

Romsey Town Council

Town Hall
1, Market Place
Romsey
SO51 8YZ

BUILDINGS & COMMUNITY COMMITTEE

Agenda for the meeting on Tuesday 6th February 2024 at 7.30p.m.

1. **APOLOGIES**
2. **DECLARATION OF INTERESTS**
3. **MINUTES**
To receive the Buildings and Community Committee Meeting Minutes of 5th December 2023
Matters Arising
4. **PUBLIC PARTICIPATION**
5. **ARCHIVIST REPORT**
6. **UPDATE - TOM CRUTCHFIELD TVBC LANDSCAPE ARCHITECT**
TVBC Offices - Romsey Former Magistrates Court Proposed Outside Improvements
7. **REVIEW OF BOOKINGS**
To review latest Bookings Graph
8. **FINANCE REPORT**
To receive latest Finance Report
9. **BUILDING MANAGER'S REPORT**
Work completed/Work in Progress 2023/24
Work Proposed 2023/24
10. **20MPH PROPOSAL WITHIN ROMSEY TOWN CENTRE**
RECOMMENDATION: It is **PROPOSED** by Cllr. J. Critchley and **SECONDED** by Cllr. I. Culley to introduce
20MPH speed limit within Romsey Town Centre
11. **ROMSEY EXTRA DISPLAY BOARD – COUNCIL CHAMBER**
Update
12. **BUSINESS, EVENTS & TOURISM OFFICER'S REPORT**
13. **ANNUAL TRACTOR RUN**
14. **CHRISTMAS 2024/BEGGAR'S FAIR**
Re-vamp of Christmas Light Switch-On Event
15. **PROJECTS LIST WORKING GROUP**
Update
Defibrillators - Allotments
16. **ROMSEY FUTURE**
Update
17. **YOUTH DEMOCRACY EVENT**
Cllr. C. Birkett to give update
18. **MAYORAL AWARD SCHEME/ENVIRONMENTAL AWARD**
Nominations
19. **GRANTS** - Youth Democracy Event - £300

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BUILDINGS & COMMUNITY COMMITTEE MEETING

Minutes of the Meeting held on Tuesday 5th December 2023

In the Chair: Councillor S. Wilkinson

Attendance:

P Councillor C. Birkett	P Councillor A. Goddard
P Councillor C. Burgess	P Councillor N. Gwynne
P Councillor J. Burnage	P Councillor R. Kohli
P Councillor M. Cooper	P Councillor J. Parker
P Councillor J. Critchley	P Councillor J. Urquhart
P Councillor I. Culley	
A Councillor S. Gidley	

Clerk: Judith Giles
Public: 0

Present:

Suzi Shilling – Business, Events & Tourism Officer
Debbie Forder – Events Manager
Howard Brisland – Building Manager

1. APOLOGIES

Apologies received from Cllr. S. Gidley

2. DECLARATIONS OF INTEREST

None

3. MINUTES

The minutes of the Building & Town Committee Meeting held on 3rd October 2023 were confirmed as a correct record.

PROPOSED: Cllr. J. Parker

SECONDED: Cllr. M. Cooper

CARRIED

Matters Arising

Cllr. C. Burgess asked if there are opportunities for Councillors to integrate with community at Mayor's Picnic? Cllr. J Burnage said it is organised by the Rotary Club of Romsey Test and not RTC. Cllr. N. Gwynne suggested it would be a good idea for Councillors to wear their Council badges. It was agreed in future Councillors will wear their badges at the Mayor's Picnic.

Cllr. M. Cooper reported HCC is dealing with 20 miles per hour zone requests at the Universal Services Committee Meeting in January 2024. This may involve contributions by the Romsey Town Council towards any possible project, presumably derived from CIL monies.

4. PUBLIC PARTICIPATION

None

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5. ARCHIVIST REPORT

Noted

6. UPDATE - TOM CRUTCHFIELD TVBC LANDSCAPE ARCHITECT

Email from Tom Crutchfield dated 27th November reported project at Romsey FMC will be presented to TVBC Cabinet on 17th January 2024. Tom Crutchfield will report on the outcome and update Council accordingly.

7. REVIEW OF BOOKINGS

The Events Manager reported bookings are at an all time high. Cllr. M Cooper thanked the Town Hall staff for all their hard work.

7.45p.m. Cllr. J. Urquhart joined the meeting

8. FINANCE REPORT

The Chief Officer presented Month 7 to the Committee. No areas of concern were raised. Cllr. J. Parker asked if WW1 Monies in Earmarked Reserve could be moved to the General Reserve. The Chief Officer reported monies were raised specifically for that event and could not be moved to the General Reserve. Cllr. J. Parker also asked if the Tourism & Heritage App monies in Earmarked Reserve is going to be used. The Business, Events & Tourism Officer reported a tourism review is currently being undertaken at TVBC. Subject to the outcome monies will be spent.

9. BUILDING AND ENVIRONMENT MANAGER'S REPORT (Appendix 1)

Noted. The Building Manager confirmed the refurbishment of the toilets at Woodley Village Hall will be part funded via the Community Asset Fund. Deadline for application is 14th January 2024.

Fire escape other little jobs David doing. Fire escape has apparently been agreed. £7,910.00. HB recommend move forward but that means we will be overspending our current project budget. Gwynne suggesting metal structure.

A discussion was held with regards to a ramp versus steps for fire escape at Woodley Village Hall. Further investigation needed. Committee will be emailed with results. Cllr. I. Culley said external lighting at Woodley Village Hall is not good. The Building Manager to discuss with to Pete Harrison – Manager, Woodley Village Hall.

10. ROMSEY EXTRA DISPLAY BOARD – COUNCIL CHAMBER

Cllr. M. Cooper identified some amendments. On completion of these the Romsey Extra Board will be displayed.

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BUILDINGS & COMMUNITY COMMITTEE MEETING

Minutes of the Meeting held on Tuesday 5th December 2023

11. BUSINESS, EVENTS AND TOURISM OFFICER'S REPORT (Appendix 2)

Noted. Cllr. M. Cooper reported a Stream Clean will take place the first Saturday in April 2024. Councillors agreed to arrange a litter pick during the official Great British Spring Clean which will take place between 15th -31st March 2024 in their Wards and liaise with the Business, Events & Tourism Officer. The Business, Events & Tourism Officer discussed with the Committee the possibility of having electric power points in the Cornmarket. Cllr. N Gwynne will add to the Projects List. There is also monies available from Romsey Future to support this. The Saving Santa Christmas Event will take place on Friday 8th December 2023 including a reindeer trail which 55 Romsey businesses have signed up to. A Volunteer Fair will take place on 21st January 2024 in the Town Hall. The Committee was asked to inform any organisations they are involved in if they want to take part.

12. SHOPLIFTING CONCERNS - ROMSEY

Cllr. J.Critchley reported a lot more businesses taking action themselves.

13. TOWN HALL BUILDING SECURITY

The Building Manager has discussed security of the Town Hall with the attendants and it has been agreed to re-instate the rear corridor door and isolating the lift. This action will be monitored.

14. PROJECT LIST WORKING GROUP

Cllr. N. Gwynne reported projects listed have now been scored. Greening type projects have come out on top i.e. baskets, trees and extra seating. Councillors to be identified as to who is going to lead each project. The Business, Events & Tourism Officer asked if a Christmas Fair can be added to the Project List and Cllr. C. Burgess asked if the allotments car park can be added to the list. Cllr. N. Gwynne to send out updated Project List. Cllr. N. Gwynne has spoken to Kevin Harrington, TVBC Parks and Countryside Manager Community and Leisure. It has been confirmed benches for Kings Chase will cost £1,100 each. **(project list to attach)**

RESOLUTION NO. 20/43

It was **RESOLVED** to approve go ahead for two benches at Kings Chase at a cost of £1,100 each supply and fit, TVBC

PROPOSED: Cllr. J. Burnage

SECONDED: Cllr N. Gwynne

CARRIED

15. ROMSEY FUTURE

Cllr. J. Parker reported a stakeholders meeting was held on 27th September 2023 and a Community Event was held on 18th November 2023 which attracted a good number of people. On 5th December 2023 a Romsey Future Programme Board Meeting was held where it was reported some projects have made a bit of progress.

