.

This can be actioned.

3.The public 'liability insurance certificate' displayed on Notice Board.

To be discussed with TC Chief Officer.

4. A parking disclaimer, to protect committee members. (i.e Vehicle parked at owners' risk)

This item to be clarified with TC Chief Officer.

5.A list of current committee members and their contact details. (Placed on Notice Board).

Details of the Chairman/Secretary & Treasurers phone numbers and in the last few years their email addresses, have with all committee members plot numbers, been on the notice board for at least 25 years!

6.Better use of the web page and communications such as email and text so all members can be offered the opportunity to be involved, even if they are not on the main committee.

The committee is at present looking into this. It takes the commitment of all tenants to get involved and our past experience shows that this has not been the case. However, if a number of tenants wish to set up a 'Face book' or 'WhatsApp' group, they are welcome to do so.

With no further business the meeting closed at 9.00pm.

Next meeting to be held on Monday 4th JULY , 7.30pm at 1 Saxon Way, Romsey.

Roger House

Confirmed... ***John Waterman***

Secretary

Chairman

Date ... ***27/06/2022***

Follow up date for next committee meeting – TBA, 2022.