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Minutes of the Meeting held on Tuesday 5th December 2023

YOUTH DEMOCRACY EVENT

Cllr. C. Birkett reported he is working with Hampshire Youth Partnership and an event will be held in the Town Hall - March 2024. Ten students will give their opinions and views. It is hoped they will achieve a better understanding of the different tiers of government. An interactive survey will be done which will hopefully identify what is important to this generation. Cllr. C. Birkett is hoping to get TVBC involved. He is waiting for Andy Ferrier, Chief Executive, TVBC to sign off. There is an initiative to plan some workshops. Cllr. M. Cooper said he would be happy to be involved.

16. MAYORAL AWARD SCHEME/ENVIRONMENTAL AWARD

No nominations put forward.

17. GRANTS

None

Meeting closed 9.27p.m.

Romsey Town Council App 1

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Building & Environment Manager Report to Buildings and Communities Committee 5th December 2023

1. **KC Allotments** Gate has been installed.
Water troughs are being installed. Cllr. Theron has latest.
2. **Speed Limit Reminder Sign** This is now with Mayur Patel Principal Traffic Management Engineer at HCC. Awaiting results of application.
3. **Land at the Star** This has had its end of year tidy.
4. **Ashfield Roundabout Signage** The damaged REPC signs have been removed from this roundabout.
5. **Christmas Lights** All complete with no issues. Weekly monitoring now in action.
6. **Station Road Traffic lights Bench** This bench has been resecured and is now serviceable. It is thought that a car had hit it.
7. **Woodley Village Hall** Facias and Soffits have been replaced.
I am working with the Chairman on long term maintenance.
8. **Exterior Decorations** Complete.
9. **Town Way Markers** Three companies will now quote. I am intending to have submissions back by 26th January 2024 so a supplier can be selected at the meeting 6th February 2024.
10. **SR Allotments** This has now been reassessed to a fundable level. Will get quotes for work to be carried out when weather improves in spring.
11. **Bus Stop** Scrag Hill – Broken Window. Replaced.
All cleaned to schedule.

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|----|---------------------------------|---|
| 12 | Honors Board | Separate agenda item. |
| 13 | Security | Separate agenda item. |
| 14 | Lengthsman | This position has now been approved by F&R. Recruitment will start in the new year. |
| 15 | REPC Website/Domain name | Decision needed upon the future of this dormant and redundant website beyond 30 th September 2024. |

Suzi Shilling – Business, Events and Tourism Officer – 29 November 2023

Bi-Monthly Report to Buildings and Community Committee

Great British Spring Clean

GBSC is part of Keep Britain Tidy as is the nation's biggest mass-action environmental campaign. In 2024, the campaign returns from 15 March to 31 March. Can we do an event to encourage people to join it with councillors and staff to attend? Romsey refuse rescue – give out info on how to be a Community Litter. Also promote local litter picks for people to go to.

<https://www.testvalley.gov.uk/transportparkingandstreets/streetcleaningandlitter/community-litter-pickers>

Christmas Light Switch-On/Winter Carnival – 25th November 2023

Overall a successful event, however concerns re crowds. Wash-up meeting on 14th December 2023 to discuss way forward.

Saving Santa – Friday 8th December

Replacing the old late night shopping event this year, I have worked to produce the **Romsey Reindeer Trail** which is a Chamber of Commerce event. It promotes activities in the town from 4pm on the Saving Santa night to help boost trade in our shops, eateries, and businesses throughout the town with 60 traders signed up to the trail. This reduces the cost of staff for retailers and participants can come in early to join in with the celebration with local car parks free from 4pm. It will incorporate our Sunday Makers Market and traders from the Romsey Food Fair to attend in the Cornmarket. Many are doing additional activities such as Morris Dibben doing an art competition, Pearsons have teamed up with Scarth House and many businesses are offering drinks and nibbles to help create a community event. I have arranged for the 6 Romsey Co-op's to sell maps in the run up to the event to help increase their footfall as shops outside the town and welcomes participants from every area of Romsey. I have worked with Pet Corner to create an online pet photo competition and partnered with Aldi to give every participant a chocolate reindeer. A Romsey graphics designer had produced maps and branding for the event which we hope to replicate next year should it be successful.

Issues still outstanding: Dukes Mill, Cages outside Morrisons, state of pavements in the town.

Opportunities: Christmas Market 2024 – Can we have a meeting in January to start initial ideas?

Event & Business Group Meetings:

- Test Valley Community Safety Management Group – email sent to councillors after meeting.
- Food Fair Wrap Up Meeting
- **Continued action** - Romsey Disabled People Partnership – Worked with TVBC and was introduced to members. The group is looking to increase attendees to help discuss how the

Town can help, assist, and cater for those with all disabilities. Please continue to pass this plea onto your constituencies.

- Romsey Chamber of Commerce Networking, Breakfast Meetings and Exec Meetings
- Beggars Fair Committee Meetings
- Romsey Carnival Committee Meetings
- Romsey Food Fair Meetings
- Romsey Pubwatch
- Visit Test Valley Comms Meetings

Event priorities have been:

- Romsey Lights Switch On and Romsey Carnival/Lantern Parade – logistics, problem solving and crisis management.
- Marshals - encouraging additional volunteers to join the team – gained an additional 5 marshals with Cllr Colin Burgess coming out with us for Christmas Lights Switch on. Preparation for Antiques Fair, Remembrance Day and Christmas events managing schedules, operations, security and protocols for each event. Taking advice from different parties on the complexed needs to improve the security and safety of the town during events.
- Beggars Fair 30th anniversary event – proposed a 2024 Christmas Calendar countdown, promotion / marketing, and funding.
- Antiques Collectable & Decorative Arts Fair - press release, promotion and liaising with Market Manager with set up and planning of the event in October. Wrap up meeting and plans discussed for next year which will be the 10th year of the market.
- Set up and managed Romsey Reindeer Trail as part of the Romsey Chamber Saving Santa Christmas events.
- Volunteer Fair partnering with Unity Online (also Romsey Future and TVBC) for our second Fair on 21st January 2024 – please share on social media and talk up to contacts. If anyone would like a stall, please contact me.

Business

Promoting and liaising with Job Centre to help promote the second Jobs Fair at Crosfield Hall on 22 February 2024 to potential businesses to showcase their opportunities and then to help generate prospective employees.

Working with the Sunday Makers Market to bring in additional stalls to add a Christmas theme and experience for December.

Potential new Vegan Market to do a one-off event in Romsey in February 2024. Opportunity to do a couple a year.

Community

Working on the Romsey Food Partnership to create a working group to help and assist those in Romsey and Test Valley gain the support they need by bringing in key businesses to help facilitate new programmes, funding, and partnerships.

Attended Test Valley South Locality Health Forum to understand the problems and opportunities to our health service in South Test Valley. In future this would be something a councillor from RTC

should attend to understand how and what needs to be done to achieve a better provision for this area.

Attended and represented RTC as part of Romsey Future at their community event on a Saturday to talk about tourism in the town.

TVBC

Monthly catch-up meetings with **Jennie Pell**, Principle Economic Development Officer

Met and discussed all things southern Test Valley with the new Economic Development Officer, Jackie Hewson.

Tourism Comms meeting

Monthly catch up with Antony Chapman Community Engagement Officer (Community Safety).

HCC

Despite preparing a detailed photo library of all flawed paving in the centre of town including areas which is: broken, uneven, needs replacing, mended temporarily, and need upgrading. There has been no action.

Elected Members

Ad hoc meetings with Councillors to resolve any issues and keep updated with all things Romsey.

Key priorities:

Future events

- Antiques Collectable & Decorative Arts Fair
- Armistice Day and Remembrance Sunday
- Beggars Fair
- Christmas Lights Switch On, Carnival and Lanterns Parade
- Saving Santa
- Carols in the Marketplace
- Santa Run (new to Romsey)
- Volunteer Fair Jan 2024
- Jobs Fair – working with TVBC and DWP – 2nd event planned for Feb/Mar 2024.

Opportunities

- Armistice Day and Remembrance Sunday: This year is planning to be one of the biggest events, will promote to local news agencies.
- New Markets for 2024?
- New events for 2024?
- 30th Beggars Fair 2024

Threats

- Turning trend of converting commercial shops and office space to residential in Central Romsey.

- State of pavements in Town Centre
- Areas of Romsey looking tired, weeds, broken and rotting benches

Empty Retail Space

M & Co – planning applications in process

Old Cornmarket (prev. Barclays) - Vacant

7 Bell Street – Vacant (although there is a sign in the window announcing it will soon be an Antiques Shop and Tea Room)

29, 31A The Hundred (prev Ladbroke's) – Vacant

56-58 The Hundred – Planning applications in process

6 Cornmarket (prev Computer Repair) – Vacant

1 Marketplace (prev Chemist/Print shop) - Vacant

New business opening: Journeys End Interiors, 2 Latimer Street – opened on Saturday 25th November and I promoted on social which got huge attention.

The Mortgage Stop, 7 Love Lane (previously based outside central Romsey)

Meetings coming up:

Romsey Food Partnership

Christmas Wash-Up Meetings – all events

TVBC Communications Meeting

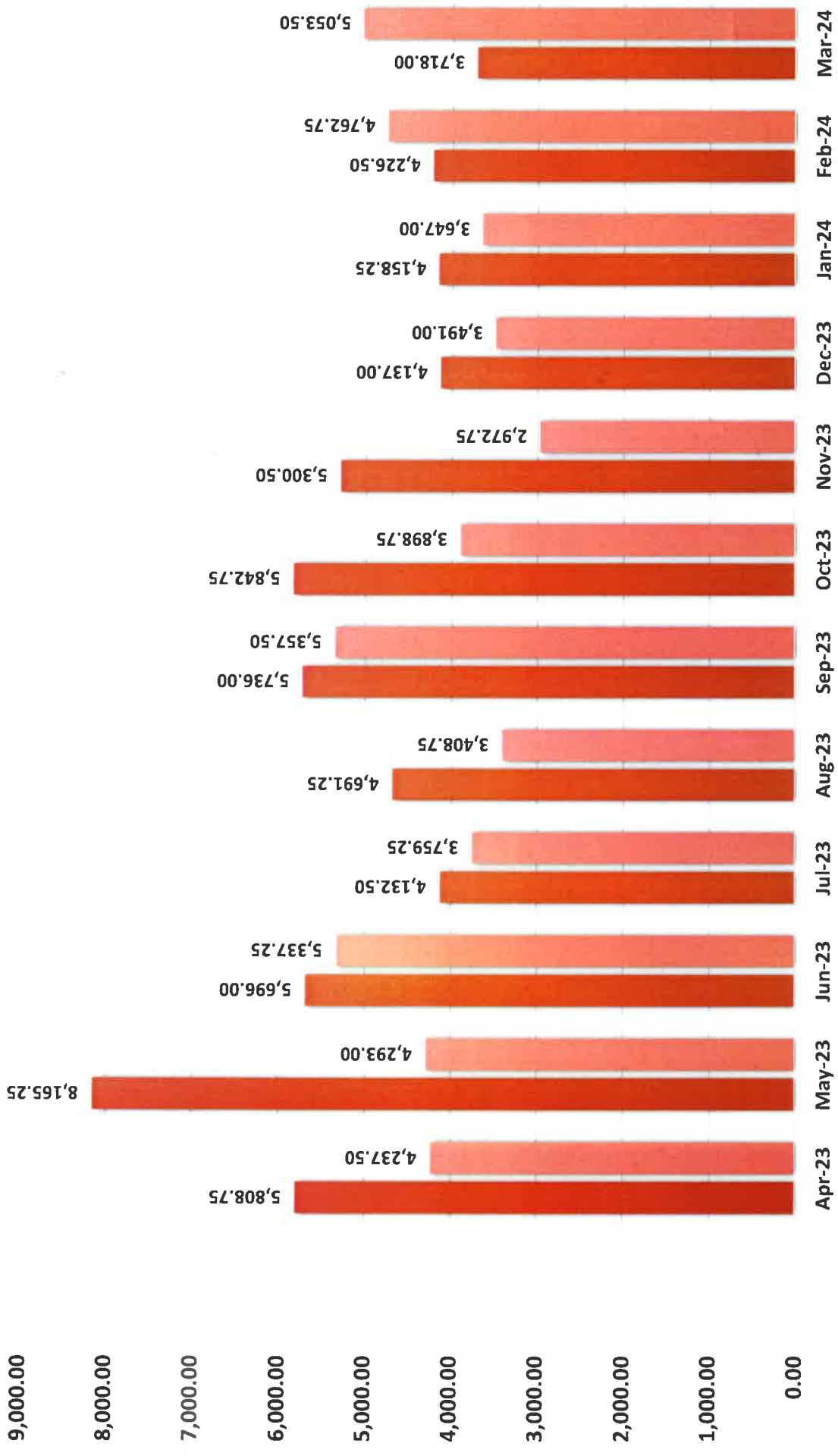
Test Valley Safety Management Group

The 'New@ Chamber breakfast meeting starts in January.

Beggars Fair 2024 30th anniversary

Food Fair 2024!!

Romsey Town Hall Booking Income 2023 - 2024 - date compiled 17.1.24



Booking on System Apr 2023 - Mar 2024 - £61,612.75 - Cumulative Total £49,510.00 - Dec 23

■ 2023/2024 ■ 2022/2023

Romsey Town Council
Budget Report to 31st December 2023

General Notes:

Attached are the summary income & expenditure report for month 9 to December 2023. This report shows a current year surplus of income over expenditure of £145,593 which includes the precept which was received on 12th April 2023 & 25th September 2023.

The council has two long term liabilities of a loan with a current balance of £50,810 & £95,341, they are paid in twice yearly instalments and will be fully repaid by 18th May 2035 & 30th June 2046 respectively. The council took out a second loan for town hall lift.

The balance sheet shows that total funds available to the council are £448,043:

This is made up of the following -

Current Year Surplus		£145,593
General Reserve Brought Forward		£165,147
Other Earmarked Reserves		£137,303
Total		£448,043

The budget is analysed and phased over the year and the percentage of budget if analysed evenly over the year to date is 75% but members are reminded that income & expenditure rarely follows this pattern over the year.

Total expenditure for month 9 was 76% of the annual budget.

Please note this report is not designed to alleviate members or the RFO of their responsibility in managing the Town Council finances. It is merely provided as a snapshot of the current financial position and to highlight to members any potential problem areas that have been identified within the accounts.

The budget is set by The Council and it is the member's responsibility in partnership with the RFO to monitor and control the financial position throughout the year. More detailed information is available to Councillors than is provided for here.

Analysis by Cost Centre

	101	Administration
Month Budget		£12,594
Actual		£8,783
Under/(Over)		£3,811

Year to Date Budget	£151,128
Actual	£98,709
% of Budget Used	65.31%

Annual IT support for £12,174 and annual subscription of £2,292 for HALC & NALC was paid in April 2023.

No further concerns.

	103	Grants
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No further concerns.

	104	Civic
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No further concerns.

	105	Finance
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Expenditure to date is at 107.7%

Annual insurance cost of £7,305 was incurred in April for 2023/24 against its annual budget of £6000.
Annual Budget £53,134 transferred to Earmarked Reserve Projects in month 8, November 2023.

No further concerns.

	107	Market
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No further concerns.

Romsey Town Council
Budget Report to 31st December 2023

Analysis by Cost Centre (Continued)

110 Town Hall

Month Budget	£17,264
Actual	£15,565
Under/(Over)	£1,699

Year to Date Budget	£207,165
Actual	£167,946
% of Budget Used	81.07%

1st Loan repayment made in April 2023 & 1st Loan repayment for Lift was made in June 2023.
 2nd Loan repayment made in November 2023
 £20.4k spent on Roof Repairs for Townhall

111 Town Hall Bar

No further concerns.

112 Town Hall Film Shows

No further concerns.

120 Allotments - Southampton Road

No concerns.

121 Allotments - Kings Chase

Fernden charges for works at Ganger Farm totalling £3340

125 Town Centre Management

No further concerns.

126 Woodley Village Hall

No concerns.

130 Environmental

No concerns.

135 Marshalls

No concerns.

140 Planning

No concerns.

160 War Horse Fund

No concerns.

170 Christmas Lights Fund

No concerns.

Detailed Balance Sheet - Excluding Stock Movement

Month 9 Date 31/12/2023

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<i>Current Assets</i>			
100	Trade Debtors	(1,115)	
103	Prepayments	4,981	
105	VAT	6,921	
120	Bar Stock	1,434	
201	Lloyds Current Account	422,420	
202	Building Managers Imprest A/c	420	
204	TSB Deposit A/c	6,010	
212	Mayors Charity A/c	3,192	
215	War Horse A/c 35433560	14,647	
230	Bar Float	300	
Total Current Assets			459,211
<i>Current Liabilities</i>			
500	Trade Creditors - CHQ	(1,909)	
506	Retentions Payable	1,031	
515	PAYE and NI Due	4,025	
516	Superannuation Due	3,195	
534	Mayors Charity Control Acct	3,192	
545	Wilder Romsey	1,169	
561	Booking Deposits	65	
562	Damage Deposits	400	
Total Current Liabilities			11,168
Net Current Assets			448,043
Total Assets less Current Liabilities			448,043
<i>Represented by :-</i>			
301	Current Year Fund	145,593	
310	General Reserve	165,147	
321	EMR Allotment Fund SR	6,789	
336	EMR Town Hall Major Mainten'ce	22,943	
337	EMR Town Hall Equipment	6,667	
339	EMR Marshals in Romsey	245	
343	EMR Romsey Website	2,812	
345	EMR War Horse Fund	11,299	
349	EMR Grants	2,200	
350	EMR Markets	1,908	
351	EMR Town Centre Management	7,092	
353	EMR Neighbourhood Plan	913	
354	CIL Receipts	9,470	
355	EMR WW1 Event	1,564	
356	EMR Romsey Emergency Plan	2,309	
357	EMR Projects	53,134	
358	EMR Tourism & Heritage App	7,958	
Total Equity			448,043

Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Administration</u>								
1070 Income - Planning Clerk	0	224	0	(224)			0.0%	
Administration :- Income	<u>0</u>	<u>224</u>	<u>0</u>	<u>(224)</u>				<u>0</u>
4001 Salaries	5,211	47,331	82,980	35,649	35,649	35,649	57.0%	
4002 Employers N.I	510	4,649	7,456	2,807	2,807	2,807	62.4%	
4003 Employers superann	857	7,756	11,610	3,854	3,854	3,854	66.8%	
4006 Contract Accountancy Costs	478	5,723	7,000	1,277	1,277	1,277	81.8%	
4009 Staff Travel	23	47	50	3	3	3	93.6%	
4013 Website Admin	45	563	350	(213)	(213)	(213)	160.8%	
4020 Staff Training	0	0	300	300	300	300	0.0%	
4040 Recruitment Advertisements	0	0	150	150	150	150	0.0%	
4512 Telephone	125	1,265	1,800	535	535	535	70.3%	
4513 Postage	60	293	1,000	707	707	707	29.3%	
4514 Stationery	0	455	1,000	545	545	545	45.5%	
4515 Photocopying	404	2,423	2,600	177	177	177	93.2%	
5012 Council Offices in Town Hall	1,000	9,000	12,000	3,000	3,000	3,000	75.0%	
5250 Subscriptions	0	2,953	2,600	(353)	(353)	(353)	113.6%	
5260 Outsourced Payroll	71	637	1,000	363	363	363	63.7%	
5270 IT & Computer Costs	0	15,463	19,232	3,769	3,769	3,769	80.4%	
5291 Professional Fees -RE Merger	0	150	0	(150)	(150)	(150)	0.0%	
Administration :- Indirect Expenditure	<u>8,783</u>	<u>98,709</u>	<u>151,128</u>	<u>52,419</u>	<u>0</u>	<u>52,419</u>	<u>65.3%</u>	<u>0</u>
Net Income over Expenditure	<u>(8,783)</u>	<u>(98,484)</u>	<u>(151,128)</u>	<u>(52,644)</u>				
<u>103 Grants</u>								
5890 Community Grants	0	4,000	8,500	4,500	4,500	4,500	47.1%	
5893 Community Grant - Bandstand	0	0	1,000	1,000	1,000	1,000	0.0%	
6100 Arts Festival	0	0	1,000	1,000	1,000	1,000	0.0%	
Grants :- Indirect Expenditure	<u>0</u>	<u>4,000</u>	<u>10,500</u>	<u>6,500</u>	<u>0</u>	<u>6,500</u>	<u>38.1%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(4,000)</u>	<u>(10,500)</u>	<u>(6,500)</u>				
<u>104 Civic</u>								
1011 Income - Donations	0	234	0	(234)			0.0%	
Civic :- Income	<u>0</u>	<u>234</u>	<u>0</u>	<u>(234)</u>				<u>0</u>
4001 Salaries	170	276	500	224	224	224	55.1%	
4043 Council Newsletter	0	1,071	7,400	6,329	6,329	6,329	14.5%	
5011 Council Use of Town Hall	0	0	2,000	2,000	2,000	2,000	0.0%	
6502 Members training	0	327	400	73	73	73	81.7%	
6550 Meetings Advertisements	0	100	0	(100)	(100)	(100)	0.0%	

Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
6750 Mayors Allowance	0	500	500	0		0	100.0%	
6760 Town Crier	0	55	450	395		395	12.2%	
6761 Mace Bearer	0	0	195	195		195	0.0%	
6762 Civic Costs	1	3,212	3,500	288		288	91.8%	
6766 WW1 Plaque	0	467	0	(467)		(467)	0.0%	
7355 Tfr from Earmarked Reserves	0	(234)	0	234		234	0.0%	
Civic :- Indirect Expenditure	171	5,774	14,945	9,171	0	9,171	38.6%	0
Net Income over Expenditure	(171)	(5,540)	(14,945)	(9,405)				
105 Finance								
1176 Precept	0	473,455	473,455	0			100.0%	
1190 Interest Received	520	2,864	50	(2,814)			5728.7%	
Finance :- Income	520	476,319	473,505	(2,814)			100.6%	0
5011 Council Use of Town Hall	0	0	500	500		500	0.0%	
5251 Insurances	0	8,128	6,000	(2,128)		(2,128)	135.5%	
5271 Audit Fees	0	2,075	2,220	145		145	93.5%	
5280 Bank Charges	13	158	400	242		242	39.4%	
5282 Card Reader Charges	0	7	0	(7)		(7)	0.0%	
5290 Legal & Professional Fees	0	0	500	500		500	0.0%	
5400 Elections	0	19,331	6,000	(13,331)		(13,331)	322.2%	
7240 Tfr to EMR Elections	0	6,000	0	(6,000)		(6,000)	0.0%	
7340 Tfr from EMR Elections	0	(14,757)	0	14,757		14,757	0.0%	
7350 Tfr to Earmarked Reserves	0	53,134	53,134	0		0	100.0%	
Finance :- Indirect Expenditure	13	74,075	68,754	(5,321)	0	(5,321)	107.7%	0
Net Income over Expenditure	507	402,244	404,751	2,507				
107 Market								
1030 Income - Market Stalls	0	4,148	6,000	1,853			69.1%	
Market :- Income	0	4,148	6,000	1,853			69.1%	0
5250 Subscriptions	0	0	400	400		400	0.0%	
Market :- Indirect Expenditure	0	0	400	400	0	400	0.0%	0
Net Income over Expenditure	0	4,148	5,600	1,453				
110 Town Hall								
1001 Income - Rental	2,500	10,000	11,200	1,200			89.3%	
1002 Income - Bookings	8,466	50,897	38,000	(12,897)			133.9%	
1003 Town Council Office Rent	1,000	9,000	12,000	3,000			75.0%	

Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1015 Income - Tea/Coffee	0	0	50	50			0.0%	
1020 Income - Cleaning	78	546	624	78			87.5%	
1022 Income - Councils own hirings	0	0	4,050	4,050			0.0%	
Town Hall :- Income	12,044	70,443	65,924	(4,519)			106.9%	0
4001 Salaries	6,581	59,493	70,767	11,274		11,274	84.1%	
4002 Employers N.I	532	4,616	4,866	250		250	94.9%	
4003 Employers superann	978	8,771	12,582	3,811		3,811	69.7%	
4005 Holiday Cleaning	273	352	660	308		308	53.4%	
4008 Function Attendants & Casuals	1,471	14,486	9,500	(4,986)		(4,986)	152.5%	
4010 Wages - Maintenance	797	7,170	9,838	2,668		2,668	72.9%	
4020 Staff Training	0	0	1,200	1,200		1,200	0.0%	
4030 Uniforms	0	75	300	225		225	25.0%	
4501 Janitorial	0	1,179	1,200	21		21	98.2%	
4504 Catering Costs	0	1	100	99		99	1.4%	
4505 Health and Safety	0	381	1,000	619		619	38.1%	
4510 Rates	2,405	21,642	22,400	758		758	96.6%	
4511 Utilities	71	5,746	11,000	5,254		5,254	52.2%	
4514 Stationery	0	153	0	(153)		(153)	0.0%	
4520 Licences	67	1,011	2,450	1,439		1,439	41.3%	
4572 Long Term Building Repairs	0	0	20,000	20,000		20,000	0.0%	
4751 Maintenance External	16,476	36,881	1,500	(35,381)		(35,381)	2458.8%	
4800 Maintenance Internal	97	7,739	12,000	4,261		4,261	64.5%	
4850 Furniture/Equipment Purchased	418	2,222	4,000	1,778		1,778	55.6%	
4851 Fixed Cost Maintenance	0	2,543	8,000	5,457		5,457	31.8%	
5011 Council Use of Town Hall	0	0	500	500		500	0.0%	
5220 Publicity & Marketing	0	0	2,000	2,000		2,000	0.0%	
5270 I T & Computer Costs	0	354	500	146		146	70.7%	
6014 Hanging baskets\Xmas Trees	0	205	700	495		495	29.3%	
7150 Loan Capital + Interest	0	4,952	4,952	0		0	100.0%	
7152 Lift Loan Capital + Interest	0	2,572	5,150	2,578		2,578	49.9%	
7355 Tfr from Earmarked Reserves	(14,599)	(14,599)	0	14,599		14,599	0.0%	
Town Hall :- Indirect Expenditure	15,565	167,946	207,165	39,219	0	39,219	81.1%	0
Net Income over Expenditure	(3,521)	(97,502)	(141,241)	(43,739)				
<u>111 Town Hall Bar</u>								
1013 Income - Bar Sales	441	3,870	2,600	(1,270)			148.8%	
3004 Corkage	0	274	0	(274)			0.0%	
Town Hall Bar :- Income	441	4,144	2,600	(1,544)			159.4%	0
3000 Bar Purchases	157	1,697	1,300	(397)		(397)	130.6%	
Town Hall Bar :- Direct Expenditure	157	1,697	1,300	(397)	0	(397)	130.6%	0

Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries	0	0	750	750		750	0.0%	
4304 Damaged Stock	0	15	0	(15)		(15)	0.0%	
4305 Stocktaking	0	0	260	260		260	0.0%	
4850 Furniture/Equipment Purchased	0	6	0	(6)		(6)	0.0%	
5282 Card Reader Charges	3	27	0	(27)		(27)	0.0%	
Town Hall Bar :- Indirect Expenditure	3	48	1,010	962	0	962	4.7%	0
Net Income over Expenditure	281	2,399	290	(2,109)				
<u>112 Town Hall Film Shows</u>								
1051 Income - Film Refreshments	4	80	150	70			53.3%	
1053 Income - Film Tickets	440	4,760	12,000	7,240			39.7%	
Town Hall Film Shows :- Income	445	4,840	12,150	7,310			39.8%	0
4008 Function Attendants & Casuals	143	1,134	2,500	1,366		1,366	45.4%	
4950 Film Hire/Purchases	252	2,996	5,900	2,904		2,904	50.8%	
4951 Film Refreshment Costs	0	32	150	118		118	21.7%	
5282 Card Reader Charges	4	60	400	340		340	15.1%	
Town Hall Film Shows :- Indirect Expenditure	399	4,223	8,950	4,727	0	4,727	47.2%	0
Net Income over Expenditure	46	618	3,200	2,582				
<u>120 Allotments - Southampton Rd</u>								
1000 Income - General	30	3,625	2,705	(920)			134.0%	
Allotments - Southampton Rd :- Income	30	3,625	2,705	(920)			134.0%	0
4509 Water Rates	(38)	538	750	212		212	71.7%	
5250 Subscriptions	0	55	55	0		0	100.0%	
5300 Rent - Broadlands	0	1,100	1,100	0		0	100.0%	
5309 Maintenance Equipment	0	7	150	143		143	4.5%	
5311 Hedge Cutting	0	0	220	220		220	0.0%	
5312 Pest Control	0	0	250	250		250	0.0%	
5315 Sundries Allotments	0	33	180	147		147	18.5%	
Allotments - Southampton Rd :- Indirect Expenditure	(38)	1,733	2,705	972	0	972	64.1%	0
Net Income over Expenditure	68	1,892	0	(1,892)				
<u>121 Allotments - Kings Chase</u>								
1000 Income - General	0	975	900	(75)			108.3%	
Allotments - Kings Chase :- Income	0	975	900	(75)			108.3%	0
5282 Card Reader Charges	0	1	0	(1)		(1)	0.0%	

Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5305 Room Hire	0	37	0	(37)		(37)	0.0%	
5309 Maintenance Equipment	0	3,793	0	(3,793)		(3,793)	0.0%	
Allotments - Kings Chase :- Indirect Expenditure	<u>0</u>	<u>3,830</u>	<u>0</u>	<u>(3,830)</u>	<u>0</u>	<u>(3,830)</u>		<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(2,855)</u>	<u>900</u>	<u>3,755</u>				
125 Town Centre Management								
1071 Income - Salary Recharge (TV)	0	9,541	10,000	459			95.4%	
1109 Income - ShopAppy	0	23	0	(23)			0.0%	
Town Centre Management :- Income	<u>0</u>	<u>9,564</u>	<u>10,000</u>	<u>436</u>			<u>95.6%</u>	<u>0</u>
4001 Salaries	3,310	29,771	41,178	11,407		11,407	72.3%	
4002 Employers N.I	346	3,114	3,958	844		844	78.7%	
4003 Employers superann	699	6,289	8,746	2,457		2,457	71.9%	
4500 Town Centre Management	66	456	1,000	544		544	45.6%	
4512 Telephone	10	96	250	154		154	38.3%	
5405 Town Centre Events	0	65	0	(65)		(65)	0.0%	
Town Centre Management :- Indirect Expenditure	<u>4,432</u>	<u>39,791</u>	<u>55,132</u>	<u>15,341</u>	<u>0</u>	<u>15,341</u>	<u>72.2%</u>	<u>0</u>
Net Income over Expenditure	<u>(4,432)</u>	<u>(30,227)</u>	<u>(45,132)</u>	<u>(14,905)</u>				
126 Woodley Village Hall								
1080 Income - Woodley V H Rent	0	0	5	5			0.0%	
Woodley Village Hall :- Income	<u>0</u>	<u>0</u>	<u>5</u>	<u>5</u>			<u>0.0%</u>	<u>0</u>
4572 Long Term Building Repairs	0	2,471	0	(2,471)		(2,471)	0.0%	
Woodley Village Hall :- Indirect Expenditure	<u>0</u>	<u>2,471</u>	<u>0</u>	<u>(2,471)</u>	<u>0</u>	<u>(2,471)</u>		<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(2,471)</u>	<u>5</u>	<u>2,476</u>				
130 Environmental								
1601 Lengthsman Contributions	0	6,000	0	(6,000)			0.0%	
Environmental :- Income	<u>0</u>	<u>6,000</u>	<u>0</u>	<u>(6,000)</u>				<u>0</u>
4511 Utilities	10	(1,461)	400	1,861		1,861	(365.3%)	
4601 Lengthsman	0	0	1,200	1,200		1,200	0.0%	
4602 Speedwatch	0	1,240	1,000	(240)		(240)	124.0%	
4603 Grounds Maintenance	268	2,239	3,500	1,261		1,261	64.0%	
4605 Other/Projects	0	0	2,700	2,700		2,700	0.0%	
6009 Land at the Star Maintenance	0	100	400	300		300	25.0%	
6010 Bus Shelters	273	2,458	2,600	142		142	94.5%	
6011 Town Seats	0	0	550	550		550	0.0%	

Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
6012 Street Lights	0	551	2,000	1,449		1,449	27.5%	
6015 Signs	0	513	500	(13)		(13)	102.5%	
6022 Planting for CornMarket	0	11	400	389		389	2.8%	
6023 Drinking Water Fountain	15	28	200	172		172	14.0%	
6025 Bollard/St Furn Mtce	0	0	400	400		400	0.0%	
6026 Bunting	0	5,576	550	(5,026)		(5,026)	1013.8%	
Environmental :- Indirect Expenditure	566	11,253	16,400	5,147	0	5,147	68.6%	0
Net Income over Expenditure	(566)	(5,253)	(16,400)	(11,147)				
135 Marshalls								
1103 Income - Marshalls Donations	0	400	0	(400)			0.0%	
Marshalls :- Income	0	400	0	(400)				0
5103 Marshalls In Romsey	0	177	400	223		223	44.3%	
Marshalls :- Indirect Expenditure	0	177	400	223	0	223	44.3%	0
Net Income over Expenditure	0	223	(400)	(623)				
140 Planning								
5011 Council Use of Town Hall	0	0	1,000	1,000		1,000	0.0%	
Planning :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%	0
Net Expenditure	0	0	(1,000)	(1,000)				
160 War Horse Fund								
1190 Interest Received	17	107	0	(107)			0.0%	
War Horse Fund :- Income	17	107	0	(107)				0
4855 War Horse Fund Expenses	0	160	160	0		0	100.0%	
7350 Tfr to Earmarked Reserves	17	107	0	(107)		(107)	0.0%	
7355 Tfr from Earmarked Reserves	0	(160)	(160)	0		0	100.0%	
War Horse Fund :- Indirect Expenditure	17	107	0	(107)	0	(107)		0
Net Income over Expenditure	0	0	0	0				
170 Christmas Lights Fund								
1009 Income - Grants	0	0	2,000	2,000			0.0%	
1011 Income - Donations	0	2,000	0	(2,000)			0.0%	
Christmas Lights Fund :- Income	0	2,000	2,000	0			100.0%	0
4001 Salaries	101	101	0	(101)		(101)	0.0%	

Detailed Income & Expenditure by Budget Heading 31/12/2023

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
6764 Christmas in Romsey	413	18,589	32,000	13,411		13,411	58.1%	
6765 Christmas Light Refurb	0	2,905	4,000	1,095		1,095	72.6%	
Christmas Lights Fund :- Indirect Expenditure	<u>513</u>	<u>21,595</u>	<u>36,000</u>	<u>14,405</u>	<u>0</u>	<u>14,405</u>	<u>60.0%</u>	<u>0</u>
Net Income over Expenditure	<u>(513)</u>	<u>(19,595)</u>	<u>(34,000)</u>	<u>(14,405)</u>				
Grand Totals:- Income	13,497	583,024	575,789	(7,235)			101.3%	
Expenditure	30,581	437,430	575,789	138,359	0	138,359	76.0%	
Net Income over Expenditure	<u>(17,084)</u>	<u>145,593</u>	<u>0</u>	<u>(145,593)</u>				
Movement to/(from) Gen Reserve	<u>(17,084)</u>	<u>145,593</u>						

BUILDINGS & COMMUNITY COMMITTEE

MAYOR'S AWARDS 2023-24

Marion & Chris Maxey Romsey Choirs – February Meeting

Hampshire & Isle of Wight Wildlife Trust – April Meeting

Wilder Romsey - April Meeting

Beggar's Fair – August Meeting

Romsey Festival – August Meeting

Terry Hamer – Town Crier – August Meeting

Jan Morton and husband – Litter Pickers every morning tv gone they pick up buy on picker

ROMSEY TOWN COUNCIL -APPLICATION FORM FOR GRANT

NAME OF ORGANISATION:	Cllr Chris Birkett – Youth Democracy Event
ADDRESS OR MEETING PLACE OF ORGANISATION:	Council Chamber Romsey Town Hall 1 The Market Place Romsey SO51 8YZ
NAME OF CONTACT:	Cllr Chris Birkett
PHONE NUMBER:	0797950439
EMAIL ADDRESS:	cllrbirkett@romseytc.org.uk
AMOUNT REQUESTED:	£300
WHAT IS THE GRANT FOR? <i>If there is insufficient space here please attach a separate sheet</i>	To facilitate an event for Year 10 students from Romsey and Mountbatten schools
WHY IS THE GRANT NEEDED? <i>If there is insufficient space here please attach a separate sheet</i>	Hire of council chamber, set up and dismantling of youth event, provision of hot and cold drinks
HOW WILL ROMSEY OR ITS RESIDENTS BENEFIT? <i>If there is insufficient space here please attach a separate sheet</i>	Greater understanding of local governance, roles of various tiers of local councils. Understand how to register to vote, encourage greater youth participation in future elections. Opportunity to meet councillors representing Romsey and ask them questions.
HAVE YOU APPROACHED ANY OTHER BODIES FOR A GRANT?	YES/NO
IF YES PLEASE GIVE DETAILS <i>If there is insufficient space here please attach a separate sheet</i>	
HAVE YOU HAD A PREVIOUS GRANT FROM ROMSEY TOWN COUNCIL?	YES/NO
IF YES WAS THE INTENDED BENEFIT ACHIEVED? <i>If there is insufficient space here please attach a separate sheet</i>	

ADDITIONAL INFORMATION
REQUIRED

Latest Financial Accounts
Enclosed

Please tick box

Date 19/01/24

Signature *CBittell*

Please return form to: Romsey Town Council, 1 Market Place, Romsey, Hants, SO51 8YZ



ROMSEY TOWN COUNCIL

Romsey Town Council

Town Hall
1, Market Place
Romsey
SO51 8YZ

Tel: 01794-512837

Email: howard.brisland@romseytc.org.uk



Building & Environment Manager Report to Buildings and Communities Committee 6th February 2024

1. **TVBC Grounds Maintenance Contracts** Unfortunately, a meeting with the TVBC Environmental Services Team had to be cancelled. This is to discuss existing grounds maintenance and new items from the project list I am working on with Cllr Gwynne.
2. **Speed Limit Reminder Sign** This is still with Mayur Patel Principal Traffic Management Engineer at HCC. The application appears to have been mislaid. Therefore, I have resubmitted it along with Cllr Critchley additions. I have just been told a decision will be forthcoming within two weeks of 29/1/24.
3. **Handrails** The handrails on the main staircase up to the CC are being replaced and the additional rail replaced. This was removed several years ago when the chair lifts were installed.
4. **Bar** One of the bottle coolers has been replaced.
5. **Christmas Lights** These have been taken down dried out packed and returned to store in the basement.
6. **Lengthsman** This position has been filled by David Chase our Handyman. He will start his additional duties in April.
7. **Woodley Village Hall** Fire escape. Still working on solution
8. **Lift** A repeater alarm has been fitted to the outside of the office to ensure the lift emergency alarm can be heard when the office is not manned.
9. **Town Way Markers** I have received one quotation and expect to receive another before the meeting.
10. **SR Allotments** I have received more documentation from the committee. Quotations being sought.

Proposed 20 mph zone for Romsey

Following the full RTC council meeting on 16 January, a small working party was set up comprising:

Cllrs Burgess, Cooper, Critchley, Culley, Parker and the Chief Officer.

The following proposals were agreed:

1. That the 20 mph zone would be within an area bounded by Malmesbury Road, Alma Road, The Hundred, Southampton Road, By-Pass Road and the River Test.
2. As a consultation will be a requirement of the application to HCC: to deliver a residents' letter, including paper survey, to all the properties within the proposed 20 mph zone.
3. To have an online survey as the preferred response route for the area within the zone.
4. To publicise the proposal more widely in the town by social media asking for responses.
5. To select as economical a survey company as we can bearing in mind the possible number of responses.
6. Provide a spreadsheet of known and estimated costs.
7. Make a formal application to HCC to consider whether the scheme will be accepted.

If accepted then we have to pay for the TRO (Traffic Regulation Order) which may include a further consultation.

The following are provided for the Buildings and Community Committee meeting on 6 February;

The letter/survey.

Spreadsheet of costs

A test online survey should be available before the meeting - you will be advised when it is live.

Cllr John Critchley

30 January 2024

PROPOSAL TO INTRODUCE A 20 MPH ZONE WITHIN ROMSEY TOWN CENTRE

Romsey Town Council is proposing to apply to Hampshire County Council for a 20 mph zone that will cover the area around the town centre. We believe that this will make the town safer, reduce damage to (residents') parked vehicles, and result in a more pleasant environment for everyone especially where streets and pavements are narrow.

You can have your say with our survey to confirm resident support.

A map is printed overleaf and there is more background below.



BACKGROUND

Over the years, we have had many comments and complaints about traffic and safety in the town centre and the older parts of the town, but we have been unable to do anything about it because HCC would not allow 20 mph speed limits.

Hampshire County Council (HCC) agreed a new policy on 15 January 2024, enabling parishes and towns to introduce 20 mph limits where specific criteria are met. We meet those criteria, and early indications are that the new policy is being well received by residents.

Although this is strictly an HCC matter, they are passing all the costs onto parishes and towns. Romsey Town Council can finance the proposed scheme without increasing the precept (council tax). HCC will have to approve our proposal and will design and implement the scheme. Please note that RTC funding this does not affect things like pothole repairs, because these are funded separately by other authorities and budgets.

The boundary of the zone will be the River Test, Malmesbury Road, Alma Road, The Hundred, Southampton Road and By-Pass Road. These boundary roads will retain their current speed limits of 30 or 40 mph.

The 20 mph limit will be supported by extra signage at the boundary roads, illuminated speed limit reminder signs, and additional infrastructure in various places.

THE SURVEY

There is an online survey which we would prefer you to use at www.xxxx

The deadline for all responses is xxxxxxxx

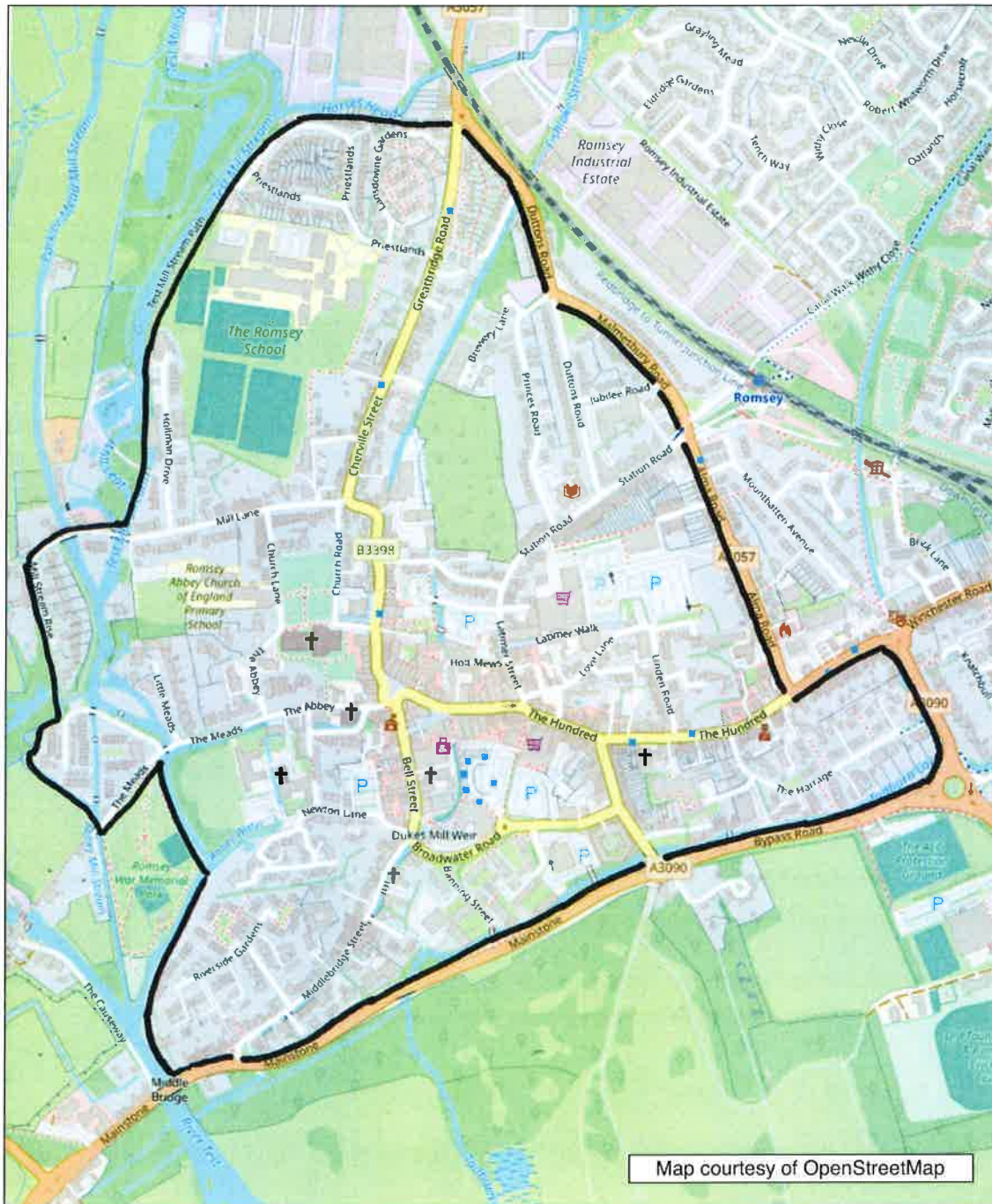
QR
CODE

If you cannot access the online survey, please use this and return your completed survey to the Town Hall, Market Place, Romsey (9am to 3pm Mon - Fri or post through the letterbox)

Our questions to you are: *(use a separate sheet of paper if you wish)*

1. Do you live in one of the streets within the proposed 20 mph zone? Yes No
2. What is your street and postcode?
3. Do you feel that drivers drive too fast in your road? Yes No
4. Has your vehicle or property suffered from any damage from passing traffic? Yes No
5. Do you feel safe as a pedestrian or cyclist in town? Yes No
6. Are there any areas, for instance where pavements are narrow, where you feel especially vulnerable?
If yes, please state where...
7. Would you support a 20 mph limit in the proposed zone? Yes No
8. If No, please give your reason here.

Map of the proposed 20 mph zone. The orange roads will be the boundary roads but outside the zone. The yellow roads are the secondary through routes forming the spine of the 20 mph zone.



The roads within the proposed zone are:

Abbey, Abbey Water, Bell Street, The Brewery, Broadwater Road, Cherville Street, Church Lane, Church Road, Church Street, Duttons Road, Greatbridge Road (south of the junction with Duttons Road), The Harrage, Holman Drive, The Hundred, Jubilee Road, Latimer Street, Linden Road, Little Meads, Love Lane, The Meads, Middlebridge Street, Mill Lane, Millstream Rise, Newton Lane, Palmerston Street, Pembroke Close, Portersbridge Street, Priestlands, Princes Road, Rivermead Close, Riverside Gardens, Station Road, and any other Mews and Closes off these.

This letter and survey comes to you from Romsey Town Council, Town Hall, Market Place, Romsey. SO51 8YZ

If you have any questions please contact either Cllr John Critchley (cllrjcritchley@romseytc.org.uk 07831870120) or Cllr Colin Burgess (cllrcburgess@romseytc.org.uk 07771888678)

Bi-Monthly Report to Buildings and Community Committee

Great British Spring Clean

GBSC is part of Keep Britain Tidy as is the nation's biggest mass-action environmental campaign. In 2024, the campaign returns from 15 March to 31 March. Please can I have some dates from each district to promote to the public to attend.

Saving Santa – Friday 8th December Romsey Reindeer Trail which is a Chamber of Commerce event will next year be over two weeks but launched on the Saving Santa night.

Easter Trail – Working with Romsey Chamber and local retail and businesses to produce an Easter trail to run over the two-week holidays. Hampshire Life have written an article to go out with events and places to visit in Romsey which will include the trail.

Volunteer Fair

The Fair was attended by over 300 people with 23 organisers attending. Responses back were positive with some reporting over 25 volunteer sign ups. RTC managed to gain 15 new volunteer marshals.

Romsey Business and Brew

The new Chamber breakfast meeting 'started in January and held at Romsey Town Council. Gained sponsorship from Reeve the Baker to support the new launch which was highly attended by many businesses and retailers from the town. The new format hopes to create a networking event with highlights of what is on and on offer to businesses in and around the area.

Issues still outstanding: State of pavements in the town.

Opportunities: Christmas Market 2024, Easter

Event & Business Group Meetings:

- Saving Santa Wrap Up Meeting
- **Continued action** - Romsey Disabled People Partnership – Worked with TVBC and was introduced to members. The group is looking to increase attendees to help discuss how the Town can help, assist, and cater for those with all disabilities. Please continue to pass this plea onto your constituencies.
- Romsey Chamber of Commerce Networking, Breakfast Meetings and Exec Meetings
- Beggars Fair Committee Meetings
- Romsey Food Fair Meetings for 2024
- Romsey Pubwatch

Event priorities have been:

- Set up and managed Romsey Reindeer Trail as part of the Romsey Chamber Saving Santa Christmas events.
- Volunteer Fair – organising attendees and promotion of the event, press releases and gaining feedback.
- Marshals - encouraging additional volunteers to join the team. An additional 3 joined having been at Christmas events. Preparation for Antiques Fair, Christmas events, Beggars Fair managing schedules, operations, security, training and protocols for each event. Taking advice from different parties on the complexed needs to prove the security and safety of the town during events.
- Beggars Fair 30th anniversary event – events throughout the year, partnership with other organisations/businesses, event parking, promotion / marketing and funding.

Business

Promoting and liaising with TVBC and the Job Centre to help promote the second Jobs Fair at Crosfield Hall on 22 February 2024 to potential businesses to showcase their opportunities and then to help generate prospective employees.

Promoting 'Cross – Chamber Connections' which is on the 29th February organised by the Romsey Chamber as a joint event with Salisbury and District Chamber of Commerce should anyone want to network with businesses in these areas.

A new event for the town is the Vegan Market a one-off event in Romsey on Sunday 11th February 2024. Opportunity to do a couple a year.

Community

Working on the Romsey Food Partnership to create a working group to help and assist those in Romsey and Test Valley gain the support they need by bringing in key businesses to help facilitate new programmes, funding, and partnerships.

Attended Test Valley South Locality Health Forum to understand the problems and opportunities to our health service in South Test Valley. In talks for a councillor from RTC to attend to understand how and what needs to be done to achieve a better provision for this area.

TVBC

Monthly catch-up meetings with **Jennie Pell**, Principle Economic Development Officer

HCC

Despite preparing a detailed photo library of all flawed paving in the centre of town including areas which is: broken, uneven, needs replacing, mended temporarily, and need upgrading. There has been no action.

Elected Members

Ad hoc meetings with Councillors to resolve any issues and keep updated with all things Romsey.

Key priorities:

Future events

- Vegan Market Sunday 11th February 2024
- Jobs Fair – working with TVBC and DWP – 2nd event planned for 22 Feb 2024.
- Antiques Collectable & Decorative Arts Fair
- Beggars Fair

Opportunities

- Easter Trail
- Christmas Market planning
- Summer Fair
- Set up Romsey's events document, sign up and emergency plan.

Threats

- Turning trend of converting commercial shops and office space to residential in Central Romsey.
- State of pavements in Town Centre
- Areas of Romsey looking tired, weeds, broken and rotting benches

Empty Retail Space

M & Co – planning applications in process

Old Cornmarket (prev. Barclays) - Vacant

29, 31A The Hundred (prev Ladbrooks) – Vacant but works currently underway

56-58 The Hundred – Planning applications in process

6 Cornmarket (prev Computer Repair) – Vacant

1 Marketplace (prev Chemist/Print shop) - Vacant

New business opening:

7 Bell Street – Cult & Antiques Shop and Tea Room – went and met new owner and sent information on grants, new business information for startups run by TVBC and Incuhive, Shopwatch and networking events in the area.

New business enquiry yet to sign a lease agreement – sent the above information and talked about their business and how it would link up with other businesses in the town.

Meetings coming up:

Romsey Food Partnership

Test Valley Safety Management Group

Beggars Fair 2024 30th anniversary

Food Fair 2024!!

TVBC Events Organiser for Andover

Disabled Partnership Training to businesses

Shared prosperity fund ideas for Romsey (Romsey Future)

Criteria

TVBC agreed that of the £1M UKSPF grant, £100,000 should specifically be focused on Romsey Town Centre. To provide as much flexibility as possible, but still achieving the principle aims of the Government, no specific projects were identified for funding but a broad scope of deliverables and opportunities were included. These were to help deliver those projects identified by Romsey Future which help improve the town centre; create and improve local green spaces; and campaigns to encourage visitors to the town.

Ideas so far :

1. Improve the path between Boots and Morrisons to make is a more pleasant and interesting area.
2. Undertake cleaning of the Palmerston Statue.
3. Undertake cleaning of the Charter Stone (column)
4. Any possibility of the town paved areas being repaired properly and cleaned?
5. Any of our RTC projects?

